

Governing Board Agenda
WASHINGTON ELEMENTARY SCHOOL DISTRICT
GOVERNING BOARD AGENDA FOR
REGULAR MEETING

DATE: May 8, 2014

TIME: Regular Meeting 7:00 p.m. – Board Room

PLACE: Administrative Center, 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED.

A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Washington Elementary School District Superintendent's Office at 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505.

I. REGULAR MEETING

A. Call to Order and Roll Call

B. Moment of Silence and Meditation

C. Pledge of Allegiance

D. Adoption of the Regular Meeting Agenda

Motion _____ Second _____ Vote _____

E. Approval of the Minutes

1-11

It is recommended that the Governing Board approve the Minutes of the April 24, 2014 Regular Meeting and Executive Session (all Governing Board members were present).

Motion _____ Second _____ Vote _____

F. Current Events and Acknowledgments: Governing Board and Superintendent

- *Celebrating Our Successes!* Sean Carney, Principal of Washington Elementary School, will share information regarding the school's student achievement gains.

G. Special Recognition

Through a new partnership formed through the WESD Academic Support Programs Department, over 100 college students served as after-school instructors in our WESD Academy Programs at eight schools during the 2013-2014 school year. Tonight, we recognize these college students from Arizona State University, Northern Arizona University, Grand Canyon University and Glendale Community College. These college students earned credit hours toward their education classes to become teachers. They provided academic instruction, youth development activities and formed amazing relationships with our students under the direction of certified teachers. This partnership is a win for all! We look forward to many more students serving in this program in the future!

H. Public Participation**

- Members of the public may address the Governing Board during this portion of the agenda in regard to non-agenda items (not to exceed three (3) minutes at chair's discretion. If interpretation services are used, the time shall not exceed six (6) minutes, including interpretation.)

I. REGULAR MEETING (continued)

- Additionally, or instead of, members of the public may address the Governing Board during a specific item that is on the agenda (not to exceed three (3) minutes at chair's discretion. If interpretation services are used, the time shall not exceed six (6) minutes, including interpretation.)

I. It is recommended that the Governing Board approve the Consent Agenda.

Motion _____ Second _____ Vote _____

II. CONSENT AGENDA

- *A. Approval/Ratification of Vouchers 12
The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of materials, equipment, salaries and services.
- *B. Personnel Items 13-16
Personnel items include resignations, terminations, requests for retirement or leave, recommendations for employment and position changes.
- *C. Public Gifts and Donations (The Value of Donated Items is Determined by the Donor) 17
1. Goodwill Industries of Central Arizona donated a check in the amount of \$5,000.00 to be used for the Lamp of Learning Celebration.
 2. Telephone Pioneers donated computers with an approximate value of \$2,760.00 to be used for the computer lab and for teachers at Arroyo Elementary School.
 3. Arizona Community Foundation donated a check in the amount of \$950.00 to be used for the benefit of students at Moon Mountain Elementary School.
 4. Community Tire Pros & Auto Repair donated discount cards for varied services with a value of \$1,018.30 to be used for coordinators and instructors for the After-school Academy Site Challenge.
 5. Angela Buechel donated a check in the amount of \$3,370.24 to be used to fund two 1st grade summer school teachers and an aide at Washington Elementary School.
- *D. Out-of-County/State Field Trips 18-77
1. Mandy Taylor, Lookout Mountain Elementary School, submitted an out-of-county/state field trip to Catalina Island Marine Institute (CIMI), Toyon Bay, Catalina Island, CA, November 11-14, 2014, for 6th grade students at a cost of \$49,133.38.
 2. Kirsten Dukeshier, Mountain Sky Junior High School, submitted an out-of-county/state field trip to Forum Festival, Anaheim, CA, Fullerton College, Fullerton, CA, and Disneyland, Anaheim, CA, May 8-10, 2015, for 7th and 8th grade students at a cost of \$59,753.00.
 3. John Vasey, Orangewood School, submitted an out-of-county/state field trip to Lee's Ferry and Horseshoe Bend, Marble Canyon, AZ, September 24-26, 2014, for 6th grade students at a cost of \$8,580.00.
 4. John Vasey, Orangewood School, submitted an out-of-county/state field trip to Hoover Dam, Boulder City, NV, Colorado River, Willow Beach, AZ, Sky Y Camp, Prescott, AZ, and Goldwater Lake, Prescott, AZ, October 21-24, 2014, for 6th grade students at a cost of \$21,565.00.

II. CONSENT AGENDA (continued)

***D. Out-of-County/State Field Trips (continued)**

5. John Vasey, Orangewood School, submitted an out-of-county/state field trip to University of Arizona Flandrau Planetarium and Silverbell Wetlands, Tucson, AZ, November 7, 2014, for 6th grade students at a cost of \$1,450.00
6. John Vasey, Orangewood School, submitted an out-of-county/state field trip to University of Arizona Flandrau Planetarium and Silverbell Wetlands, Tucson, AZ, November 14, 2014, for 6th grade students at a cost of \$1,450.00.
7. John Vasey, Orangewood School, submitted an out-of-county/state field trip to University of Arizona Flandrau Planetarium, Tucson, AZ, November 21, 2014, for 6th grade students at a cost of \$1,200.00.
8. Samantha Hart, Palo Verde Middle School, submitted an out-of-county/state field trip to Knott's Berry Farm, Buena Vista, CA, Esperanza High School and Lakeview Elementary School, Anaheim, CA, April 24-26, 2015, for 7th and 8th grade students at a cost of \$21,441.40.
9. Kathryn Schene, Sahuaro Elementary School, submitted an out-of-county/state field trip to Astrocamp, Claremont, CA, September 22-24, 2014, for 4th through 6th grade students at a cost of \$15,234.00.

***E. Out-of-State Travel**

78-79

1. Lisa Stoutenburg, Computer Teacher and IT Facilitator at SS. Simon & Jude School, to attend the International Society for Technology in Education Conference, June 26 – July 1, 2014, in Atlanta, GA, at a cost of \$3,418.00.

***F. Annual Intergovernmental Cooperative Purchase Agreements with the Mohave Educational Services Cooperative (MESC)**

80-81

***G. Acceptance of the Leader In Me Grant in the Amount of \$43,670.62**

82

III. RECESSING OF REGULAR MEETING FOR PUBLIC HEARING

IV. PUBLIC HEARING

A. Annual Expenditure Budget Revision #1 for Fiscal Year 2013-2014

83

V. RECESSING OF PUBLIC HEARING FOR REGULAR MEETING

VI. ACTION / DISCUSSION ITEM

A. Annual Expenditure Budget Revision #1 for Fiscal Year 2013-2014 (David Velazquez)

84-110

Motion _____ Second _____ Vote _____

VII. FUTURE AGENDA ITEMS

VIII. ADJOURNMENT

Motion _____ Second _____ Vote _____

NOTES: As a matter of information to the audience, five days prior to any Governing Board Meeting, Board Members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

Persons with a disability may request a reasonable accommodation by contacting 602-347-2802. Requests should be made at least 24 hours prior to the scheduled meeting in order to allow time to arrange for the accommodation.

(*) Items marked with an asterisk (*) are designated as Consent Agenda Items. This implies that the items will be considered without discussion. Consent Agenda items may be removed for discussion and debate by any member of the Governing Board by notifying the Board President or the Superintendent twenty-four (24) hours before regular Board meeting or by a majority of the Governing Board members present at the Board Meeting.

(**) Members of the public who wish to address the Board during Public Participation or on an item which is on the agenda may be granted permission to do so by completing a PUBLIC PARTICIPATION SPEAKER COMMENT form and giving it to the Board's Secretary PRIOR TO THE BEGINNING OF THE MEETING. Those who have asked to speak will be called upon to address the Board at the appropriate time. If interpreter services are needed, please contact Angela Perrone at 602-347-2609 at least 24 hours prior to the scheduled Board Meeting in order to allow sufficient time to arrange for an interpreter to be available.

(**) During open session, the Board shall not hear personal complaints against school personnel or any other person connected with the District. Policy KE is provided by the Board for disposition of legitimate complaints including those involving individuals.

(**) The Board may listen but cannot enter into discussion on any item not on the agenda. Depending upon the number of requests to speak to the Board, time limitations may be imposed in order to facilitate accomplishing the business of the District in a timely manner.

GOVERNING BOARD MINUTES: REGULAR MEETING AND EXECUTIVE SESSION

2013-2014

April 24, 2014

Administrative Center
Governing Board Room
4650 West Sweetwater Avenue
Glendale, AZ 85304-1505

I. REGULAR MEETING – GENERAL FUNCTION**A. Call to Order and Roll Call**

Mrs. Lambert called the meeting to order at 7:01 p.m. Governing Board members constituting a quorum were present: Mrs. Tee Lambert, Mr. Bill Adams, Ms. Clorinda Graziano, Mr. Aaron Jahneke, and Mr. Chris Maza.

B. Moment of Silence and Meditation

Mrs. Lambert called for a moment of silence and meditation.

C. Pledge of Allegiance

Mrs. Lambert led the Pledge of Allegiance.

D. Adoption of the Amended Regular Meeting Agenda**UNANIMOUS**

A motion was made by Mr. Maza that the Governing Board adopt the Amended Regular Meeting Agenda. The motion was seconded by Mr. Adams. The motion carried.

E. Approval of the Minutes**UNANIMOUS**

A motion was made by Mr. Jahneke that the Governing Board approve the Minutes of the April 10, 2014 Executive Session, Regular Meeting and Executive Session. The motion was seconded by Ms. Graziano. The motion carried.

F. Current Events and Acknowledgments: Governing Board and Superintendent

Mr. Adams shared that he enjoyed the following school site visits:

- Sunset Elementary School with Principal Betty Paterson and her staff
- Maryland School with Principal Rebekkah Potavin, Assistant Principal Rich Morris, and the staff. Mr. Adams cited many of the school's highlights.
- Lookout Mountain Elementary School with Joslyn Brown's classroom

Ms. Graziano shared that she enjoyed attending the following events:

- Volunteer Celebration – thanked everyone involved for making the event very special.
- Business Advisory Team (BAT) meeting – Guest speaker, Jason Schechterle, gave a wonderful, inspiring message about how to recover after a life-changing event. Ms. Graziano stated it was amazing to see business and community leaders coming together to support WESD. Ms. Graziano advised that personnel from other school districts also attended the meeting. Ms. Graziano thanked Jill Hicks for her successful efforts with the Business Advisory Team.
- Sunset Elementary School – Night of the Arts
- Cholla Regional Choir Festival
- McDonald's Night for Palo Verde Middle School – thanked McDonald's for its support of the school and students.

April 24, 2014

Mr. Maza stated that a leader of a parent group, in the district where he is employed, was invited to attend the BAT meeting and advised Mr. Maza he was very impressed with the amazing process. Mr. Maza stated that not all school districts in the State, or nationally, utilize the BAT concept. Mr. Maza gave kudos to Superintendent Dr. Susie Cook and the District for pursuing the successful Business Advisory Team.

Mr. Maza acknowledged and thanked the Interest-Based Negotiations (IBN) team members who were in attendance for their hard work and efforts during the year.

Mr. Jahneke shared that he regretted not being able to attend many of the District events due to his work obligations and was sorry he missed attending the BAT meeting. He thanked his fellow Board members for their attendance at the events.

Mrs. Lambert shared that this was the time of the year for celebrations to honor the education and successes of our students in the District. Mrs. Lambert shared that she enjoyed attending the following events:

- Volunteer Celebration – was pleased that the District honors the people who volunteer their time to work with our students
- Cholla Regional Choir Festival
- Sunset Elementary School – Night of the Arts – well organized event with student artwork available to be purchased for \$1.00 by parents, teacher projects for a silent auction, and entertainment by music and band students

Dr. Cook thanked the Board members for being involved with the District events. She reported that 15 individuals from other school districts attended the BAT meeting.

Dr. Cook advised the Board that the District was celebrating the successes of Sweetwater School and introduced Sweetwater Principal, Luanne Herman who, in turn, introduced Program Coach, Talia Perry. Ms. Herman and Ms. Perry shared information regarding the school's student achievement gains and were proud that the school went from a letter grade of "C" to "B". Mrs. Lambert congratulated the school for its achievements and thanked Ms. Herman and Ms. Perry for the presentation and everything they do for the students.

G. Special Recognition

Dr. Cook advised the Board that the students who participated in the District's annual Spelling Bee did an amazing job and introduced Ms. Natalie McWhorter, Director of Curriculum, to recognize the winners. Ms. McWhorter reported that the participating students displayed self-confidence and spelled over 150 words as a group. Ms. McWhorter recognized Karl Alcance, 7th grade student at Abraham Lincoln Traditional School, who placed 1st in the District Spelling Bee; recognized Jessica Zylstra, 6th grade student at Lookout Mountain who placed 2nd in the District Spelling Bee and represented the District at the State Spelling Bee due to Karl being unable to attend; and recognized Alex Dominguez, 8th grade student at Cholla Middle School who placed in the top seven of the District Spelling Bee. Ms. McWhorter thanked and acknowledged the students' parents for their support and attendance at the Board meeting.

Ms. McWhorter recognized Spelling Bee winners who were unable to attend the Board meeting: Jesheric Humphries, 8th grade student at Mountain Sky Junior High School, who placed 3rd; and the following students who placed in the top seven – Marie Simon, 5th grade student at John Jacobs Elementary School; Francisco

April 24, 2014

Mendoza, 6th grade student at Moon Mountain Elementary School; and Jenna Dodgson, 7th grade student at Sweetwater School.

Board members presented the students in attendance with a certificate and a gift card. The certificates and gift cards will be delivered to the students who were unable to attend.

H. Public Participation

There was no public participation.

I. Approval of the Consent Agenda

UNANIMOUS

Mr. Adams requested that Item *II.B. – Personnel Items be pulled from the Consent Agenda for separate consideration.

A motion was made by Mr. Jahneke that the Governing Board approve the remaining Consent Agenda items. The motion was seconded by Mr. Maza. The motion carried.

II. CONSENT AGENDA

***A. Approval/Ratification of Vouchers**

UNANIMOUS

Approved and ratified the vouchers as presented.

***B. Personnel Items**

UNANIMOUS

A motion was made by Mr. Adams that the Governing Board approve the personnel items as presented. The motion was seconded by Ms. Graziano. The motion carried.

Dr. Cook acknowledged and introduced Ms. Courtney Stevens, new Director of Accountability. Ms. Stevens thanked the Board and stated she was honored and excited about her new position. Ms. Stevens introduced her husband and parents who attended the Board meeting. Dr. Cook presented Ms. Stevens with a bouquet of roses.

***C. Public Gifts and Donations (The Value of Donated Items is Determined by the Donor)**

UNANIMOUS

Approved the public gifts and donations as presented.

1. Ironwood Elementary School Student Council donated a bench in remembrance of Tu Bui, a former 5th grade student who passed away, with a value of \$661.62 for the benefit of students and staff at the school.
2. Phoenix Suns donated tickets with a value of \$2,875.00 for the benefit of students in the 21st Century After-School Program at Mountain View School.
3. Kroger/Fry's Food Stores donated a check in the amount of \$767.04 to be used for the benefit of students at Tumbleweed Elementary School.
4. Shaw Butte Elementary School Parent/Teacher Organization donated a check in the amount of \$500.00 to pay for an anti-bullying speaker to present to students, parents, and staff at the school.
5. Jones, Skelton, and Hochuli, PLC donated computers and monitors with a value of \$1,500.00 for the benefit of students at Desert View Elementary School.

April 24, 2014

6. Telephone Pioneers donated computers, power cords, and ether-net cards with a value of \$3,450.00 for the benefit of students at Acacia Elementary School.
7. Angels on Patrol donated live caterpillars and food with a value of \$331.80 for the benefit of 1st grade students at Mountain View School.
8. Mountain Sky Junior High School SPICE donated a check in the amount of \$7,300.01 to be used to pay teacher stipends for after-school activities.
9. Grand Canyon Association donated a check in the amount of \$700.00 to be used for field trip transportation and entry fees for students at John Jacobs Elementary School.
10. First Christian Church donated Fry's gift cards with a value of \$500.00 to be used for incentives for Love and Logic parenting classes at Sunnyslope School.

- | | |
|---|------------------|
| *D. Renewal of Intergovernmental Agreement Between Participating Districts and the Washington Elementary School District for Title I Private School Consortium | UNANIMOUS |
| *E. Acceptance of the Musical Instrument Museum Field Trip Grant in the Amount of \$12,000.00 and Barbara Park Memorial Literacy Grant in the Amount of \$4,400.00 | UNANIMOUS |
| *F. Signatories for General Statement of Assurance | UNANIMOUS |

III. ACTION / DISCUSSION ITEMS

- | | |
|--|------------------|
| A. Interest-Based Negotiations (IBN) Team's Recommendations for 2014-2015 | UNANIMOUS |
|--|------------------|
- Dr. Cook advised the Board that it was being offered the culmination of a year's work by the Interest-Based Negotiations (IBN) team. Dr. Cook introduced Ms. Sue Snyder to present the IBN team's recommendations to the Board.

Ms. Snyder introduced the IBN team members who were in attendance at the Board meeting. Ms. Snyder reviewed the IBN team's recommendations that were made utilizing the interest-based process to reach consensus.

A motion was made by Mrs. Lambert that the Governing Board approve the following IBN team's recommendations as presented. The motion was seconded by Mr. Maza. The motion carried.

1. It was recommended that a one percent ongoing salary increase be granted to all employees with a start date of 2/1/2014 or earlier, effective with the 2014-2015 school year, with the increased salary not to exceed the end range of the applicable salary schedule. If an employee is currently within one percent of the end range, it was recommended that that employee be granted the percentage increase that brings the employee to, but does not exceed, the end range. The cost of this recommendation is approximately \$1 million for the 2014-2015 fiscal year.
2. It was recommended that one-time monies be distributed as indicated below, to be paid in full to eligible employees in their August 22, 2014 paycheck and based on the employee's FTE as of February 18, 2014. The total cost for one-time monies is approximately \$1.2 million:

April 24, 2014

- Distribute a one-time, lump sum payment of \$188.00 to each 1.0 FTE employee hired between 7/1/2013 and 2/1/2014, and still employed by WESD in a regular position as of 8/15/2014. For less than full-time employees, prorate the lump sum based on FTE.
 - Distribute a one-time, lump sum payment of \$272.00 to each 1.0 FTE employee hired during the 2012-2013 school year and still employed by WESD in a regular position as of 8/15/2014. For less than full-time employees, prorate the lump sum based on FTE.
 - Distribute a one-time, lump sum payment of \$356.00 to each 1.0 FTE employee hired during the 2011-2012 school year and still employed by WESD in a regular position as of 8/15/2014. For less than full-time employees, prorate the lump sum based on FTE.
 - Distribute a one-time, lump sum payment of \$440.00 to each 1.0 FTE employee hired during the 2010-2011 school year and still employed by WESD in a regular position as of 8/15/2014. For less than full-time employees, prorate the lump sum based on FTE.
 - Distribute a one-time, lump sum payment of \$524.00 to each 1.0 FTE employee hired during the 2009-2010 school year and still employed by WESD in a regular position as of 8/15/2014. For less than full-time employees, prorate the lump sum based on FTE.
 - Distribute a one-time, lump sum payment of \$608.00 to each 1.0 FTE employee hired prior to the 2009-2010 school year and still employed by WESD in a regular position as of 8/15/2014. For less than full-time employees, prorate the lump sum based on FTE.
3. It was recommended that the stipend for K-6 after-school athletic coaches be increased from \$648.75 to \$865.00 effective with the 2014-2015 school year. It was further recommended that the stipend for 7-8 after-school athletic coaches be increased from \$972.75 to \$1,297.00 effective with the 2014-2015 school year. It was further recommended that the stipend for 7-8 after-school athletic coaches at K-8 schools be increased from \$648.75 to \$1,297.00 effective with the 2014-2015 school year. The total cost of this recommendation is \$94,000.00.

The Governing Board members thanked the IBN team for its hard work and expressed its appreciation for everything that they do.

Mr. Maza made the following comments:

- There are individuals trying to cut public education and it is not respectable what they are doing to children.
- Shared that IBN does not exist in all school districts and it is called “meet and confer” in some districts.
- Appreciated that the IBN team focused on the needs of the District to attract and retain highly qualified professionals, e.g., bus drivers, special needs teachers, office staff, etc.
- IBN is not an easy process.
- Thanked his fellow Board members for allowing the District to use the IBN process.
- Thanked Sue Snyder for her valued efforts with the IBN team process.

Ms. Graziano appreciated that the IBN team was able to give all employees a salary increase.

Mr. Adams stated he was impressed with the IBN process and with the communication to all stakeholders. He stated that the District was fortunate to have

April 24, 2014

the IBN process.

Mrs. Lambert made the following comments:

- Appreciated everyone's work culture and work ethic to work as a team.
- Was sorry to see that the District did not receive funding that was promised by the Legislature.
- Appreciated the IBN team's decisions to benefit all employees.
- Acknowledged the IBN team's long, hard discussions and challenges to address the needs of all the employees.
- Was very proud to represent the District in other venues and it was the IBN team's work that made her proud.

B. Review of Employee Benefits Trust Recommendation and Discussion, Consideration and Possible Action Regarding Employee Benefits Plan Funding Level for 2014-2015 **UNANIMOUS**

Dr. Cook introduced Mr. Rex Shumway to offer the final recommendation from the Employee Benefits Trust Board (EBT) regarding the Employee Benefits Plan.

Mr. Shumway presented the information regarding the EBT's recommendation for the final employee health plan and funding contribution levels for 2014-2015. The EBT considered the Governing Board's direction to formulate a plan for 2014-2015 that maintained District contribution rates at the same level as provided in the 2013-2014 plan, with any additional funding to come from EBT contingency funds and/or an increase in the PPO Buy-Up revenue. Mr. Shumway reported that the plan design did not change for three years in a row, e.g., deductibles and contribution rates, (other than mandatory changes due to the Affordable Healthcare Act) and that the employee contribution rate of \$5,046.48 had not changed for seven years in a row.

A motion was made by Mr. Jahneke that the Governing Board approve the proposed Employee Benefits Plan for 2014-2015 as provided in the recommendation from the Employee Benefits Trust, including the District contribution rate of \$5,046.48 per employee and employee contribution rates at the level utilized in the 2013-2014 plan year. The motion was seconded by Mr. Maza. The motion carried.

The Governing Board members thanked the EBT for its hard work and for taking into consideration the Governing Board's direction to maintain the employee health benefits plan and contribution rates. Mr. Maza was thanked for representing the Governing Board on the EBT.

Mr. Maza thanked the Governing Board for allowing him to serve on the Trust Boards. He stated that the Trust Boards are well managed and that is why we have reserves that we can utilize for the deficit and to assist the District. Mr. Maza advised that there will be difficult discussions in the future due to the ongoing deficits and the depletion of the contingency reserves.

Mr. Maza thanked Rex Shumway for his invaluable input for the three Trust Boards.

Mr. Maza encouraged the District to continue to invest in the Health Insurance Committee (HIC) to participate in difficult future conversations. Mr. Maza stated that the HIC is an essential committee for the data to be shared.

April 24, 2014

C. Mathematics Materials Adoption

UNANIMOUS

Dr. Cook advised the Board that a committee had worked several months looking at mathematics materials for adoption to be used in grades 4-8. Dr. Cook introduced Ms. Natalie McWhorter, Director of Curriculum, to provide information.

Ms. McWhorter summarized the mathematics materials adoption process:

- Need for materials
- Process for adoption committee
- Product/Recommendation

Mr. Adams thanked the committee for their hard work and asked the following questions:

- Were there any parents on the adoption committee? Ms. McWhorter responded that there was one parent who actively participated on the committee through the entire process. Dr. Cook reported that there were two parent-oriented opportunities to view the materials at the display site and provide feedback. Mr. Adams acknowledged that he was comfortable that there was an invitation to the public to view the display and information regarding the mathematics materials.
- How many parents attended the mathematics adoption display and completed surveys? Ms. McWhorter advised that the schools invited parents to a Community Evening to view the mathematics adoption display and give feedback, but was unable to provide a number because they were not required to provide their names on the survey. Ms. McWhorter advised there were approximately 300 surveys submitted. Dr. Cook advised that the surveys did not require the people to identify themselves if they attended independently, however, the Parent Leadership Team reviewed the mathematics materials display. Dr. Cook stated that the parents were most interested in what was online and were accessing it to see what resources were available to assist them with their children.
- How long will the mathematics materials be applicable to use? Ms. McWhorter advised that the materials are aligned to the standards and, if approved, a six year plan was negotiated.
- Is the District receiving any financial assistance from the State or Federal government for this expense? Dr. Cook stated that this was budgeted in this year's money using soft capital. If approved, the materials will be immediately ordered to be received before June 30, 2014.

Mr. Jahneke asked the following questions:

- What is the plan to educate the teachers on the new mathematics curriculum? Ms. McWhorter responded that she had worked with Dr. Maggie Westhoff, Ben Metcalf, and Elizabeth Green to prepare a three year plan to educate teachers through professional development. If Board approved, Ms. McWhorter advised that she had negotiated with Pearson to provide over 42 days of professional development at no cost to the District.
- Are the online supplements intended for parents to assist their children? Ms. McWhorter replied that parents will be able to access videos and parent information on each of the units that are introduced to the students. She advised that the District plans to design an informational Powerpoint presentation for teachers to deliver to families at the beginning of the school year and to follow up throughout the year with parents.

April 24, 2014

Ms. Graziano asked the following questions:

- When was the last math adoption. Ms. McWhorter replied that the last math adoption was in 2004.
- Since this math adoption will have six years of support, will the District be able to renew at the end of the six year plan? Ms. McWhorter advised that the District would have the option to renew. She stated that the material content rarely changes, however, they may add to it. Ms. McWhorter said she hoped that at the time of renewal it would not be as costly as the math adoption because we would likely only need to renew the resources available on the online service.
- Is there anything in the College and Career Ready Mathematics Standards that is not provided in the proposed mathematics adoption materials? Ms. McWhorter stated that there is no program that is 100% aligned with the standards. The representatives of *Investigations* were advised that the District wanted additional material on number sense for the younger grades in order to form a solid foundation, therefore, they added a supplemental book, Number Talks, which addressed the issue. Ms. McWhorter confirmed that with the supplemental book, all of the standards would be covered with the proposed mathematics adoption.
- Are there any materials or items that a teacher may feel they need to purchase on their own? Ms. McWhorter responded that it will be a learning experience for teachers to learn how to use the materials provided, however, it is all there and it will not be necessary for teachers to purchase anything at their own expense.
- Will lesson plans be provided during professional development? Ms. McWhorter advised that *Investigations* has a three-part lesson plan guide in the book for teachers to study. She stated that the guide offers helpful suggestions for teachers.
- Are there common assessments included with this program? Ms. McWhorter replied in the affirmative and stated that there were more than enough assessments for teachers to utilize. She advised that the District would also be providing assessments for the teachers.
- Referencing the mention of embedded differentiation, is there extra practice or homework for students who need it? Ms. McWhorter advised that there is a separate book that gives the teacher guidance throughout the program with suggestions on how to handle different situations. She stated that the book has a wonderful professional development in the back with rubrics and addresses the differentiation of students.
- Did the committee feel that the proposed mathematics adoption materials meets the standards and appears to be teacher, student, and parent friendly? Ms. McWhorter replied in the affirmative and stated that the teachers are going to have to learn and study the materials which will require some effort.

Mrs. Lambert stated that this mathematics materials adoption would provide the tools that are needed to meet the new mathematics standards. Mrs. Lambert appreciated that there was professional development embedded in the tools and that the resources will be available for teachers.

Mrs. Lambert thanked the committee for their time and hard work for this arduous task. She stated that it was difficult to get parents involved in a textbook adoption process, especially for mathematics.

April 24, 2014

Mr. Maza thanked the committee for their efforts and echoed two of Mrs. Lambert's comments. Although parents have busy schedules and textbook adoption may not be a high priority with them, he appreciated that the District did its due diligence by inviting parents to participate in the textbook adoption process.

Mr. Maza stated that he has a sister who is a teacher and has children attending a public school. Mr. Maza was informed by his sister that she was amazed at what the children are able to do using these new mathematics standards. Mr. Maza appreciated that the District was taking steps to purchase mathematics materials to meet the standards.

Ms. McWhorter acknowledged the committee and stated that they were very savvy and knew what the expectations were. Ms. McWhorter stated that our District is ahead of many other districts as far as our mindset, thought, and training. She thanked the teachers on the committee for their hard work and due diligence and concurred with their recommendation.

A motion was made by Ms. Graziano that the Governing Board approve the mathematics materials adoption for grades 4-8 and special education, including supplemental instructional materials, as presented at an amount not to exceed \$978,158.80. The motion was seconded by Mr. Maza. The motion carried.

Dr. Cook acknowledged the work of Natalie McWhorter for facilitating the process. She also acknowledged the efforts of Janet Sullivan, Ben Metcalf, and Elizabeth Green.

D. Community Use of School Facilities Fee Structure for Fiscal Year 2014-2015 **UNANIMOUS**

Dr. Cook advised the Board that the District was mandated by law to annually present them with the facility use fee structure and the District was recommending no changes for 2014-2015. Dr. Cook introduced Ms. Kathleen McKeever, Director of Academic Support Programs.

Ms. McKeever advised the Board that the 2014-2015 facility use fee structure will be effective July 1, 2014 and maintains the 2013-2014 facility use fees.

Ms. Graziano asked if maintaining the same facility use fees will cover District costs. Ms. McKeever responded that maintaining the fees will cover the costs to the District.

A motion was made by Mr. Adams that the Governing Board approve the 2014-2015 community use of school facilities fee schedule as presented, to take effect on July 1, 2014. The motion was seconded by Mr. Maza. The motion carried.

E. 2014-2015 School and Employee Calendars **UNANIMOUS**

Dr. Cook advised the Board that they would be presented with the 2014-2015 school and employee calendars for approval. Dr. Cook introduced Dr. Maggie Westhoff, Director of Professional Development, who facilitated the work of the Calendar Study Team.

Dr. Westhoff reviewed the work of the Calendar Study Team for the staff/student and employee calendars while keeping in mind the following significant considerations:

- Compliance with legal requirements and state mandates
- Alignment with Glendale Union High School District start date and holidays

April 24, 2014

Ms. Graziano asked if Glendale Union High School District (GUHSD) ever asked to align with our District's calendar and if there was any interaction between the calendar committees of our District and GUHSD. Dr. Westhoff responded that in the beginning, there were several joint meetings, however, it had not been necessary to meet recently.

Ms. Graziano asked for the committee's pros and cons for not starting school after Labor Day, other than keeping in alignment with the GUHSD calendar. Dr. Westhoff offered the following information:

- Sue Pierce, Director of Facility Planning, had supplied energy use data to the committee that September was the highest energy use month, therefore, it would not be an advantage to the District for energy use cost savings.
- The heat is a problem for children, but the Health Services Department has been vigilant about keeping the staff informed about high temperatures and schools will have plans for alternative activities for the children when the temperatures are high.
- If we shift the schedule, summer school is funded for four weeks by grants that have to be spent by June 30. If we adjusted the calendar and ended later, we would lose summer school time which is intervention for our children.

Mr. Maza referred to the Interests for 2014 Calendar Committee slide in the presentation and asked what Teacher Quality was. Dr. Westhoff replied that it was tied to the early release model for professional development to constantly build teachers' skills and have the on-contract time for teachers to invest in their professional growth, thus growing our Teacher Quality.

A motion was made by Mr. Jahneke that the Governing Board approve the 2014-2015 employee calendars, including the 261-Day Employee Calendar, the 231-Day Employee Calendar, the 227-Day Employee Calendar, the 220-Day Psychologist Calendar, the 211-Day Employee Calendar, the 209-Day Employee Calendar, the 199-Day Employee Calendar, and the 194-Day Employee Calendar. Additionally, it was moved that the Governing Board approve the calendar overviews through 2018 which reflect the alignment of WESD start dates and holidays with those reflected on Glendale Union High School District's corresponding board-approved calendar. The motion was seconded by Mr. Maza. The motion carried.

IV. FUTURE AGENDA ITEMS

There were no future agenda items.

V. CALL FOR EXECUTIVE SESSION

UNANIMOUS

Call for Executive Session: Pursuant to A.R.S. §38-431.03 – A.1

It was recommended that the Governing Board establish an Executive Session to be held immediately during a recess in the Regular Meeting for:

- A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting – specifically regarding a contract for Dr. Susan J. Cook.

A motion was made by Mr. Adams to call for an Executive Session. The motion was seconded by Mr. Maza. The motion carried.

April 24, 2014

VI. RECESSING OF REGULAR MEETING FOR EXECUTIVE SESSION

VII. EXECUTIVE SESSION – GENERAL FUNCTION

A. Call to Order and Roll Call

B. Confidentiality Statement

All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of ARS 38-431.03 unless pursuant to a specific statutory exception.

C. Discussion under A.R.S. §38-431.03 – A.1

- A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting – specifically regarding a contract for Dr. Susan J. Cook.

VIII. RECESSING OF EXECUTIVE SESSION FOR REGULAR MEETING

IX. ADJOURNMENT

UNANIMOUS

A motion was made by Mrs. Lambert to adjourn the meeting at 9:37 p.m. The motion was seconded by Mr. Jahneke. The motion carried.

SIGNING OF DOCUMENTS

Documents were signed as tendered by the Governing Board Secretary

BOARD SECRETARY

DATE

BOARD OFFICIAL

DATE

April 24, 2014

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 FROM: Dr. Susan J. Cook, Superintendent Discussion
 DATE: May 8, 2014 Information
1st Reading

AGENDA ITEM: *Approval/Ratification of Vouchers

INITIATED BY: Elizabeth Martinez, Accounting Manager
 SUBMITTED BY: David Velazquez, Director of Finance

PRESENTER AT GOVERNING BOARD MEETING: Cathy Thompson, Director of Business Services

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA, DK and A.R.S. §15-321

SUPPORTING DATA

Funding Source: Various
 Budgeted: Yes

The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of salaries, materials, equipment, and services. Documentation for warrants is available for inspection from the Finance Department located at the District Administrative Center.

APPROVE/RATIFY FY13/14 PAYROLL VOUCHERS (warrants for services and materials, payroll expense):

04/18/14	2,850,751.80
Totals:	2,850,751.80

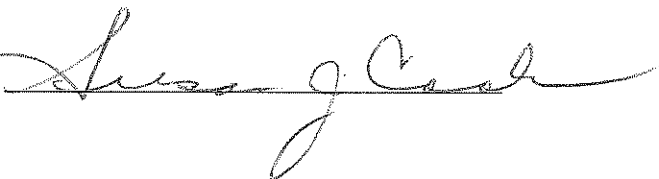
APPROVE/RATIFY FY 13/14 EXPENSE VOUCHERS (warrants for services and materials, payroll expense):

04/16/14	1,536,545.31
04/18/14	851.66
04/23/14	4,818,513.41
04/24/14	22,612.00
04/25/14	2,213.34
Totals:	6,380,735.72

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve and ratify the payroll and expense vouchers as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.A.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: May 8, 2014 Information
AGENDA ITEM: *Personnel Items 1st Reading

INITIATED BY: Justin Wing, Director of Human Resources SUBMITTED BY: Justin Wing, Director of Human Resources

PRESENTER AT GOVERNING BOARD MEETING: Justin Wing, Director of Human Resources

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

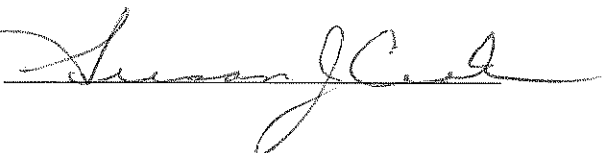
Funding Source: Various
Budgeted: Yes

The attached personnel actions are presented for approval.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the personnel items as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.B.

PERSONNEL ACTION RECOMMENDED

May 8, 2014

I. RESIGNATIONS, RETIREMENTS, EXCESSES, AND LEAVES OF ABSENCE

A. ADMINISTRATIVE

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
-----------	-------	----------	----------	--------	------------------	----------------

B. CERTIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
-----------	-------	----------	----------	--------	------------------	----------------

Al-Deek	Tiffany	Teacher-LD	Sweetwater	Resignation	4	5/29/2014
Bentzel	Jill	Teacher-Mathematics	Sweetwater	Resignation	6 mo.	5/29/2014
Berg	Josette	Teacher-4th Grade	Roadrunner	Resignation	15	5/29/2014
Bieschke	Kathryn	Teacher-1st Grade	Shaw Butte	Resignation	1	5/29/2014
Blakesley	Laura	Teacher-1st Grade	Roadrunner	Resignation	8	5/29/2014
Boley	Rita	Teacher-2nd Grade	Moon Mountain	Resignation	15	5/29/2014
Brown	Kendra	Speech Evaluator	Special Services	Resignation	1.5	5/29/2014
Bushway	Nancy	Teacher-Art	Maryland	Resignation	4	5/29/2014
Church	Emily	Teacher-Kindergarten	Shaw Butte	Resignation	11	5/29/2014
Flint-Hollins	Tara	Teacher-3rd Grade	Maryland	Resignation	2	5/29/2014
Garcia	Edith	Teacher-CCSC	Cactus Wren	Resignation	1	5/29/2014
Grantham	Gregory	Teacher-5th Grade	Arroyo	Resignation	4	5/29/2014
Green	Courtney	Teacher-LD	Ocotillo	Leave of Absence for remainder of FY		4/17/2014
Hammon	Sandra	Teacher-5th Grade	Abraham Lincoln	Resignation	4	5/29/2014
Hendrickson	Deborah	Teacher-Mathematics	Desert Foothills	Resignation	4	5/29/2014
Howell	Kim	Teacher-LD	Palo Verde	Resignation	18	5/29/2014
Hughes	Clinton	Teacher-Social Studies/Science	Desert Foothills	Resignation	2	5/29/2014
Jacques	David	Teacher-Band/Music	Shaw Butte	Resignation	2	5/29/2014
Koonce	Deborah	Teacher-4th Grade	Ocotillo	Resignation	3	5/29/2014
Lomas	Michelle	Teacher-Music	Abraham Lincoln	Resignation	1	5/29/2014
Martin Schlose	Taylor	Teacher-6th Grade	Maryland	Resignation	1	5/29/2014
Masters	Joelle	Teacher-Kindergarten	Roadrunner	Resignation	1	5/29/2014
McCann	Norma	Teacher-LD	Tumbleweed	Leave of Absence for remainder of FY		2/18/2014
Miller	Samantha	Teacher-Music	Richard Miller	Resignation	3	5/29/2014
Montanez	Consuelo	Teacher-2nd Grade	Manzanita	Resignation	10	5/29/2014
Moreno	Jennifer	Teacher-6th Grade	Saharo	Resignation	4 mo.	4/25/2014
Mullen	Lorena	Teacher-4th Grade	Maryland	Resignation	2	5/29/2014
O'Donnell	Colleen	Teacher-LD	Cholla	Resignation	4	5/29/2014
Oscilia	Anne	Teacher-Kindergarten	Sunnyslope	Resignation	4	5/29/2014
Paul	Catherine	Teacher-Music	Mountain View	Resignation	1	5/29/2014
Randall	Natalie	Teacher-6th Grade	Ironwood	Resignation	8	5/29/2014
Rodriguez	Christina	Teacher-3rd Grade	Shaw Butte	Resignation	1.5	5/29/2014
Sanders	Susan	Teacher-Art	Lookout Mountain	Resignation	1	5/29/2014
Sherlock	Kelly	Teacher-2nd Grade	Shaw Butte	Resignation	1	5/29/2014
Stuart	Seth	Student Services Specialist	Washington	Resignation	2	5/29/2014
Stubbs	Stephanie	Teacher-4th Grade	Moon Mountain	Leave of Absence for remainder of FY		4/18/2014
Stubbs	Stephanie	Teacher-4th Grade	Moon Mountain	Resignation	1.5	5/29/2014
Thornton	Mark	Teacher-Science	Orangewood	Resignation	2	5/29/2014
Youngblood	Casey	Teacher-Language Arts	Palo Verde	Resignation	5 mo.	5/29/2014

C. FULL-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
-----------	-------	----------	----------	--------	------------------	----------------

Collins	Dan	Trades Specialist	Maintenance	Deceased	2	4/25/2014
---------	-----	-------------------	-------------	----------	---	-----------

PERSONNEL ACTION RECOMMENDED

May 8, 2014

C. FULL-TIME CLASSIFIED (continued)

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
Guiliano	Paulette	Sr. Payroll Specialist	Payroll	Rescinding Retirement/Smart Schools- Regular Retirement	30	5/1/2014
Hernandez Galarza	Jose	Night Custodian	Cactus Wren	Resignation	5 mo.	4/11/2014

D. PART-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
Hughes	Thaddeus	Field Technician	MIS	Resignation	7	4/25/2014
Loaisiga	Lillian	Office Technician	Sunset	Resignation	4	6/10/2014
Small	Timothy	Paraprofessional	Cactus Wren	Resignation	2	5/28/2014
Young	Charles	Help Desk Technician	MIS	Resignation	4	4/30/2014
Arellanes	Marissa	Paraprofessional	Ocotillo	Resignation	3	5/9/2014
Biddle	Kristina	Crossing Guard	Shaw Butte	Resignation	4 mo.	4/10/2014
Chaira	Christina	ELL Testing Specialist	Cactus Wren	Resignation	1.5	5/28/2014
Cruz	Martha	Instructional Asst.	Sunburst	Resignation	1	4/11/2014
Doan	Stacey	Food Service Manager	Richard Miller	Resignation	1	5/30/2014
Gallagher	Susan	Instructional Asst.	HeadStart	Resignation	7	5/16/2014
Garcia	Steven	Personal Care Provider	Lookout Mountain	Resignation	6 mo.	4/21/2014
Jones	Diane	Paraprofessional	Desert View	Resignation	2.5	5/28/2014
Layton	Karen	Personal Care Provider	Desert View	Resignation	2.5	5/28/2014
Lowley	Geraldine	Paraprofessional	NBA	Resignation	6 mo.	4/17/2014
Mason	Keeley	Special Ed. Asst.	Sweetwater	Resignation	1.5	4/15/2014
Moran	Joanna	Food Service Helper	Food Services	Resignation	1 day	2/19/2014
Oatman	Kelsie	Special Ed. Asst.	Sunset	Resignation	3 mo.	5/28/2014
Paschal	Mariah	Special Ed. Asst.	Sweetwater	Resignation	3	5/2/2014
Queen	Felicia	Paraprofessional	Cactus Wren	Resignation	3	5/28/2014
Rosen	Rennie	Detention Monitor	Palo Verde	Termination	3 mo.	4/25/2014
Uptain	Tanya	Food Service Helper	Washington	Resignation	2 mo.	4/25/2014

II. EMPLOYMENT

A. ADMINISTRATIVE

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Ardell	Jane	Principal	E	Alta Vista
Menendez	Deborah	Principal	E	Sahuaro

B. CERTIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION	
Endres	Jaime	Teacher-5th Grade	E	Ocotillo	Balance of Year
Haulot	Morgan	Teacher-2nd	E	Sunset	Balance of Year

C. FULL-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Gammage	Anthony	Night Custodian	E	Sahuaro
Hawkins	Kevin	Night Custodian	E	Mountain View
Holmes	Jerry	9 mo. Night Custodian	E	Desert Foothills
Long	Ronald	9 mo. Night Custodian	E	Mountain Sky
Perez	David	Night Custodian	E	Orangewood
Strong	Brian	Night Custodian	E	Chaparral
Thompson	Pacita	Night Custodian	E	Mountain Sky

PERSONNEL ACTION RECOMMENDED**May 8, 2014****D. PART-TIME CLASSIFIED**

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Barrera	Maria	Food Service Helper	E	Food Services
Elia	Juliet	Food Service Helper	E	Food Services
Guerrero	Alma	Food Service Helper	E	Moon Mountain
Houle	Roger	Bus Driver	E	Transportation
Korza	Katelyn	Special Ed. Assistant	E	Sweetwater
Lopez	Darleny	Crossing Guard	E	Lookout Mountain
Navarro	Matthew	KidSpace Site Coordinator	E	After School Programs
Schroeder	Kathy	Office Technician	E	Ironwood
Stewart	Melissa	Monitor/Crossing Guard	E	Chaparral
Tryon	George	Bus Driver	E	Transportation
Wilson	Peter	Paraprofessional	E	Mountain View

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: May 8, 2014 Information
AGENDA ITEM: *Public Gifts and Donations (The Value of Donated Items is Determined by the Donor) 1st Reading
INITIATED BY: Dr. Susan J. Cook, Superintendent SUBMITTED BY: Dr. Susan J. Cook, Superintendent
PRESENTER AT GOVERNING BOARD MEETING: Dr. Susan J. Cook, Superintendent
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA and A.R.S. §15-341

SUPPORTING DATA

Funding Source: Donations
Budgeted: N/A

1. Goodwill Industries of Central Arizona donated a check in the amount of \$5,000.00 to be used for the Lamp of Learning Celebration.
2. Telephone Pioneers donated computers with an approximate value of \$2,760.00 to be used for the computer lab and for teachers at Arroyo Elementary School.
3. Arizona Community Foundation donated a check in the amount of \$950.00 to be used for the benefit of students at Moon Mountain Elementary School.
4. Community Tire Pros & Auto Repair donated discount cards for varied services with a value of \$1,018.30 to be used for coordinators and instructors for the After-school Academy Site Challenge.
5. Angela Buechel donated a check in the amount of \$3,370.24 to be used to fund two 1st grade summer school teachers and an aide at Washington Elementary School.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the gifts and donations as presented.

Superintendent _____

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.C.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: May 8, 2014 Information
AGENDA ITEM: *Out-of-County/State Field Trips 1st Reading

INITIATED BY: Schools and Departments as Presented SUBMITTED BY: Administrative Services, Curriculum, Accounting and Purchasing Departments

PRESENTER AT GOVERNING BOARD MEETING: Field Trip Sponsor

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA, IJOA and A.R.S. §15-341

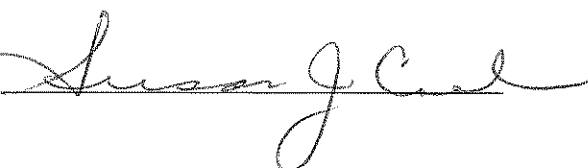
SUPPORTING DATA

Funding Source: See Attached
Budgeted: N/A

1. Mandy Taylor, Lookout Mountain Elementary School, submitted an out-of-county/state field trip to Catalina Island Marine Institute (CIMI), Toyon Bay, Catalina Island, CA, November 11-14, 2014, for 6th grade students at a cost of \$49,133.38.
2. Kirsten Dukeshier, Mountain Sky Junior High School, submitted an out-of-county/state field trip to Forum Festival, Anaheim, CA, Fullerton College, Fullerton, CA, and Disneyland, Anaheim, CA, May 8-10, 2015, for 7th and 8th grade students at a cost of \$59,753.00.
3. John Vasey, Orangewood School, submitted an out-of-county/state field trip to Lee's Ferry and Horseshoe Bend, Marble Canyon, AZ, September 24-26, 2014, for 6th grade students at a cost of \$8,580.00.
4. John Vasey, Orangewood School, submitted an out-of-county/state field trip to Hoover Dam, Boulder City, NV, Colorado River, Willow Beach, AZ, Sky Y Camp, Prescott, AZ, and Goldwater Lake, Prescott, AZ, October 21-24, 2014, for 6th grade students at a cost of \$21,565.00.
5. John Vasey, Orangewood School, submitted an out-of-county/state field trip to University of Arizona Flandrau Planetarium and Silverbell Wetlands, Tucson, AZ, November 7, 2014, for 6th grade students at a cost of \$1,450.00.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the out-of-county/state field trip requests as presented.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.D.

***Out-of-County/State Field Trips**

May 8, 2014

Page 2

6. John Vasey, Orangewood School, submitted an out-of-county/state field trip to University of Arizona Flandrau Planetarium and Silverbell Wetlands, Tucson, AZ, November 14, 2014, for 6th grade students at a cost of \$1,450.00.
7. John Vasey, Orangewood School, submitted an out-of-county/state field trip to University of Arizona Flandrau Planetarium, Tucson, AZ, November 21, 2014, for 6th grade students at a cost of \$1,200.00.
8. Samantha Hart, Palo Verde Middle School, submitted an out-of-county/state field trip to Knott's Berry Farm, Buena Vista, CA, Esperanza High School and Lakeview Elementary School, Anaheim, CA, April 24-26, 2015, for 7th and 8th grade students at a cost of \$21,441.40.
9. Kathryn Schene, Sahuaro Elementary School, submitted an out-of-county/state field trip to Astrocamp, Claremont, CA, September 22-24, 2014, for 4th through 6th grade students at a cost of \$15,234.00.

Request for Out-of-County/State Field Trip

Date of Governing Board Agenda Item:	5/8/2014
--------------------------------------	----------

School: Lookout Mountain	Departure Date: 11/11/2014	Return Date: 11/14/2014
Destination of Field Trip: Catalina Island Marine Institute (CIMI) Toyon Bay, Catalina Island, CA		
# of Student Participants: 125	Grade Level(s): 6	# of Chaperones (1:8): 16
Cell Phone Number of Person Attending Trip: 602-738-9175	# of Additional Chaperones Needed (Over 1:8): 0	
Person Requesting Trip/Contact at Board Meeting: Mandy Taylor	# of Additional Adults - paying their own way: 0	

Summary of Event/Purpose:

The students will participate in a three day, two night outdoor education program that focuses on WESD approved Science curriculum, problem solving, and teamwork.

Educational Use:

The students will participate in an outdoor education program that focuses on WESD approved science curriculum, problem solving, and teamwork. These include, but are not limited to:

1. Testing (Investigating and Modeling) Design and conduct controlled investigations. PO 5.Keep a record of observations, notes, sketches, questions, and ideas using tools such as written and/or computer logs. Analysis and Conclusions Analyze and interpret data to explain correlations and results; formulate new questions. PO 1.Analyze data obtained in a scientific investigation to identify trends PO 4.Interpret simple tables and graphs produced by others. Nature of Scientific Knowledge Understand how science is a process for PO 1.Describe how science is an ongoing process that changes in response to new information and discoveries. Structure of the Earth Describe the composition and interactions between the structure of the Earth and its atmosphere. PO 3.Explain the composition, properties, and structures of the oceans' zones and layers. PO 4.Analyze the interactions between the Earth's atmosphere and the Earth's bodies of water (water cycle). PO 5.Describe ways scientists explore the Earth's atmosphere and bodies of water. Earth's Processes and Systems Understand the processes acting on the Earth and their interaction with the Earth systems. PO 1.Explain how water is cycled in nature. PO 2.Identify the distribution of water within or among the following: atmosphere, lithosphere, and hydrosphere. PO 3.Analyze the effects that bodies of water have on the climate of a region.
2. Science and Technology in Society Develop viable solutions to a need or problem. PO 2. Compare possible solutions to best address an identified need or problem. PO 3.Design and construct a solution to an identified need or problem using simple classroom materials. Population of Organisms in an Ecosystem Analyze the relationships among various organisms and their environment. PO 2.Describe how the following environmental conditions affect the quality of life: water quality, climate, population density, and smog. Structure of the Earth Describe the composition and interactions between the structure of the Earth and its atmosphere. PO 2.Explain the composition, properties, and structure of the Earth's lakes and rivers. PO 3.Explain the composition, properties, and structures of the oceans' zones and layers.
3. Structure of the Earth Describe the composition and interactions between the structure of the Earth and its atmosphere. PO 3.Explain the composition, properties, and structures of the oceans' zones and layers.
4. Transfer of Energy Understand that energy can be stored and transferred. PO 1.Identify various ways in which electrical energy is generated using renewable and nonrenewable resources (e.g., wind, dams, fossil fuels, nuclear reactions).
5. Scientific Testing Investigating and Modeling Design and conduct controlled investigations. PO 1.Demonstrate safe behavior and appropriate procedures (e.g., use and care of technology, materials, organisms) in all science inquiry. PO 4.Measure using appropriate tools (e.g., ruler, scale, balance) and units of measure (i.e., metric, U.S. customary).
6. Science and Technology in Society Develop viable solutions to a need or problem. PO 1.Propose viable methods of responding to an identified need or problem. PO 2. Compare possible solutions to best address an identified need or problem. PO 3.Design and construct a solution to an identified need or problem using simple classroom materials. Structure and Function in Living Systems Understand the relationships between structures and functions of organisms. PO 1.Explain the importance of water to organisms.

Itinerary:

Date	Departure Site	Departure Time	Arrival Site	Arrival Time	Mode of Transportation	Phone Number for Hotel / Event Location
11/11/2014	Lookout Mountain, Phoenix, AZ	11:00 PM	Catalina Classic Cruises, Long Beach, CA	7:00 AM	charter bus	602-738-9175
11/12/2014	Catalina Classic Cruises, Long Beach, CA	7:00 AM	Breakfast at Park at Catalina Classic Cruises, Long Beach, CA	9:30 AM	none	602-738-9175
11/12/2014	Catalina Classic Cruises, Long Beach, CA	9:30 AM	CIMI Catalina Island, CA	11:30 AM	ferry	310-510-1622
11/14/2014	CIMI, Catalina Island, CA	12:00 PM	Catalina Classic Cruises, Long Beach, CA	3:00 PM	ferry	310-510-1622
11/14/2014	Catalina Classic Cruises, Long Beach, CA	3:00 PM	In and Out Burger, Thousand Palms, CA	6:00 PM	charter bus	602-738-9175
11/14/2014	In and Out Burger, Thousand Palms, CA	6:00 PM	Lookout Mountain Elementary School, Phoenix, AZ	11:00 PM		

All overnight trips (only those trips that have sleeping arrangements, not turn-around trips) are required by Governing Board policy to submit an overnight chaperone plan.

Overnight Chaperone Plan Attached: Yes

Principal Signature:

Tricia Heller

4/21/2014

Additional Information

Please indicate the process your school used to provide this opportunity to students who are unable to provide their own funds, if students are funding the trip:

No student is denied the opportunity to attend. A payment plan is available for interested families. Scholarships are available through tax credit monies as a number of our parents designate the full tax credit amount for this trip. The quote includes all students and adults.

Acknowledgment that no eligible student will be denied the field trip due to financial hardship: Yes

Accommodations for students with special circumstances are needed: No

If yes, what accommodations are needed:

Acknowledgment that no eligible student will be denied the field trip due to special education/health needs: Yes

Is this the entire grade level: Yes

If no, how many students are in the grade level? 0

Is this a club or after-school class? No

What are the student eligibility requirements to participate in this trip?

Willingness to participate in all activities

Parental permission

Payment of fees/ scholarship request on file

What are the arrangements for students not participating in this trip?

This is a grade level field trip with all classes attending. Students not attending will be placed in classrooms at another grade level for the duration of the trip.

Chaperones:

Will substitutes be used for certified staff chaperoning the trip? No

If no, what are the arrangements for class coverage?

No class coverage needed as all teachers will attend field trip.

Name	Certified/Non-Certified/Parent	Class Coverage Needed	Chaperone(Additional adults paying own way are not considered chaperones.)
Mandy Taylor	Certified	No	Yes
Lisa Lacey	Certified	No	Yes
Claire Ostapuk	Certified	No	Yes
Tracy Weeks	Certified	No	Yes
Parent-12 TBD	Parent	No	Yes

Academic Services Signature:

Natalie McWhorter

4/23/2014

Administrative Services Signature:

Lyn Bailey

4/22/2014

Out-of-County/State Field Trip Cost Sheet

IMPORTANT - MUST CHECK ONE	
All out-of-state field trips MUST use District approved (contracted) travel agent. Quote should include all lodging, transportation, entry fees, travel agent fee, and food. Exception would be food individually purchased outside of quote or sack meals.	All out-of-county field trips must use District approved (contracted) charter buses if not using District owned buses.
This is an out-of-state field trip and travel agent quote is attached: Yes	This is an out-of-county field trip and charter bus quote is attached: No This is an out-of-county field trip using District buses: No
\$ 47,883.38 Travel Agent Quote \$ 0.00 Travel Insurance (optional) \$ 0.00 Substitute Funding Source: \$ 1,250.00 Food: Sack Lunch \$ 0.00 Other: \$ 49,133.38 Total Cost of Trip	\$ Lodging \$ Food \$ Transportation: \$ Registration/Entry Fees \$ Travel Insurance (optional) \$ Other \$ Substitute \$ Total Cost of Trip
Totals are estimates only, based on number of anticipated students/adults and are subject to change.	

125 # Students Participating

of Chaperones: 16

(approved ratio of 1:8 or lower ratio due to special circumstances is included in per student cost)

Additional Adults (paying own way): 0 Payment should be made and deposited to the school's field trip auxiliary account.

TOTAL PER STUDENT COST: \$393.07

FIELD TRIP POSSIBLE FUNDING SOURCES (check all that apply):

X - Auxiliary Operations (Fund 525 - fee based)

X - Gifts & Donations (Fund 530 - donation based)

X - PTA/PTO

X - Student Activities (Fund 850 - fundraising based)

X - Tax Credit (Fund 526 - donation based)

Finance Signature		
This expenditure was reviewed for compliance with designated and/or qualifying funding sources.	Elizabeth Martinez	4/23/2014

Purchasing Signature		
This expenditure was reviewed for compliance with applicable procurement laws and regulations.	Howard Kropp	4/22/2014

PREPARED FOR
LOOKOUT MOUNTAIN/AMANDA TAYLOR

RESERVATION CODE ONRGIU

Travel Arranger Priority Comments

*****INVOICE FOR LOOKOUT MOUNTAIN SCHOOL*****

3 COACHES12908.38

GRATUITIES AND DAY ROOM FOR DRIVERS INCLUDED.

GUIDED DISCOVERIES.....33565.00

125 STUDENTS AT 245.00 EACH.

8 CHAPERONES AT 245.00 EACH.

8 CHAPERONES AT 122.50 EACH.

AGENCY FEES 141X10.00.....1410.00

GRAND TOTALUSD 47883.38



DEPARTURE: TUESDAY 11 NOV

TOUR

CATALINA TRIP TURNAROUND

Status:

Confirmed

PHX

PHOENIX, AZ

OTHER: TUESDAY 11 NOV

OTHER

Status:

Confirmed

PHX

PHOENIX, AZ

Information:

3 COACHES

SPOT TIME 1045P

DEPART SCHOOL AT 11PM.

OTHER: WEDNESDAY 12 NOV

OTHER

Status:

Confirmed

PHX

PHOENIX, AZ

Information:

ARRIVE CATALINA EXPRESS AT THE QUEEN MARY

830AM. FERRY LEAVES AT 930AM.

OTHER: WEDNESDAY 12 NOV

OTHER

Status:

Confirmed

PHX

PHOENIX, AZ

Information:

GUIDED DISCOVERIES - CIMI TOYON BAY

12NOV-14NOV

OTHER

Status:
Confirmed

PHX
PHOENIX, AZ

Information:
SPOT 345PM. BUS DEPART 4PM FOR PHOENIX.
ARRIVE AT LOOKOUT MOUNTAIN SCHOOL AT 11PM.

OTHER: WEDNESDAY 31 DEC

OTHER

Status:
Confirmed

PHX
PHOENIX, AZ

Information:
THANK YOU FOR USING SUNDANCE AMERICAN
EXPRESS TRAVEL

Notes

DEPOSIT FOR COACH DUE WHEN AN ORDER IS PUT IN.

OVERNIGHT CHAPERONE PLAN

School: Lookout Mountain

Dates of Trip: November 11-14, 2014

Destination: Catalina Island Marine Institute (CIMI), Catalina Island, CA

The chaperone plan for sleeping arrangements on this trip is:

Example – The students will be sleeping in separate dormitories where a minimum of two male chaperones stay with male students and a minimum of two female chaperones stay with female students. A chaperone will stay near the exit doors to monitor students at all times.

PER GOVERNING BOARD DIRECTION - Two adult chaperones (male with males; females with females) must be assigned to each room where students will be sleeping.

Chaperones will accompany students on the bus, ferry, and while at CIMI. Students will be sleeping in separate cabins where a minimum of two male chaperones will stay with male students and a minimum of two female chaperones will stay with female students. Chaperones will be placed near exit doors to monitor students at all times.

Request for Out-of-County/State Field Trip

Date of Governing Board Agenda Item:	5/8/2014
--------------------------------------	----------

School: Mountain Sky	Departure Date: 5/8/2015	Return Date: 5/10/2015
Destination of Field Trip:	Forum Festival, Anaheim, CA Fullerton College, Fullerton, CA Disneyland, Anaheim, CA	
# of Student Participants: 140	Grade Level(s): 7-8	# of Chaperones (1:8): 18
Cell Phone Number of Person Attending Trip: 602-980-3087	# of Additional Chaperones Needed (Over 1:8): 0	
Person Requesting Trip/Contact at Board Meeting:	Kirsten Dukeshier	# of Additional Adults - paying their own way: 0

Summary of Event/Purpose:

One hundred and forty music students who have been selected by their directors for their musical ability will perform with their ensembles at Fullerton College in front of three collegiate-level adjudicators as part of Forum Music Festival. The groups' performances will be rated and ranked according to the national scale for Junior High classification of music performance. All Mountain Sky competition music students will watch and critique competition programs by not only their classmates, but also performances from middle and high school ensembles from all over the country.

Educational Use:

The students will:

Describe the experience(s) of their performance and the performance of others. MUSI-S3C2-05

Demonstrate knowledge by performing for an audience (e.g. school assemblies, day time performances, evening performances, WESD Area Festival, AMEA Festivals, etc.) WESD

Describe and play musical forms as encountered in the repertoire. MUSI-S1C2-206

Use teacher or students' specified criteria to evaluate a musical performance. MUSI-S3C1-202

Forum Music Festival was created in 1982 by music educators who were looking for a different type of performance outlet for their bands, choirs and orchestras. The Festival consists of performance, positive and constructive adjudication, and onstage clinics directly following each performance. Students will be actively involved in the entire process of preparing for the Festival. They are going to be personally invested in giving their best for the benefit of themselves AND their ensemble. Being adjudicated allows the students to be aware and mindful of how they have grown musically throughout the year.

The performance standards for Washington Elementary School District provide very basic guidelines that students are required to demonstrate, such as 'perform with correct posture and hand position', and 'perform musically with acceptable pitch, rhythm, articulation, phrasing and dynamics'. Being a part of the Forum Music Festival in the Spring of 2015 will give our students the opportunity to increase practice, performances and experiences throughout the school year in order to achieve and master these standards in a 'real-world setting'. Working as a team is the main thread woven throughout music ensembles. Preparing for this Festival through the duration of the school year will unify all four ensembles, not only for the weekend of Forum, but for the entire journey leading up to this experience.

Itinerary:						
Date	Departure Site	Departure Time	Arrival Site	Arrival Time	Mode of Transportation	Phone Number for Hotel / Event Location
5/8/2015	Mountain Sky Jr. High School, Phoenix, AZ	8:00 AM	Lunch Break, Thousand Palms, CA	12:00 PM	Tour West	602-980-3087
5/8/2015	Lunch Break, Thousand Palms, CA	1:00 PM	Hotel, Anaheim, CA	5:00 PM	Tour West	602-980-3087
5/8/2015	Hotel, Anaheim, CA	6:00 PM	Fullerton College, Fullerton, CA	6:15 PM	Tour West	602-980-3087
5/8/2015	Fullerton College, Fullerton, CA	7:30 PM	Downtown Disney, Anaheim, CA	8:00 PM	Tour West	602-980-3087
5/8/2015	Downtown Disney, Anaheim, CA	9:30 PM	Hotel, Anaheim, CA	10:00 PM	Tour West	602-980-3087
5/9/2015	Hotel, Anaheim, CA	6:00 AM	Fullerton College, Fullerton, CA	6:15 AM	Tour West	602-980-3087
5/9/2015	Fullerton College, Fullerton, CA	12:00 PM	Disneyland, Anaheim, CA	12:30 PM	Tour West	602-980-3087
5/10/2015	Disneyland, Anaheim, CA	1:00 AM	Hotel, Anaheim, CA	1:30 AM	Tour West	602-980-3087
5/10/2015	Hotel, Anaheim, CA	9:00 AM	Break, Thousand Palms, CA	1:00 PM	Tour West	602-980-3087
5/10/2015	Break, Thousand Palms, CA	2:00 PM	Mountain Sky Jr. High School, Phoenix, AZ	6:00 PM	Tour West	602-980-3087

All overnight trips (only those trips that have sleeping arrangements, not turn-around trips) are required by Governing Board policy to submit an overnight chaperone plan.

Overnight Chaperone Plan Attached: Yes

Principal Signature:	Perry Mason	4/14/2014
----------------------	-------------	-----------

Additional Information

Please indicate the process your school used to provide this opportunity to students who are unable to provide their own funds, if students are funding the trip:

Partial Scholarships
Individual Fundraising
Group Fundraising

Acknowledgment that no eligible student will be denied the field trip due to financial hardship: Yes

Accommodations for students with special circumstances are needed: No

If yes, what accommodations are needed:

n/a

Acknowledgment that no eligible student will be denied the field trip due to special education/health needs: Yes

Is this the entire grade level: No

If no, how many students are in the grade level? 0

Is this a club or after-school class? No

What are the student eligibility requirements to participate in this trip?

1.0 GPA, no major office referrals, attendance at all mandatory concerts throughout the year, responsible conduct and work ethic throughout the year, no Ns or Us on report cards, and the ability to perform the program music very well.

What are the arrangements for students not participating in this trip?

Students not participating on the trip will go to the library during their performance groups' class time and work on an appropriate assignment.

Chaperones:

Will substitutes be used for certified staff chaperoning the trip? Yes

If no, what are the arrangements for class coverage?

Students remaining will be combined into two classes and covered by the Advanced Teachers.

Name	Certified/Non-Certified/Parent	Class Coverage Needed	Chaperone(Additional adults paying own way are not considered chaperones.)
Kirsten Dukeshier	Certified	Yes	Yes
Diana Polanski	Certified	No	Yes
Don Brewer	Certified	No	Yes
Terry McFee	Certified	No	Yes
Parent TBA	Parent	No	Yes
Parent TBA	Parent	No	Yes
Parent TBA	Parent	No	Yes
Parent TBA	Parent	No	Yes
Parent TBA	Parent	No	Yes
Parent TBA	Parent	No	Yes
Parent TBA	Parent	No	Yes
Parent TBA	Parent	No	Yes
Parent TBA	Parent	No	Yes
Parent TBA	Parent	No	Yes
Parent TBA	Parent	No	Yes
Parent TBA	Parent	No	Yes
Parent TBA	Parent	No	Yes
Parent TBA	Parent	No	Yes
Parent TBA	Parent	No	Yes
Parent TBA	Parent	No	Yes

Academic Services Signature:

Natalie McWhorter

4/17/2014

Administrative Services Signature:

Lyn Bailey

4/22/2014

Out-of-County/State Field Trip Cost Sheet

IMPORTANT - MUST CHECK ONE	
All out-of-state field trips MUST use District approved (contracted) travel agent. Quote should include all lodging, transportation, entry fees, travel agent fee, and food. Exception would be food individually purchased outside of quote or sack meals.	All out-of-county field trips must use District approved (contracted) charter buses if not using District owned buses.
This is an out-of-state field trip and travel agent quote is attached: Yes	This is an out-of-county field trip and charter bus quote is attached: No This is an out-of-county field trip using District buses: No
\$ 57,658.00 Travel Agent Quote \$ 0.00 Travel Insurance (optional) \$ 95.00 Substitute Funding Source: Auxiliary \$ 2,000.00 Food: \$ 0.00 Other: \$ 59,753.00 Total Cost of Trip	\$ Lodging \$ Food \$ Transportation: \$ Registration/Entry Fees \$ Travel Insurance (optional) \$ Other \$ Substitute \$ Total Cost of Trip
Totals are estimates only, based on number of anticipated students/adults and are subject to change.	

140 # Students Participating

of Chaperones: 18

(approved ratio of 1:8 or lower ratio due to special circumstances is included in per student cost)

Additional Adults (paying own way): 0 Payment should be made and deposited to the school's field trip auxiliary account.

TOTAL PER STUDENT COST: \$426.81

FIELD TRIP POSSIBLE FUNDING SOURCES (check all that apply):

X - Auxiliary Operations (Fund 525 - fee based)

X - Gifts & Donations (Fund 530 - donation based)

X - PTA/PTO

X - Student Activities (Fund 850 - fundraising based)

X - Tax Credit (Fund 526 - donation based)

Finance Signature		
This expenditure was reviewed for compliance with designated and/or qualifying funding sources.	Elizabeth Martinez	4/17/2014

Purchasing Signature		
This expenditure was reviewed for compliance with applicable procurement laws and regulations.	Howard Kropp	4/17/2014

RESERVATION CODE UQHZXD

OTHER: THURSDAY 08 MAY

OTHER

Status:
Confirmed

Dates of trip -
May 8-10, 2015

ANA
ANAHEIM, CA

Information:
MUSIC FORUM FESTIVALS 08MAY 2015 TO 10MAY
2015-PROPOSAL BASED ON 2014 PRICES FOR 140
STUDENTS..14 CHAPERONES AND 4 DIRECTORS

OTHER: THURSDAY 08 MAY

OTHER

Status:
Confirmed

ANA
ANAHEIM, CA

Information:
FESTIVAL PACKAGE PRICING -PROPOSAL IS BASED
ONCURENT 2014 HOTEL AND FESTIVAL
AVAILABILITY..PRICE ADJUSTMENT MAY APPLY
DEENDING ON THE HOTEL AVAILABILITY AND
SELECTION AT TIME OF REGISTRATION

OTHER: THURSDAY 08 MAY

OTHER

Status:
Confirmed

ANA
ANAHEIM, CA

Information:
IF YOUR GROUP FALLS BELOW THE NUMBER
REGISTERED...FORUM FESTIVALS RESERVES THE
RIGHT TO REPRICE YOUR PACKAGE-FOR
CANCELLATION POLICY PLEASE REFER TO FMF
DIRECTORS GUIDE

OTHER: THURSDAY 08 MAY

OTHER

Status:
Confirmed

ANA
ANAHEIM, CA

Information:
ESTIMATED TOTAL PACKAGE PRICE BASED ON 140
STUDENTS..14 CHAPERONES MINIMUM

OTHER: THURSDAY 08 MAY

OTHER

Status:
Confirmed

ANA
ANAHEIM, CA

Information:
STUDENT AND CHAPERONE PKGS..4 PER ROOM AND
DOUBLES 46102.00

OTHER: THURSDAY 08 MAY

OTHER

Status:
Confirmed

ANA
ANAHEIM, CA

Information:
4GROUPS REGISTRATION FEE 225.00

OTHER

Status:
Confirmed

ANA
ANAHEIM, CA

Information:
3 56 PASSENGER CHARTER BUSES 9713.00

OTHER: THURSDAY 08 MAY

OTHER

Status:
Confirmed

ANA
ANAHEIM, CA

Information:
DRIVERS ROOMS AT HOTEL 1038.00

OTHER: THURSDAY 08 MAY

OTHER

Status:
Confirmed

ANA
ANAHEIM, CA

Information:
MUSIC FORUM SUB TOTAL 57078.00

OTHER: THURSDAY 08 MAY

OTHER

Status:
Confirmed

ANA
ANAHEIM, CA

Information:
LESS DISNEY CHAPERONE CREDITS-BASED ON 140
STUDENTS LESS 4 DIRECTORS TICKETS 1000.00

OTHER: THURSDAY 08 MAY

OTHER

Status:
Confirmed

ANA
ANAHEIM, CA

Information:
ESTIMATED MUSIC FORUM TOTAL BASED ON 2014
CURRENT PRICING 56078.00

OTHER: THURSDAY 08 MAY

OTHER

Status:
Confirmed

ANA
ANAHEIM, CA

Information:
SUNDANCE TRAVEL SERVICE BASED ON CURRENT
PARTICIPANTS 158 AT 10.00 PER PERSON 1580.00

OTHER: THURSDAY 08 MAY

OTHER

Status:
Confirmed

ANA
ANAHEIM, CA

Information:
TOTAL ESTIMATED MUSIC FORUM PACKAGE FOR
2015 INCLUDING ALL OF THE ABOVE 57658.00

OTHER

Status:
Confirmed

ANA
ANAHEIM, CA

Information:
PLEASE ADVISE IF YOU NEED ANY OTHER
INFORMATION REGARDING THIS 2015 TRIP..THANK
YOU....BONNIE

Notes

***** DOCUMENTS REQUIRED FOR TRAVEL *****
DOMESTIC - A VALID US GOVERNMENT ISSUED PHOTO ID
INTERNATIONAL - VALID US PASSPORT WITH 6 MONTHS
VALIDITY FROM RETURN DATE AND NECESSARY VISAS.

OVERNIGHT CHAPERONE PLAN

School: Mountain Sky

Dates of Trip: May 8-10, 2015

Destination: Anaheim, CA

The chaperone plan for sleeping arrangements on this trip is:

Example – The students will be sleeping in separate dormitories where a minimum of two male chaperones stay with male students and a minimum of two female chaperones stay with female students. A chaperone will stay near the exit doors to monitor students at all times.

PER GOVERNING BOARD DIRECTION - Two adult chaperones (male with males; females with females) must be assigned to each room where students will be sleeping.

Following District Policy, we bring one chaperone per every eight students participating in the trip to ensure student safety. According to the itinerary of the trip, all students, directors and chaperones sleep in a hotel Friday and Saturday nights. Students are assigned sleeping arrangements with four of the same gender per room by their director. Chaperones are assigned sleeping arrangements with two chaperones of the same gender per room by directors. Forum Festivals, when booking hotels and rooming assignments with the hotel, place male students' rooms on one floor, and female students' rooms on another. Chaperone rooms are spaced out evenly between student rooms. At no time should a chaperone supervise only one child unless the volunteer is a parent or legal guardian of the student. All students are given both cell phone numbers and room numbers of their director in case of an emergency. At "lights out", students are "taped" into their rooms. A piece of masking tape is placed to connect the door to the frame. If the door is opened during the night, the tape will become detached. In this event, the situation will be investigated. If students inside of the hotel room opened the door intentionally, they will be sent home at the parents' expense. This is to ensure the safety of all students.

Request for Out-of-County/State Field Trip

Date of Governing Board Agenda Item:	5/8/2014
--------------------------------------	----------

School: Orangewood	Departure Date: 9/24/2014	Return Date: 9/26/2014	
Destination of Field Trip:	Lee's Ferry, Marble Canyon, AZ Horseshoe Bend, Marble Canyon, AZ		
# of Student Participants: 28	Grade Level(s): 6	# of Chaperones (1:8): 4	
Cell Phone Number of Person Attending Trip: 602-769-6758	# of Additional Chaperones Needed (Over 1:8): 0		
Person Requesting Trip/Contact at Board Meeting:	John Vasey	# of Additional Adults - paying their own way: 0	

Summary of Event/Purpose:

The outcome of this field study experience is to develop and strengthen our students' understanding of the real life application of the Math/Language Arts Common Core and Next Generation Science Standards. Our students will design and conduct research based investigations to solve water habitat environmental issues.

They will arrive at Lee's Ferry Campground where they will be met by the Grand Canyon Youth staff. The Grand Canyon Youth staff are the organizers of the trip and the guides are all Wilderness 1st Responders who are certified in advanced first aid and CPR.

1:45 PM on September 24. Group A prepares to go upstream, fit life jackets, restroom break, fill water bottles. They get run-up to camp (9 miles) at Horseshoe Bend, set up camp, learn inflatable kayak skills, water quality testing and begin their research investigation.

Group B goes to Lee's Ferry Campground and sets up camp. They will begin work on their service project and water investigations. The service project involves removing and restoring the habitat around cottonwood trees and re-establishing native plants in the area.

September 25: Group A at 8:30 AM begins to paddle downstream in paddle boats and inflatable kayaks. They will stop at the restoration site at 6 Mile to conduct their service/research project. They will arrive back at the Lee's Ferry Campground around 2:00 PM, where they will continue to conduct their service/research project.

Group B continues their service/research project in the morning until group A gets back. Then they will prepare to make the trip that group A just completed.

Then everything continues as it did the day before.

September 26: Group B at 8:30 AM begins to paddle downstream in paddle boats and inflatable kayaks. They will stop at the restoration site at 6 Mile to conduct their service/research project. They will arrive back at the Lee's Ferry Campground around 2:00 PM.

Group A continues their service/research project in the morning until group B gets back.

September 26 - 3:00 PM : We all head back, stopping for dinner and then to Orangewood Elementary, arriving around 9:00 PM.

Educational Use:**Science:**

MS-LS2-1: Analyze and interpret data to provide evidence for the effects of resource availability on organisms and populations of organisms in an ecosystem.

MS-LS2-2: Construct an explanation that predicts patterns of interactions among organisms across multiple ecosystems.

MS-LS2-3: Develop a model to describe the cycling of matter and flow of energy among living and nonliving parts of an ecosystem.

MS-LS2-4: Construct an argument supported by empirical evidence.

MS-LS2-5: Evaluate competing design solutions for maintaining biodiversity and ecosystem services.

Language Arts:

RI.6.1: Cite textual evidence to support analysis of what the text says explicitly.

RI.6.6: Determine the author's point of view or purpose in a text and explain how it is conveyed.

RI.6.8: Trace and evaluate the argument and specific claims in a text.

W.6.1: Write arguments to support claims with clear reasons and relevant evidence.

SL.6.1: Engage effectively in a range of collaborative discussions.

Math:

6.SP.B.4: Display numerical data in plots on a number line, including dot plots, histograms, and box plots.

6.SP.B.5: Summarize numerical sets in relation to their context.

Itinerary:

Date	Departure Site	Departure Time	Arrival Site	Arrival Time	Mode of Transportation	Phone Number for Hotel / Event Location
9/24/2014	Orangewood School, Phoenix, AZ	7:00 AM	Lunch Stop TBD - Flagstaff, AZ	12:00 PM	Divine Transportation	602-769-6758
9/24/2014	Lunch Stop TBD - Flagstaff, AZ	12:30 PM	Lee's Ferry, Marble Canyon, AZ	1:30 PM	Divine Transportation	602-769-6758
9/26/2014	Lee's Ferry, Marble Canyon, AZ	3:00 PM	Peter Piper Pizza, Flagstaff, AZ	5:30 PM	Divine Transportation	602-769-6758
9/26/2014	Peter Piper Pizza, Flagstaff, AZ	6:00 PM	Orangewood School, Phoenix, AZ	9:00 PM	Divine Transportation	602-769-6758

All overnight trips (only those trips that have sleeping arrangements, not turn-around trips) are required by Governing Board policy to submit an overnight chaperone plan.

Overnight Chaperone Plan Attached: Yes

Principal Signature:

Andree Charlson

4/22/2014

Additional Information

Please indicate the process your school used to provide this opportunity to students who are unable to provide their own funds, if students are funding the trip:

Fundraisers: Yard Sale, Pancake Breakfast, cookie dough sales.

Scholarships: Tax credits, PTA Local business Community

Acknowledgment that no eligible student will be denied the field trip due to financial hardship: Yes

Accommodations for students with special circumstances are needed: No

If yes, what accommodations are needed:

Acknowledgment that no eligible student will be denied the field trip due to special education/health needs: Yes

Is this the entire grade level: No

If no, how many students are in the grade level? 100

Is this a club or after-school class? No

What are the student eligibility requirements to participate in this trip?

2014/2015 Mr. Vasey's 6th grade Class

What are the arrangements for students not participating in this trip?

Assigned to another 6th grade class.

Chaperones:

Will substitutes be used for certified staff chaperoning the trip? No

If no, what are the arrangements for class coverage?

Students will be placed in another sixth grade class.

Name	Certified/Non-Certified/Parent	Class Coverage Needed	Chaperone(Additional adults paying own way are not considered chaperones.)
John Vasey	Certified	No	Yes
TBA	Certified	No	Yes
TBA	Parent	No	Yes
TBA	Parent	No	Yes

Academic Services Signature:

Natalie McWhorter

4/23/2014

Administrative Services Signature:

Lyn Bailey

4/22/2014

Out-of-County/State Field Trip Cost Sheet

IMPORTANT - MUST CHECK ONE																													
All out-of-state field trips MUST use District approved (contracted) travel agent. Quote should include all lodging, transportation, entry fees, travel agent fee, and food. Exception would be food individually purchased outside of quote or sack meals.	All out-of-county field trips must use District approved (contracted) charter buses if not using District owned buses.																												
This is an out-of-state field trip and travel agent quote is attached: No	This is an out-of-county field trip and charter bus quote is attached: Yes This is an out-of-county field trip using District buses: No																												
<table style="width: 100%; border: none;"> <tr><td style="width: 5%; text-align: right;">\$</td><td>Travel Agent Quote</td></tr> <tr><td style="text-align: right;">\$</td><td>Travel Insurance (optional)</td></tr> <tr><td style="text-align: right;">\$</td><td>Substitute</td></tr> <tr><td style="text-align: right;">\$</td><td>Food</td></tr> <tr><td style="text-align: right;">\$</td><td>Other</td></tr> <tr><td style="text-align: right;">\$</td><td>Total Cost of Trip</td></tr> </table>	\$	Travel Agent Quote	\$	Travel Insurance (optional)	\$	Substitute	\$	Food	\$	Other	\$	Total Cost of Trip	<table style="width: 100%; border: none;"> <tr><td style="width: 5%; text-align: right;">\$ 0.00</td><td>Lodging</td></tr> <tr><td style="text-align: right;">\$ 480.00</td><td>Food:</td></tr> <tr><td style="text-align: right;">\$ 2,550.00</td><td>Transportation</td></tr> <tr><td style="text-align: right;">\$ 5,550.00</td><td>Registration/Entry Fees</td></tr> <tr><td style="text-align: right;">\$ 0.00</td><td>Travel Insurance (optional)</td></tr> <tr><td style="text-align: right;">\$ 0.00</td><td>Other:</td></tr> <tr><td style="text-align: right;">\$ 0.00</td><td>Substitute Funding Source:</td></tr> <tr><td style="text-align: right;">\$ 8,580.00</td><td>Total Cost of Trip</td></tr> </table>	\$ 0.00	Lodging	\$ 480.00	Food:	\$ 2,550.00	Transportation	\$ 5,550.00	Registration/Entry Fees	\$ 0.00	Travel Insurance (optional)	\$ 0.00	Other:	\$ 0.00	Substitute Funding Source:	\$ 8,580.00	Total Cost of Trip
\$	Travel Agent Quote																												
\$	Travel Insurance (optional)																												
\$	Substitute																												
\$	Food																												
\$	Other																												
\$	Total Cost of Trip																												
\$ 0.00	Lodging																												
\$ 480.00	Food:																												
\$ 2,550.00	Transportation																												
\$ 5,550.00	Registration/Entry Fees																												
\$ 0.00	Travel Insurance (optional)																												
\$ 0.00	Other:																												
\$ 0.00	Substitute Funding Source:																												
\$ 8,580.00	Total Cost of Trip																												
Totals are estimates only, based on number of anticipated students/adults and are subject to change.																													

28 # Students Participating

of Chaperones: 4

(approved ratio of 1:8 or lower ratio due to special circumstances is included in per student cost)

Additional Adults (paying own way): 0 Payment should be made and deposited to the school's field trip auxiliary account.

TOTAL PER STUDENT COST: \$306.43

FIELD TRIP POSSIBLE FUNDING SOURCES (check all that apply):

X - Auxiliary Operations (Fund 525 - fee based)

X - Gifts & Donations (Fund 530 - donation based)

X - PTA/PTO

X - Student Activities (Fund 850 - fundraising based)

X - Tax Credit (Fund 526 - donation based)

Finance Signature		
This expenditure was reviewed for compliance with designated and/or qualifying funding sources.	Elizabeth Martinez	4/23/2014

Purchasing Signature		
This expenditure was reviewed for compliance with applicable procurement laws and regulations.	Howard Kropp	4/22/2014

Quotation

Page 1

Divine Transportation In Phoenix
1243 S. 7th Street
Phoenix AZ 85034
Phone: 602-340-0018
FAX: 602-340-0055

www.divinecharter.com

Orangewood Elementary School
John Vasey
7337 N. 19th Ave
Phoenix AZ 85021

Customer No: 2278
Contact:
Phone: 602-347-2960
FAX:
E-Mail: john.vasey@wesdschools.org
Order Number: **113604**
Order Date: 4/18/2014
PO Number:
Group: Camping
Sales Associate Ruthie

Deposit Required:
Deposit Due on:
Balance Due on:

Report produced by driveaware!

Pickup	Destination	Amount	Misc. Charges	Total
<p>Wednesday 9/24/2014 Spot: 06:45AM Depart: 07:00AM Orangewood Elementary School 7337 N. 19th Ave Phoenix AZ 85021 Return 9/24/2014 Number of Passengers: 54 54 pax Drive will pick up group and take them camping Lee's Ferry Contact day of : Group will provide drivers room /</p>	<p>Lee's Ferry Camping TBD Page AZ Depart From Destination 9/24/2014</p>	\$2,550.00		\$2,550.00
<p>Thursday 9/25/2014 Spot: 06:45AM Depart: 07:00AM Lee's Ferry Camping Near Page AZ 85021 Return 9/25/2014 Number of Passengers: 54 54 pax Drive will pick up group and take them camping Lee's Ferry Contact day of :</p>	<p>Lee's Ferry Camping TBD Near Page AZ Depart From Destination 9/25/2014</p>			
<p>Friday 9/26/2014 Spot: 05:45AM Depart: 06:00AM Lee's Ferry Camping TBD Page AZ Return 9/26/2014 Number of Passengers: 54 54 pax Drive will pick up group and take them camping Lee's Ferry Contact day of :</p>	<p>Orangewood Elementary School 7337 N. 19th Ave Phoenix AZ 85021 Depart From Destination 9/26/2014</p>			
				Total: \$2,550.00
				Amount Paid:
				Balance Due: \$2,550.00

OVERNIGHT CHAPERONE PLAN

School: Orangewood School

Dates of Trip: September 24-26, 2014

Destination: Lee's Ferry and Horseshoe Bend Campground

The chaperone plan for sleeping arrangements on this trip is:

Example – The students will be sleeping in separate dormitories where a minimum of two male chaperones stay with male students and a minimum of two female chaperones stay with female students. A chaperone will stay near the exit doors to monitor students at all times.

PER GOVERNING BOARD DIRECTION - Two adult chaperones (male with males; females with females) must be assigned to each room where students will be sleeping.

The students will be sleeping in separate boys' tents and girls' tents. Chaperones will stay in separate tents. The chaperones will sleep near the exit flaps to monitor the students at all times. The certified chaperones will walk around the tents at night as another monitoring precaution.

Request for Out-of-County/State Field Trip

Date of Governing Board Agenda Item: 5/8/2014

School: Orangewood	Departure Date: 10/21/2014	Return Date: 10/24/2014
Destination of Field Trip: Hoover Dam, Boulder City, NV Colorado River Willow Beach, AZ Sky Y Camp, Prescott, AZ Goldwater Lake, Prescott, AZ		
# of Student Participants: 72	Grade Level(s): 6	# of Chaperones (1:8): 9
Cell Phone Number of Person Attending Trip: 602-769-6758	# of Additional Chaperones Needed (Over 1:8): 0	
Person Requesting Trip/Contact at Board Meeting: John Vasey	# of Additional Adults - paying their own way: 0	

Summary of Event/Purpose:

The mission of this field study experience is to develop and strengthen our students' academic and real world scientific through direct, hands-on activities that are connected to the state/national core standards taught in the classroom. The day, from 7:30AM to 9:00 PM, will consist of activities that will focus on our literature studies, real-world math problem solving, 6-traits writing, scientific inquiries, and team-building/collaborative problem solving skills. Along with instruction, there will be breakfast, lunch, dinner and bathroom breaks.

Educational Use:

Language Arts Core:

CCSS.ELA-Literacy.RI.6.1

Cite textual evidence to support analysis of what the text says explicitly as well as inferences drawn from the text.

CCSS.ELA-Literacy.RI.6.6

Determine an author's point of view or purpose in a text and explain how it is conveyed in the text.

CCSS.ELA-Literacy.RI.6.8

Trace and evaluate the argument and specific claims in a text, distinguishing claims that are supported by reasons and evidence from claims that are not.

CCSS.ELA-Literacy.W.6.1

Write arguments to support claims with clear reasons and relevant evidence.

CCSS.ELA-Literacy.W.6.7

Conduct short research projects to answer a question, drawing on several sources and refocusing the inquiry when appropriate.

Science

SC06-S1C1-01,02,03

Formulate predictions, questions, or hypotheses based on observations.

SC06-S1C2-01,02,03,04,05

Design and conduct controlled investigations.

SC06-S4C3-01,02

Analyze the relationships among various organisms and their environment.

SC06-S3C2-01

Compare possible solutions to an identified need or problem using simple classroom materials.

SC06-S3C2-02

Design and construct solutions to an identified need or problem using simple classroom materials.

SC06-S5C3-01

Identify several ways in which electrical energy is generated using renewable and nonrenewable resources.

SC06-S5C3-02

Identify several ways in which energy may be stored.

SC06-S5C3-03

Compare the following ways in which energy may be transformed: mechanical to electrical and electrical to thermal

Educational Use (cont.):

Math

M06-S4C4-02,03,11

Measure and record the actual measure of objects using proportion and scale drawing or map by converting between actual measurements and scale measurements using proportions.

M06-S2C1-03,08

Interpret and construct simple displays of data using double bar graphs, tally charts, frequency tables, circle and line graphs.

M06-S4C4-06,07

Compute the area and perimeter of land (polygon) by solving problems involving the perimeter/area of polygons/parallelograms.

Itinerary:

Date	Departure Site	Departure Time	Arrival Site	Arrival Time	Mode of Transportation	Phone Number for Hotel / Event Location
10/21/2014	Orangewood School, Phoenix, AZ	7:00 AM	Lunch - Hoover Dam, Boulder City, NV	12:00 PM	Divine Transportation	602-769-6758
10/21/2014	Lunch - Hoover Dam, Boulder City, NV	12:30 PM	Willow Beach, AZ	4:00 PM	Divine Transportation	602-769-6758
10/21/2014	Willow Beach, AZ	4:00 PM	Dinner Stop TBD - Kingman, AZ	5:00 PM	Divine Transportation	602-254-1571
10/21/2014	Dinner Stop TBD - Kingman, AZ	5:30 PM	Sky Y Camp, Prescott, AZ	9:00 PM	Divine Transportation	602-769-6758
10/24/2014	Sky Y Camp, Prescott, AZ	9:00 AM	Goldwater Lake, Prescott, AZ	9:15 AM	Divine Transportation	602-769-6758
10/24/2014	Goldwater Lake, Prescott, AZ	3:00 PM	Orangewood School, Phoenix, AZ	5:00 PM	Divine Transportation	602-347-2960

All overnight trips (only those trips that have sleeping arrangements, not turn-around trips) are required by Governing Board policy to submit an overnight chaperone plan.

Overnight Chaperone Plan Attached: Yes

Principal Signature:

Andree Charlson

4/22/2014

Additional Information

Please indicate the process your school used to provide this opportunity to students who are unable to provide their own funds, if students are funding the trip:

Fundraisers: Student-run businesses, Cookie Dough sales, Fall Festival
Scholarships: Tax Credits, PTA, Site Council, Local Business Community

Acknowledgment that no eligible student will be denied the field trip due to financial hardship: Yes

Accommodations for students with special circumstances are needed: No

If yes, what accommodations are needed:

Acknowledgment that no eligible student will be denied the field trip due to special education/health needs: Yes

Is this the entire grade level: Yes

If no, how many students are in the grade level? 100

Is this a club or after-school class? No

What are the student eligibility requirements to participate in this trip?

To be a student at Orangewood School in the sixth grade.

What are the arrangements for students not participating in this trip?

Assigned into another class with district standard-based work.

Chaperones:

Will substitutes be used for certified staff chaperoning the trip? No

If no, what are the arrangements for class coverage?

Students will be assigned to other classes with appropriate district standard work so that the learning environment is not impaired for any student.

Name	Certified/Non-Certified/Parent	Class Coverage Needed	Chaperone(Additional adults paying own way are not considered chaperones.)
John Vasey	Certified	No	Yes
TBA	Certified	No	Yes
TBA	Certified	No	Yes
TBA	Certified	No	Yes
TBA	Parent	No	Yes
TBA	Parent	No	Yes
TBA	Parent	No	Yes
TBA	Parent	No	Yes
TBA	Parent	No	Yes

Academic Services Signature: Natalie McWhorter 4/23/2014

Administrative Services Signature: Lyn Bailey 4/22/2014

Out-of-County/State Field Trip Cost Sheet

IMPORTANT - MUST CHECK ONE																													
All out-of-state field trips MUST use District approved (contracted) travel agent. Quote should include all lodging, transportation, entry fees, travel agent fee, and food. Exception would be food individually purchased outside of quote or sack meals.	All out-of-county field trips must use District approved (contracted) charter buses if not using District owned buses.																												
This is an out-of-state field trip and travel agent quote is attached: No	This is an out-of-county field trip and charter bus quote is attached: Yes This is an out-of-county field trip using District buses: No																												
<table style="width: 100%; border: none;"> <tr><td style="width: 5%; text-align: right;">\$</td><td>Travel Agent Quote</td></tr> <tr><td style="text-align: right;">\$</td><td>Travel Insurance (optional)</td></tr> <tr><td style="text-align: right;">\$</td><td>Substitute</td></tr> <tr><td style="text-align: right;">\$</td><td>Food</td></tr> <tr><td style="text-align: right;">\$</td><td>Other</td></tr> <tr><td style="text-align: right;">\$</td><td>Total Cost of Trip</td></tr> </table>	\$	Travel Agent Quote	\$	Travel Insurance (optional)	\$	Substitute	\$	Food	\$	Other	\$	Total Cost of Trip	<table style="width: 100%; border: none;"> <tr><td style="text-align: right;">\$ 0.00</td><td>Lodging</td></tr> <tr><td style="text-align: right;">\$ 500.00</td><td>Food:</td></tr> <tr><td style="text-align: right;">\$ 8,600.00</td><td>Transportation</td></tr> <tr><td style="text-align: right;">\$ 8,640.00</td><td>Registration/Entry Fees</td></tr> <tr><td style="text-align: right;">\$ 0.00</td><td>Travel Insurance (optional)</td></tr> <tr><td style="text-align: right;">\$ 3,825.00</td><td>Other: Black Canyon River Trip</td></tr> <tr><td style="text-align: right;">\$ 0.00</td><td>Substitute Funding Source:</td></tr> <tr><td style="text-align: right;">\$ 21,565.00</td><td>Total Cost of Trip</td></tr> </table>	\$ 0.00	Lodging	\$ 500.00	Food:	\$ 8,600.00	Transportation	\$ 8,640.00	Registration/Entry Fees	\$ 0.00	Travel Insurance (optional)	\$ 3,825.00	Other: Black Canyon River Trip	\$ 0.00	Substitute Funding Source:	\$ 21,565.00	Total Cost of Trip
\$	Travel Agent Quote																												
\$	Travel Insurance (optional)																												
\$	Substitute																												
\$	Food																												
\$	Other																												
\$	Total Cost of Trip																												
\$ 0.00	Lodging																												
\$ 500.00	Food:																												
\$ 8,600.00	Transportation																												
\$ 8,640.00	Registration/Entry Fees																												
\$ 0.00	Travel Insurance (optional)																												
\$ 3,825.00	Other: Black Canyon River Trip																												
\$ 0.00	Substitute Funding Source:																												
\$ 21,565.00	Total Cost of Trip																												
Totals are estimates only, based on number of anticipated students/adults and are subject to change.																													

72 # Students Participating

of Chaperones: 9

(approved ratio of 1:8 or lower ratio due to special circumstances is included in per student cost)

Additional Adults (paying own way): 0 Payment should be made and deposited to the school's field trip auxiliary account.

TOTAL PER STUDENT COST: \$299.51

FIELD TRIP POSSIBLE FUNDING SOURCES (check all that apply):

X - Auxiliary Operations (Fund 525 - fee based)

X - Gifts & Donations (Fund 530 - donation based)

X - PTA/PTO

X - Student Activities (Fund 850 - fundraising based)

X - Tax Credit (Fund 526 - donation based)

Finance Signature		
This expenditure was reviewed for compliance with designated and/or qualifying funding sources.	Elizabeth Martinez	4/23/2014

Purchasing Signature		
This expenditure was reviewed for compliance with applicable procurement laws and regulations.	Howard Kropp	4/22/2014

OVERNIGHT CHAPERONE PLAN

School: Orangewood Elementary

Dates of Trip: October 21 to 24, 2014

Destination: Hoover Dam and Sky Y Camp

The chaperone plan for sleeping arrangements on this trip is:

Example – The students will be sleeping in separate dormitories where a minimum of two male chaperones stay with male students and a minimum of two female chaperones stay with female students. A chaperone will stay near the exit doors to monitor students at all times.

PER GOVERNING BOARD DIRECTION - Two adult chaperones (male with males; females with females) must be assigned to each room where students will be sleeping.

The students will be sleeping in separate cabins where two male chaperones will stay with male students and two female chaperones will stay with female students in each cabin. The chaperones will sleep near the exit doors to monitor the students access at all times. The certified chaperones will walk around the cabins at night as another monitoring precaution.

Quotation

Page 1

Michelangelo Leasing-Divine Trans
1243 S 7th St
Phoenix AZ 85034
Phone: 602-340-0018
FAX: 602-340-0055

www.divinecharter.com

Orangewood Elementary School
John Vasey
7337 N. 19th Ave
Phoenix AZ 85021

Customer No: 2278
Contact: John #602-347-2960
Phone: 602-347-2960
FAX:
E-Mail: john.vasey@wesdschools.org
Order Number: **113374**
Order Date: 4/11/2014
PO Number:
Group: School
Sales Associate April

Report prepared by divinecharter.com

Deposit Required:
Deposit Due on:
Balance Due on:

Pickup	Destination	Amount	Misc. Charges	Total
<p>Tuesday 10/21/2014 Spot: 07:45AM Depart: 08:00AM Arrive: 01:00PM \$4,000.00 \$100.00 \$4,100.00</p> <p>Orangewood Elementary School Hoover Dam</p> <p>7337 N. 19th Ave Hoover Dam NV</p> <p>Phoenix AZ 85021</p> <p>Return 10/21/2014 Depart From Destination 10/21/2014 11:59PM</p> <p>Vehicle Type: 56 Passenger</p> <p>Number of Passengers: 56</p> <p>56 pax 1 of 2, DRIVER REQUEST for Tim Murray, and Joe Garcia</p> <p>Onsite contact is John #602-347-2960</p> <p>Client is responsible for PROVIDING DRIVER WITH HIS OWN HOTEL ROOM each night of stay along with any ENTRANCE/PARKING FEES.</p> <p>Cost of driver's room is included in order and DIVINE TRANSPORTATION will book driver room.</p> <p>Driver to stay with group and follow client's itinerary as directed</p> <p>At 8:00AM departure to Hoover Dam Visitor Center arriving at 1:00PM for a tour.</p> <p>At 3:00PM depart Hoover Dam for Willow Beach Camp Ground 10 Minutes Away, Spend the night.</p> <p>BILLING NOTE: Full payment/PO is due in house by 9/23/13.</p>				
		DRIVER ROOM	\$100.00	
<p>Tuesday 10/21/2014 Spot: 07:45AM Depart: 08:00AM Arrive: 01:00PM \$4,000.00 \$100.00 \$4,100.00</p> <p>Orangewood Elementary School Hoover Dam</p> <p>7337 N. 19th Ave Hoover Dam NV</p> <p>Phoenix AZ 85021</p> <p>Return 10/21/2014 Depart From Destination 10/21/2014 11:59PM</p> <p>Vehicle Type: 56 Passenger</p> <p>Number of Passengers: 56</p> <p>56 pax 2 of 2, DRIVER REQUEST for Tim Murray and Joe Garcia</p> <p>Onsite contact is John #602-347-2960</p> <p>Client is responsible for PROVIDING DRIVER WITH HIS OWN HOTEL ROOM each night of stay along with any ENTRANCE/PARKING FEES.</p> <p>Cost of driver's room is included in order and DIVINE TRANSPORTATION will book driver room.</p> <p>Driver to stay with group and follow client's itinerary as directed</p> <p>At 8:00AM departure to Hoover Dam Visitor Center arriving at 1:00PM for a tour.</p> <p>At 3:00PM depart Hoover Dam for Willow Beach Camp Ground 10 Minutes Away, Spend the night.</p>				
		DRIVER ROOM	\$100.00	
<p>Wednesday 10/22/2014 Spot: 07:00AM Depart: 07:00AM Arrive: 07:00PM \$100.00 \$100.00</p> <p>Hoover Dam Sky Y Camp</p>				

Quotation

Page 2

Michelangelo Leasing-Divine Trans
1243 S 7th St
Phoenix AZ 85034
Phone: 602-340-0018
FAX: 602-340-0055

www.divinecharter.com

Orangewood Elementary School
John Vasey
7337 N. 19th Ave
Phoenix AZ 85021

Customer No: 2278
Contact: John #602-347-2960
Phone: 602-347-2960
FAX:
E-Mail: john.vasey@wesdschools.org
Order Number: **113374**
Order Date: 4/11/2014
PO Number:
Group: School
Sales Associate April

Deposit Required:
Deposit Due on:
Balance Due on:

Report produced by divinegate

Pickup	Destination	Amount	Misc. Charges	Total
Hoover Dam NV Return 10/22/2014 Vehicle Type: 56 Passenger Number of Passengers: 56 56 pax 1 of 2, DRIVER REQUEST for Tim Murray and Joe Garcia Onsite contact is John #602-347-2960	5725 S. Senator Hwy Prescott AZ Depart From Destination 10/22/2014 7:00PM			

Client is responsible for PROVIDING DRIVER WITH HIS OWN HOTEL ROOM each night of stay along with any ENTRANCE/PARKING FEES.
Cost of driver's room is included in order and DIVINE TRANSPORTATION will book driver room.

Take group to Sky Y Camp and stay overnight.
At 8:30AM departure Willow Beach to Hacienda Ranch, Nevada for pick up to do river raft tour 15 minutes away.
At 12pm meet group at Willow Beach
At 3pm depart Willow Beach for Sky Y Camp, Prescott, AZ---Arrive around 7:00PM Drop group off

DRIVER ROOM \$100.00

Wednesday 10/22/2014 Spot: 07:00AM Depart: 07:00AM Hoover Dam	Arrive: 07:00PM Sky Y Camp 5725 S. Senator Hwy Prescott AZ Depart From Destination 10/22/2014 7:00PM	\$100.00	\$100.00
Hoover Dam NV Return 10/22/2014 Vehicle Type: 56 Passenger Number of Passengers: 56 56 pax 2 of 2, DRIVER REQUEST for Tim Murray and Joe Garcia Onsite contact is John #602-347-2960			

Client is responsible for PROVIDING DRIVER WITH HIS OWN HOTEL ROOM each night of stay along with any ENTRANCE/PARKING FEES.
Cost of driver's room is included in order and DIVINE TRANSPORTATION will book driver room.

Take group to Sky Y Camp and stay overnight.
At 8:30AM departure Willow Beach to Hacienda Ranch, Nevada for pick up to do river raft tour 15 minutes away.
At 12pm meet group at Willow Beach
At 3pm depart Willow Beach for Sky Y Camp, Prescott, AZ---Arrive around 7:00PM Drop group off

DRIVER ROOM \$100.00

Thursday 10/23/2014 Spot: 07:00AM Depart: 07:00AM Sky Y Camp	Sky Y Camp	\$100.00	\$100.00
---	------------	----------	----------

Quotation

Page 3

Michelangelo Leasing-Divine Trans
1243 S 7th St
Phoenix AZ 85034
Phone: 602-340-0018
FAX: 602-340-0055

www.divinecharter.com

Orangewood Elementary School
John Vasey
7337 N. 19th Ave
Phoenix AZ 85021

Customer No: 2278
Contact: John #602-347-2960
Phone: 602-347-2960
FAX:
E-Mail: john.vasey@wesdschools.org
Order Number: **113374**
Order Date: 4/11/2014
PO Number:
Group: School
Sales Associate April

Report produced by divinevine

Deposit Required:
Deposit Due on:
Balance Due on:

Pickup	Destination	Amount	Misc. Charges	Total
5725 S. Senator Hwy Prescott - NO SERVICE AZ Return 10/23/2014 Vehicle Type: 56 Passenger Number of Passengers: 56 56 pax, 2 of 2, DRIVER REQUEST for Tim Murray and Joe Garcia Onsite contact is John #602-347-2960	5725 S. Senator Hwy Prescott - NO SERVICE AZ Depart From Destination 10/23/2014 11:59PM			
Client is responsible for PROVIDING DRIVER WITH HIS OWN HOTEL ROOM each night of stay along with any ENTRANCE/PARKING FEES. Cost of driver's room is included in order and DIVINE TRANSPORTATION will book driver room.				
NO SERVICE needed.				
		DRIVER ROOM	\$100.00	
Thursday 10/23/2014 Spot: 07:00AM Depart: 07:00AM			\$100.00	\$100.00
Sky Y Camp 5725 S. Senator Hwy Prescott - NO SERVICE AZ Return 10/23/2014 Vehicle Type: 56 Passenger Number of Passengers: 56 56 pax 1 of 2, DRIVER REQUEST for Tim Murray and Joe Garcia Onsite contact is John #602-347-2960	Sky Y Camp 5725 S. Senator Hwy Prescott - NO SERVICE AZ Depart From Destination 10/23/2014 11:59PM			
Client is responsible for PROVIDING DRIVER WITH HIS OWN HOTEL ROOM each night of stay along with any ENTRANCE/PARKING FEES. Cost of driver's room is included in order and DIVINE TRANSPORTATION will book driver room.				
NO SERVICE needed.				
		DRIVER ROOM	\$100.00	
Friday 10/24/2014 Spot: 08:45AM Depart: 09:00AM	Arrive: 05:00PM			
Sky Y Camp 5725 S. Senator Hwy Prescott AZ Return 10/24/2014 Vehicle Type: 56 Passenger Number of Passengers: 56	Orangewood Elementary School 7337 N. 19th Ave Phoenix AZ 85021 Depart From Destination 10/24/2014 5:00PM			

Quotation

Page 4

Michelangelo Leasing-Divine Trans
1243 S 7th St
Phoenix AZ 85034
Phone: 602-340-0018
FAX: 602-340-0055

www.divinecharter.com

Orangewood Elementary School
John Vasey
7337 N. 19th Ave
Phoenix AZ 85021

Customer No: 2278
Contact: John #602-347-2960
Phone: 602-347-2960
FAX:
E-Mail: john.vasey@wesdschools.org
Order Number: **113374**
Order Date: 4/11/2014
PO Number:
Group: School
Sales Associate April

Report produced by DIVINE-TRANS

Deposit Required:
Deposit Due on:
Balance Due on:

Pickup	Destination	Amount	Misc. Charges	Total
--------	-------------	--------	---------------	-------

56 pax 1 of 2, DRIVER REQUEST for Tim Murray and Joe Garcia
Onsite contact is John #602-347-2960

Provide group with transportation back to Orangewood as directed
At 9:00AM Depart from Sky Y to Goldwater Lake, 5 minutes away.
At 3:00PM Depart from Goldwater Lake to Orangewood Elementary----Arrive around 5:00PM, end of service

Friday 10/24/2014 Spot: 08:45AM Depart: 09:00AM	Arrive: 05:00PM
Sky Y Camp	Orangewood Elementary School
5725 S. Senator Hwy	7337 N. 19th Ave
Prescott AZ	Phoenix AZ 85021
Return 10/24/2014	Depart From Destination 10/24/2014 5:00PM
Vehicle Type: 56 Passenger	
Number of Passengers: 56	

56 pax 2 of 2, DRIVER REQUEST for Tim Murray and Joe Garcia
Onsite contact is John #602-347-2960

Provide group with transportation back to Orangewood as directed
At 9:00AM Depart from Sky Y to Goldwater Lake, 5 minutes away.
At 3:00PM Depart from Goldwater Lake to Orangewood Elementary----Arrive around 5:00PM, end of service

Total Misc. Charges:	\$600.00
Total:	\$8,600.00
Amount Paid:	
Balance Due:	\$8,600.00

Request for Out-of-County/State Field Trip

Date of Governing Board Agenda Item: 5/8/2014

School: Orangewood	Departure Date: 11/7/2014	Return Date: 11/7/2014
Destination of Field Trip: University of Arizona Flandrau Planetarium, Tucson, AZ Silverbell Wetlands, Tucson, AZ		
# of Student Participants: 64	Grade Level(s): 6	# of Chaperones (1:8): 8
Cell Phone Number of Person Attending Trip: 602-769-6758	# of Additional Chaperones Needed (Over 1:8): 0	
Person Requesting Trip/Contact at Board Meeting: John Vasey	# of Additional Adults - paying their own way: 0	

Summary of Event/Purpose:

9:00AM to 1:00PM – U of A Marine Discovery workshop stations are hands-on, activity-based laboratory programs which provide students with the opportunity to work with live marine animals and teaching specimens. Students are exposed to living and preserved organisms found in the Gulf of California and gain a general understanding of the scientific relationships between them. Marine Discovery is offered through the Department of Ecology and Evolutionary Biology, University of Arizona, with support from the Howard Hughes Medical Institute.

Program Goals:

- To encourage students to “think like scientists” using their observational, critical thinking and problem solving skills.
- To introduce students to the marine environment, especially the Gulf of California, Tucson’s near-by ocean.
- To encourage higher education by allowing interaction with university students.

General Workshop Set-up:

Shark Dissection: Students are led through the dissection of a dogfish (*Squalus*), with an emphasis on body form and function, and adaptations to the marine environment.

Squid Dissection: In groups of two or three, students dissect a squid (*Loligo* spp.), once again focusing on its special adaptations. Students who do not wish to dissect will be provided with an alternative activity.

Rocky Intertidal Zone: Students learn about the unique environment of the rocky intertidal zone and its special inhabitants, with an emphasis on the adaptations necessary for life in the zone between land and sea. Everything from echinoderms to chordates to some new creatures you may never have heard of are represented.

Plankton: Students learn about the plankton in our oceans, their importance as the base of the marine food chain, and the unique adaptations that they have to prevent sinking, and to protect themselves from predators.

Fish Diversity: Handle preserved specimens of fish from a variety of habitats. Learn how the shape of a fish can inform you about what it does for a living (form follows function).

Marine Fossils: Explore ancient Arizona, the evidence for plate tectonics and continental drift, and other marine fossils from around the world.

Participate in hands-on activities about the water cycle presented by U of A graduate students using the Inquiry Method for learning.

12:00PM to 5:00PM – Eat lunch, water field study, and tour classrooms and dorm rooms.

5:00PM to 8:00PM – Travel back to Orangewood in Phoenix, AZ with one stop at In N Out Burger in Casa Grande, AZ.

Educational Use:**Science:**

Students will formulate predictions, questions, or hypothesis based on observations and locate appropriate resources. (SC06-S1C1-01/02/03)

Students will design and conduct controlled investigations. (SC06-S1C1-01/02/03/04/05/06)

Students will analyze and interpret data to explain correlation and results and formulate new questions. (SC06-S1C3-01/02/03/05/06)

Students will explain the hierarchy of cells, tissues, organs, systems and relate structures to functions of living organisms. (SC06-S4C1-01)

Explaining the importance of water to organisms. (SC06-S4C1-01)

Describing how the environmental conditions affect the quality of life. (SC06-S4C3-02)

Explaining how water is cycled in nature. (SC06-S6C2-02)

Identifying the distribution of water. (SC06-S6C2-02)

Reading:

Students will be able to identify, analyze, and apply knowledge of the purpose, structures, clarity and relevancy of functional text. (R06-S3C2-01/02/03)

Writing:

Students will create a research-based product using 6-traits. (W06-S3C6-01/02 & W06-S2C1/2/3/4/5/6-01-06)

Itinerary:

Date	Departure Site	Departure Time	Arrival Site	Arrival Time	Mode of Transportation	Phone Number for Hotel / Event Location
11/7/2014	Orangewood School, Phoenix, AZ	7:00 AM	University of Arizona, Tucson, AZ	9:00 AM	Divine Trans	602-769-6758
11/7/2014	University of Arizona, Tucson, AZ	12:00 PM	Silverbell Wetlands, Tucson, AZ	5:00 PM	Divine Trans	602-769-6758
11/7/2014	Silverbell Wetlands, Tucson, AZ	5:00 PM	In N Out Burger, Casa Grande	6:00 PM	Divine Trans	602-769-6758
11/7/2014	In N Out Burger, Casa Grande, AZ	7:00 PM	Orangewood School, Phoenix, AZ	8:00 PM	Divine Trans	602-769-6758

All overnight trips (only those trips that have sleeping arrangements, not turn-around trips) are required by Governing Board policy to submit an overnight chaperone plan.

Overnight Chaperone Plan Attached: No

Principal Signature:

Andree Charlson

4/21/2014

Additional Information

Please indicate the process your school used to provide this opportunity to students who are unable to provide their own funds, if students are funding the trip:

Fundraisers: Pancake Breakfast, Car Wash
Scholarships: PTA, Site Council, Tax Credits

Acknowledgment that no eligible student will be denied the field trip due to financial hardship: Yes

Accommodations for students with special circumstances are needed: No

If yes, what accommodations are needed:

Acknowledgment that no eligible student will be denied the field trip due to special education/health needs: Yes

Is this the entire grade level: No

If no, how many students are in the grade level? 120

Is this a club or after-school class? No

What are the student eligibility requirements to participate in this trip?

To be a sixth grade student at Orangewood School.

What are the arrangements for students not participating in this trip?

Students will be placed in another sixth grade class.

Chaperones:

Will substitutes be used for certified staff chaperoning the trip? No

If no, what are the arrangements for class coverage?

Students will be placed in another sixth grade class.

Name	Certified/Non-Certified/Parent	Class Coverage Needed	Chaperone(Additional adults paying own way are not considered chaperones.)
John Vasey	Certified	No	Yes
TBA	Certified	No	Yes
TBA	Parent	No	Yes
TBA	Parent	No	Yes
TBA	Parent	No	Yes
TBA	Parent	No	Yes
TBA	Parent	No	Yes
TBA	Parent	No	Yes

Academic Services Signature: Natalie McWhorter 4/23/2014

Administrative Services Signature: Lyn Bailey 4/22/2014

Out-of-County/State Field Trip Cost Sheet

IMPORTANT - MUST CHECK ONE																													
All out-of-state field trips MUST use District approved (contracted) travel agent. Quote should include all lodging, transportation, entry fees, travel agent fee, and food. Exception would be food individually purchased outside of quote or sack meals.	All out-of-county field trips must use District approved (contracted) charter buses if not using District owned buses.																												
This is an out-of-state field trip and travel agent quote is attached: No	This is an out-of-county field trip and charter bus quote is attached: Yes This is an out-of-county field trip using District buses: No																												
<table style="width: 100%; border: none;"> <tr><td style="width: 10%;">\$</td><td>Travel Agent Quote</td></tr> <tr><td>\$</td><td>Travel Insurance (optional)</td></tr> <tr><td>\$</td><td>Substitute</td></tr> <tr><td>\$</td><td>Food</td></tr> <tr><td>\$</td><td>Other</td></tr> <tr><td>\$</td><td>Total Cost of Trip</td></tr> </table>	\$	Travel Agent Quote	\$	Travel Insurance (optional)	\$	Substitute	\$	Food	\$	Other	\$	Total Cost of Trip	<table style="width: 100%; border: none;"> <tr><td style="width: 10%;">\$ 0.00</td><td>Lodging</td></tr> <tr><td>\$ 400.00</td><td>Food:</td></tr> <tr><td>\$ 850.00</td><td>Transportation</td></tr> <tr><td>\$ 200.00</td><td>Registration/Entry Fees</td></tr> <tr><td>\$ 0.00</td><td>Travel Insurance (optional)</td></tr> <tr><td>\$ 0.00</td><td>Other:</td></tr> <tr><td>\$ 0.00</td><td>Substitute Funding Source:</td></tr> <tr><td>\$ 1,450.00</td><td>Total Cost of Trip</td></tr> </table>	\$ 0.00	Lodging	\$ 400.00	Food:	\$ 850.00	Transportation	\$ 200.00	Registration/Entry Fees	\$ 0.00	Travel Insurance (optional)	\$ 0.00	Other:	\$ 0.00	Substitute Funding Source:	\$ 1,450.00	Total Cost of Trip
\$	Travel Agent Quote																												
\$	Travel Insurance (optional)																												
\$	Substitute																												
\$	Food																												
\$	Other																												
\$	Total Cost of Trip																												
\$ 0.00	Lodging																												
\$ 400.00	Food:																												
\$ 850.00	Transportation																												
\$ 200.00	Registration/Entry Fees																												
\$ 0.00	Travel Insurance (optional)																												
\$ 0.00	Other:																												
\$ 0.00	Substitute Funding Source:																												
\$ 1,450.00	Total Cost of Trip																												
Totals are estimates only, based on number of anticipated students/adults and are subject to change.																													

64 # Students Participating

of Chaperones: 8

(approved ratio of 1:8 or lower ratio due to special circumstances is included in per student cost)

Additional Adults (paying own way): 0 Payment should be made and deposited to the school's field trip auxiliary account.

TOTAL PER STUDENT COST: \$22.66

FIELD TRIP POSSIBLE FUNDING SOURCES (check all that apply):

X - Auxiliary Operations (Fund 525 - fee based)

X - Gifts & Donations (Fund 530 - donation based)

X - PTA/PTO

X - Student Activities (Fund 850 - fundraising based)

X - Tax Credit (Fund 526 - donation based)

Finance Signature		
This expenditure was reviewed for compliance with designated and/or qualifying funding sources.	Elizabeth Martinez	4/23/2014

Purchasing Signature		
This expenditure was reviewed for compliance with applicable procurement laws and regulations.	Howard Kropp	4/22/2014

Quotation

Page 1

Divine Transportation In Phoenix
1243 S. 7th Street
Phoenix AZ 85034
Phone: 602-340-0018
FAX: 602-340-0055

www.divinecharter.com

Orangewood Elementary School
John Vasey
7337 N. 19th Ave
Phoenix AZ 85021

Customer No: 2278
Contact:
Phone: 602-347-2960
FAX:
E-Mail: john.vasey@wesdschools.org
Order Number: **113393**
Order Date: 4/14/2014
PO Number:
Group: U OF A FOR THE DAY
Sales Associate Ruthie

Report produced by driveview

Deposit Required:
Deposit Due on:
Balance Due on:

Pickup	Destination	Amount	Misc. Charges	Total
Friday 11/07/2014 Spot: 06:15AM Depart: 06:30AM Orangewood Elementary 7337 N 19th Ave Phoenix AZ 85021 Return 11/07/2014 5:00PM Vehicle Type: 56 Passenger 54 pax NOTE : QUOTED 04/14 MORE INFO TO FOLLOW wait and return	U of A 1401 E University Blvd Tucson AZ Depart From Destination 11/07/2014	\$850.00		\$850.00

Total: \$850.00
Amount Paid:
Balance Due: \$850.00

All of the arrangements are contingent on the number of students who are enrolled. All students will participate; the cost will be less when enrollment is confirmed.

Request for Out-of-County/State Field Trip

Date of Governing Board Agenda Item: 5/8/2014

School: Orangewood	Departure Date: 11/14/2014	Return Date: 11/14/2014
Destination of Field Trip: University of Arizona Flandrau Planetarium, Tucson, AZ Silverbell Wetlands, Tucson, AZ		
# of Student Participants: 64	Grade Level(s): 6	# of Chaperones (1:8): 8
Cell Phone Number of Person Attending Trip: 602-769-6758	# of Additional Chaperones Needed (Over 1:8): 0	
Person Requesting Trip/Contact at Board Meeting: John Vasey	# of Additional Adults - paying their own way: 0	

Summary of Event/Purpose:

9:00AM to 1:00PM – U of A Marine Discovery workshop stations are hands-on, activity-based laboratory programs which provide students with the opportunity to work with live marine animals and teaching specimens. Students are exposed to living and preserved organisms found in the Gulf of California and gain a general understanding of the scientific relationships between them. Marine Discovery is offered through the Department of Ecology and Evolutionary Biology, University of Arizona, with support from the Howard Hughes Medical Institute.

Program Goals:

To encourage students to “think like scientists” using their observational, critical thinking and problem solving skills.
To introduce students to the marine environment, especially the Gulf of California, Tucson’s near-by ocean.
To encourage higher education by allowing interaction with university students.

General Workshop Set-up:

Shark Dissection: Students are led through the dissection of a dogfish (*Squalus*), with an emphasis on body form and function, and adaptations to the marine environment.

Squid Dissection: In groups of two or three, students dissect a squid (*Loligo* spp.), once again focusing on its special adaptations. Students who do not wish to dissect will be provided with an alternative activity.

Rocky Intertidal Zone: Students learn about the unique environment of the rocky intertidal zone and its special inhabitants, with an emphasis on the adaptations necessary for life in the zone between land and sea. Everything from echinoderms to chordates to some new creatures you may never have heard of are represented.

Plankton: Students learn about the plankton in our oceans, their importance as the base of the marine food chain, and the unique adaptations that they have to prevent sinking, and to protect themselves from predators.

Fish Diversity: Handle preserved specimens of fish from a variety of habitats. Learn how the shape of a fish can inform you about what it does for a living (form follows function).

Marine Fossils: Explore ancient Arizona, the evidence for plate tectonics and continental drift, and other marine fossils from around the world.

Participate in hands-on activities about the water cycle presented by U of A graduate students using the Inquiry Method for learning.

12:00PM to 3:00PM – Eat lunch and tour classrooms and dorm rooms.

3:00PM to 5:00PM – Travel back to Orangewood in Phoenix, AZ

Educational Use:**Science:**

Students will formulate predictions, questions, or hypothesis based on observations and locate appropriate resources. (SC06-S1C1-01/02/03)

Students will design and conduct controlled investigations. (SC06-S1C1-01/02/03/04/05/06)

Students will analyze and interpret data to explain correlation and results and formulate new questions. (SC06-S1C3-01/02/03/05/06)

Students will explain the hierarchy of cells, tissues, organs, systems and relate structures to functions of living organisms. (SC06-S4C1-01)

Explaining the importance of water to organisms. (SC06-S4C1-01)

Describing how the environmental conditions affect the quality of life. (SC06-S4C3-02)

Explaining how water is cycled in nature. (SC06-S6C2-02)

Identifying the distribution of water. (SC06-S6C2-02)

Reading:

Students will be able to identify, analyze, and apply knowledge of the purpose, structures, clarity and relevancy of functional text. (R06-S3C2-01/02/03)

Writing:

Students will create a research-based product using 6-traits. (W06-S3C6-01/02 & W06-S2C1/2/3/4/5/6-01-06)

Itinerary:

Date	Departure Site	Departure Time	Arrival Site	Arrival Time	Mode of Transportation	Phone Number for Hotel / Event Location
11/14/2014	Orangewood School, Phoenix, AZ	7:00 AM	University of Arizona, Tucson, AZ	9:00 AM	Divine Trans	602-769-6758
11/14/2014	University of Arizona, Tucson, AZ	1:00 PM	Silverbell Wetlands, Tucson, AZ	5:00 PM	Divine Trans	602-769-6758
11/14/2014	Silverbell Wetlands, Tucson, AZ	5:00 PM	In N Out Burger, Casa Grande, AZ	6:00 PM	Divine Trans	602-769-6758
11/14/2014	In N Out Burger, Casa Grande, AZ	7:00 PM	Orangewood School, Phoenix, AZ	8:00 PM	Divine Trans	602-769-6758

All overnight trips (only those trips that have sleeping arrangements, not turn-around trips) are required by Governing Board policy to submit an overnight chaperone plan.

Overnight Chaperone Plan Attached: No

Principal Signature:

Andree Charlson

4/21/2014

Additional Information

Please indicate the process your school used to provide this opportunity to students who are unable to provide their own funds, if students are funding the trip:

Fundraisers: Pancake Breakfast, Car Wash
Scholarships: PTA, Site Council, Tax Credits

Acknowledgment that no eligible student will be denied the field trip due to financial hardship: Yes

Accommodations for students with special circumstances are needed: No

If yes, what accommodations are needed:

Acknowledgment that no eligible student will be denied the field trip due to special education/health needs: Yes

Is this the entire grade level: Yes

If no, how many students are in the grade level? 0

Is this a club or after-school class? No

What are the student eligibility requirements to participate in this trip?

To be a sixth grade student at Orangewood School.

What are the arrangements for students not participating in this trip?

Students will be placed in another sixth grade class.

Chaperones:

Will substitutes be used for certified staff chaperoning the trip? No

If no, what are the arrangements for class coverage?

Students will be placed in another sixth grade class.

Name	Certified/Non-Certified/Parent	Class Coverage Needed	Chaperone(Additional adults paying own way are not considered chaperones.)
John Vasey	Certified	No	Yes
TBA	Certified	No	Yes
TBA	Parent	No	Yes
TBA	Parent	No	Yes
TBA	Parent	No	Yes
TBA	Parent	No	Yes
TBA	Parent	No	Yes
TBA	Parent	No	Yes

Academic Services Signature:

Natalie McWhorter

4/23/2014

Administrative Services Signature:

Lyn Bailey

4/22/2014

Out-of-County/State Field Trip Cost Sheet

IMPORTANT - MUST CHECK ONE																													
All out-of-state field trips MUST use District approved (contracted) travel agent. Quote should include all lodging, transportation, entry fees, travel agent fee, and food. Exception would be food individually purchased outside of quote or sack meals.	All out-of-county field trips must use District approved (contracted) charter buses if not using District owned buses.																												
This is an out-of-state field trip and travel agent quote is attached: No	This is an out-of-county field trip and charter bus quote is attached: Yes This is an out-of-county field trip using District buses: No																												
<table style="width: 100%; border: none;"> <tr><td style="width: 5%; text-align: right;">\$</td><td>Travel Agent Quote</td></tr> <tr><td style="text-align: right;">\$</td><td>Travel Insurance (optional)</td></tr> <tr><td style="text-align: right;">\$</td><td>Substitute</td></tr> <tr><td style="text-align: right;">\$</td><td>Food</td></tr> <tr><td style="text-align: right;">\$</td><td>Other</td></tr> <tr><td style="text-align: right;">\$</td><td>Total Cost of Trip</td></tr> </table>	\$	Travel Agent Quote	\$	Travel Insurance (optional)	\$	Substitute	\$	Food	\$	Other	\$	Total Cost of Trip	<table style="width: 100%; border: none;"> <tr><td style="width: 5%; text-align: right;">\$ 0.00</td><td>Lodging</td></tr> <tr><td style="text-align: right;">\$ 400.00</td><td>Food:</td></tr> <tr><td style="text-align: right;">\$ 850.00</td><td>Transportation</td></tr> <tr><td style="text-align: right;">\$ 200.00</td><td>Registration/Entry Fees</td></tr> <tr><td style="text-align: right;">\$ 0.00</td><td>Travel Insurance (optional)</td></tr> <tr><td style="text-align: right;">\$ 0.00</td><td>Other:</td></tr> <tr><td style="text-align: right;">\$ 0.00</td><td>Substitute Funding Source:</td></tr> <tr><td style="text-align: right;">\$ 1,450.00</td><td>Total Cost of Trip</td></tr> </table>	\$ 0.00	Lodging	\$ 400.00	Food:	\$ 850.00	Transportation	\$ 200.00	Registration/Entry Fees	\$ 0.00	Travel Insurance (optional)	\$ 0.00	Other:	\$ 0.00	Substitute Funding Source:	\$ 1,450.00	Total Cost of Trip
\$	Travel Agent Quote																												
\$	Travel Insurance (optional)																												
\$	Substitute																												
\$	Food																												
\$	Other																												
\$	Total Cost of Trip																												
\$ 0.00	Lodging																												
\$ 400.00	Food:																												
\$ 850.00	Transportation																												
\$ 200.00	Registration/Entry Fees																												
\$ 0.00	Travel Insurance (optional)																												
\$ 0.00	Other:																												
\$ 0.00	Substitute Funding Source:																												
\$ 1,450.00	Total Cost of Trip																												
Totals are estimates only, based on number of anticipated students/adults and are subject to change.																													

64 # Students Participating

of Chaperones: 8

(approved ratio of 1:8 or lower ratio due to special circumstances is included in per student cost)

Additional Adults (paying own way): 0 Payment should be made and deposited to the school's field trip auxiliary account.

TOTAL PER STUDENT COST: \$22.66

FIELD TRIP POSSIBLE FUNDING SOURCES (check all that apply):

X - Auxiliary Operations (Fund 525 - fee based)

X - Gifts & Donations (Fund 530 - donation based)

X - PTA/PTO

X - Student Activities (Fund 850 - fundraising based)

X - Tax Credit (Fund 526 - donation based)

Finance Signature		
This expenditure was reviewed for compliance with designated and/or qualifying funding sources.	Elizabeth Martinez	4/23/2014

Purchasing Signature		
This expenditure was reviewed for compliance with applicable procurement laws and regulations.	Howard Kropp	4/22/2014

Confirmation

Page 1

Divine Transportation In Phoenix
1243 S. 7th Street
Phoenix AZ 85034
Phone: 602-340-0018
FAX: 602-340-0055

www.divinecharter.com

Orangewood Elementary School
John Vasey
7337 N. 19th Ave
Phoenix AZ 85021

Customer No: 2278
Contact:
Phone: 602-347-2960
FAX:
E-Mail: john.vasey@wesdschools.org
Order Number: **113394**
Order Date: 4/14/2014
PO Number:
Group: U OF A FOR THE DAY
Sales Associate Ruthie

Report Produced by Divine

Deposit Required:
Deposit Due on:
Balance Due on:

Pickup	Destination	Amount	Misc. Charges	Total
Friday 11/14/2014 Spot: 06:15AM Depart: 06:30AM Orangewood Elementary 7337 N 19th Ave Phoenix AZ 85021 Return 11/14/2014 Vehicle Type: 56 Passenger 54 pax NOTE : QUOTED 04/14 MORE INFO TO FOLLOW wait and return	U of A 1401 E University Blvd Tucson AZ Depart From Destination 11/14/2014	\$850.00		\$850.00

Total: \$850.00
Amount Paid:
Balance Due: \$850.00

All of the arrangements are contingent on the number of students who are enrolled. All students will participate; the cost will be less when enrollment is confirmed.

Request for Out-of-County/State Field Trip

Date of Governing Board Agenda Item: 5/8/2014

School: Orangewood	Departure Date: 11/21/2014	Return Date: 11/21/2014
Destination of Field Trip: University of Arizona Flandrau Planetarium, Tucson, AZ		
# of Student Participants: 32	Grade Level(s): 6	# of Chaperones (1:8): 4
Cell Phone Number of Person Attending Trip: 602-769-6758	# of Additional Chaperones Needed (Over 1:8): 0	
Person Requesting Trip/Contact at Board Meeting:	John Vasey	# of Additional Adults - paying their own way: 0

Summary of Event/Purpose:

9:00AM to 1:00PM – U of A Marine Discovery workshop stations are hands-on, activity-based laboratory programs which provide students with the opportunity to work with live marine animals and teaching specimens. Students are exposed to living and preserved organisms found in the Gulf of California and gain a general understanding of the scientific relationships between them. Marine Discovery is offered through the Department of Ecology and Evolutionary Biology, University of Arizona, with support from the Howard Hughes Medical Institute.

Program Goals:

- To encourage students to “think like scientists” using their observational, critical thinking and problem solving skills.
- To introduce students to the marine environment, especially the Gulf of California, Tucson’s near-by ocean.
- To encourage higher education by allowing interaction with university students.

General Workshop Set-up:

Shark Dissection: Students are led through the dissection of a dogfish (*Squalus*), with an emphasis on body form and function, and adaptations to the marine environment.

Squid Dissection: In groups of two or three, students dissect a squid (*Loligo* spp.), once again focusing on its special adaptations. Students who do not wish to dissect will be provided with an alternative activity.

Rocky Intertidal Zone: Students learn about the unique environment of the rocky intertidal zone and its special inhabitants, with an emphasis on the adaptations necessary for life in the zone between land and sea. Everything from echinoderms to chordates to some new creatures you may never have heard of are represented.

Plankton: Students learn about the plankton in our oceans, their importance as the base of the marine food chain, and the unique adaptations that they have to prevent sinking, and to protect themselves from predators.

Fish Diversity: Handle preserved specimens of fish from a variety of habitats. Learn how the shape of a fish can inform you about what it does for a living (form follows function).

Marine Fossils: Explore ancient Arizona, the evidence for plate tectonics and continental drift, and other marine fossils from around the world.

Participate in hands-on activities about the water cycle presented by U of A graduate students using the Inquiry Method for learning.

12:00PM to 3:00PM – Eat lunch and tour classrooms and dorm rooms.

3:00PM to 5:00PM – Travel back to Orangewood in Phoenix, AZ

If an additional 6th grade section is added next year, those students will be included and the cost per student will be less.

Educational Use:**Science:**

Students will formulate predictions, questions, or hypothesis based on observations and locate appropriate resources. (SC06-S1C1-01/02/03)

Students will design and conduct controlled investigations. (SC06-S1C1-01/02/03/04/05/06)

Students will analyze and interpret data to explain correlation and results and formulate new questions. (SC06-S1C3-01/02/03/05/06)

Students will explain the hierarchy of cells, tissues, organs, systems and relate structures to functions of living organisms. (SC06-S4C1-01)

Explaining the importance of water to organisms. (SC06-S4C1-01)

Describing how the environmental conditions affect the quality of life. (SC06-S4C3-02)

Explaining how water is cycled in nature. (SC06-S6C2-02)

Identifying the distribution of water. (SC06-S6C2-02)

Reading:

Students will be able to identify, analyze, and apply knowledge of the purpose, structures, clarity and relevancy of functional text. (R06-S3C2-01/02/03)

Writing:

Students will create a research-based product using 6-traits. (W06-S3C6-01/02 & W06-S2C1/2/3/4/5/6-01-06)

Itinerary:

Date	Departure Site	Departure Time	Arrival Site	Arrival Time	Mode of Transportation	Phone Number for Hotel / Event Location
11/21/2014	Orangewood School, Phoenix, AZ	7:00 AM	University of Arizona, Tucson, AZ	9:00 AM	Coach USA	602-769-6758
11/21/2014	University of Arizona, Tucson, AZ	3:00 PM	Orangewood Elementary, Phoenix, AZ	5:00 PM	Coach USA	602-769-6758

All overnight trips (only those trips that have sleeping arrangements, not turn-around trips) are required by Governing Board policy to submit an overnight chaperone plan.

Overnight Chaperone Plan Attached: No

Principal Signature:

Andree Charlson

4/21/2014

Additional Information

Please indicate the process your school used to provide this opportunity to students who are unable to provide their own funds, if students are funding the trip:

Fundraisers: Pancake Breakfast, Car Wash
Scholarships: PTA, Site Council, Tax Credits

Acknowledgment that no eligible student will be denied the field trip due to financial hardship: Yes

Accommodations for students with special circumstances are needed: No
If yes, what accommodations are needed:

Acknowledgment that no eligible student will be denied the field trip due to special education/health needs: Yes

Is this the entire grade level: Yes If no, how many students are in the grade level? 0	Is this a club or after-school class? No
---	--

What are the student eligibility requirements to participate in this trip?
To be a sixth grade student at Orangewood School.
What are the arrangements for students not participating in this trip?
Students will be placed in another sixth grade class.

Chaperones:

Will substitutes be used for certified staff chaperoning the trip? No
If no, what are the arrangements for class coverage?
Students will be placed in another sixth grade class.

Name	Certified/Non-Certified/Parent	Class Coverage Needed	Chaperone(Additional adults paying own way are not considered chaperones.)
John Vasey	Certified	No	Yes
TBA	Certified	No	Yes
TBA	Parent	No	Yes
TBA	Parent	No	Yes

Academic Services Signature:	Natalie McWhorter	4/23/2014
------------------------------	-------------------	-----------

Administrative Services Signature:	Lyn Bailey	4/22/2014
------------------------------------	------------	-----------

Out-of-County/State Field Trip Cost Sheet

IMPORTANT - MUST CHECK ONE																													
All out-of-state field trips MUST use District approved (contracted) travel agent. Quote should include all lodging, transportation, entry fees, travel agent fee, and food. Exception would be food individually purchased outside of quote or sack meals.	All out-of-county field trips must use District approved (contracted) charter buses if not using District owned buses.																												
This is an out-of-state field trip and travel agent quote is attached: No	This is an out-of-county field trip and charter bus quote is attached: Yes This is an out-of-county field trip using District buses: No																												
<table style="width: 100%; border: none;"> <tr><td style="width: 5%; text-align: right;">\$</td><td>Travel Agent Quote</td></tr> <tr><td style="text-align: right;">\$</td><td>Travel Insurance (optional)</td></tr> <tr><td style="text-align: right;">\$</td><td>Substitute</td></tr> <tr><td style="text-align: right;">\$</td><td>Food</td></tr> <tr><td style="text-align: right;">\$</td><td>Other</td></tr> <tr><td style="text-align: right;">\$</td><td>Total Cost of Trip</td></tr> </table>	\$	Travel Agent Quote	\$	Travel Insurance (optional)	\$	Substitute	\$	Food	\$	Other	\$	Total Cost of Trip	<table style="width: 100%; border: none;"> <tr><td style="width: 5%; text-align: right;">\$ 0.00</td><td>Lodging</td></tr> <tr><td style="text-align: right;">\$ 175.00</td><td>Food:</td></tr> <tr><td style="text-align: right;">\$ 850.00</td><td>Transportation</td></tr> <tr><td style="text-align: right;">\$ 175.00</td><td>Registration/Entry Fees</td></tr> <tr><td style="text-align: right;">\$ 0.00</td><td>Travel Insurance (optional)</td></tr> <tr><td style="text-align: right;">\$ 0.00</td><td>Other:</td></tr> <tr><td style="text-align: right;">\$ 0.00</td><td>Substitute Funding Source:</td></tr> <tr><td style="text-align: right;">\$ 1,200.00</td><td>Total Cost of Trip</td></tr> </table>	\$ 0.00	Lodging	\$ 175.00	Food:	\$ 850.00	Transportation	\$ 175.00	Registration/Entry Fees	\$ 0.00	Travel Insurance (optional)	\$ 0.00	Other:	\$ 0.00	Substitute Funding Source:	\$ 1,200.00	Total Cost of Trip
\$	Travel Agent Quote																												
\$	Travel Insurance (optional)																												
\$	Substitute																												
\$	Food																												
\$	Other																												
\$	Total Cost of Trip																												
\$ 0.00	Lodging																												
\$ 175.00	Food:																												
\$ 850.00	Transportation																												
\$ 175.00	Registration/Entry Fees																												
\$ 0.00	Travel Insurance (optional)																												
\$ 0.00	Other:																												
\$ 0.00	Substitute Funding Source:																												
\$ 1,200.00	Total Cost of Trip																												
Totals are estimates only, based on number of anticipated students/adults and are subject to change.																													

32 # Students Participating

of Chaperones: 4

(approved ratio of 1:8 or lower ratio due to special circumstances is included in per student cost)

Additional Adults (paying own way): 0 Payment should be made and deposited to the school's field trip auxiliary account.

TOTAL PER STUDENT COST: \$37.50

FIELD TRIP POSSIBLE FUNDING SOURCES (check all that apply):

X - Auxiliary Operations (Fund 525 - fee based)

X - Gifts & Donations (Fund 530 - donation based)

X - PTA/PTO

X - Student Activities (Fund 850 - fundraising based)

X - Tax Credit (Fund 526 - donation based)

Finance Signature		
This expenditure was reviewed for compliance with designated and/or qualifying funding sources.	Elizabeth Martinez	4/23/2014

Purchasing Signature		
This expenditure was reviewed for compliance with applicable procurement laws and regulations.	Howard Kropp	4/24/2014

Confirmation

Page 1

Divine Transportation In Phoenix
1243 S. 7th Street
Phoenix AZ 85034
Phone: 602-340-0018
FAX: 602-340-0055

www.divinecharter.com

Orangewood Elementary School
John Vasey
7337 N. 19th Ave
Phoenix AZ 85021

Customer No: 2278
Contact:
Phone: 602-347-2960
FAX:
E-Mail: john.vasey@wesdschools.org
Order Number: **113395**
Order Date: 4/14/2014
PO Number:
Group: U OF A FOR THE DAY
Sales Associate Ruthie

Report produced by DivineWare

Deposit Required:
Deposit Due on:
Balance Due on:

Pickup	Destination	Amount	Misc. Charges	Total
Friday 11/21/2014 Spot: 06:15AM Depart: 06:30AM Orangewood Elementary 7337 N 19th Ave Phoenix AZ 85021 Return 11/21/2014 Vehicle Type: 56 Passenger 54 pax NOTE : QUOTED 04/14 MORE INFO TO FOLLOW wait and return	U of A 1401 E University Blvd Tucson AZ Depart From Destination 11/21/2014	\$850.00		\$850.00

Total: \$850.00
Amount Paid:
Balance Due: \$850.00

All of the arrangements are contingent on the number of students who are enrolled. All students will participate; the cost will be less when enrollment is confirmed.

Request for Out-of-County/State Field Trip

Date of Governing Board Agenda Item: 5/8/2014

School: Palo Verde Departure Date: 4/24/2015 Return Date: 4/26/2015
 Destination of Field Trip: Knott's Berry Farm, Buena Vista, CA
 Esperanza High School, Anaheim, CA
 Lakeview Elementary, Anaheim, CA
 # of Student Participants: 125 Grade Level(s): 7-8 # of Chaperones (1:8): 16
 Cell Phone Number of Person Attending Trip: 920-216-0041 # of Additional Chaperones Needed (Over 1:8): 0
 Person Requesting Trip/Contact at Board: Samantha Hart # of Additional Adults - paying their own way: 9
 Meeting:

Summary of Event/Purpose:

The purpose of this trip is to have the Palo Verde performing groups prepare for a festival environment where they will play for a judge and get feedback. Students will have to demonstrate their knowledge of a variety of song styles, performance etiquette, and showing good character traits.

Educational Use:

Students will demonstrate their understanding of the following standards:

Performing in a variety of situations

Playing a variety of music including; cultural, styles, key signatures, time signatures, and playing techniques

Character traits that are taught through character counts

Critique their performance and the performance of other groups that they see

Regarding the itinerary, the students will be breaking into two groups.

Itinerary:

Date	Departure Site	Departure Time	Arrival Site	Arrival Time	Mode of Transportation	Phone Number for Hotel / Event Location
4/24/2015	Palo Verde Middle School, Phoenix, AZ	11:59 PM	Esperanza High School, Anaheim, CA	7:00 AM	Bus	920-216-0041
4/25/2015	Esperanza High School, Anaheim, CA	7:00 AM	Lakeview Elementary, Anaheim, CA	8:00 AM	Bus	920-216-0041
4/25/2015	Esperanza High School, Anaheim, CA	11:00 AM	Knott's Berry Farm, Buena Vista, CA	10:00 PM	Bus	920-216-0041
4/25/2015	Lakeview Elementary, Anaheim, CA	11:00 AM	Knott's Berry Farm, Buena Vista, CA	10:00 PM	Bus	920-216-0041
4/26/2015	Knott's Berry Farm, Buena Vista, CA	10:00 PM	Palo Verde Middle School, Phoenix, AZ	5:00 AM	Bus	920-216-0041

All overnight trips (only those trips that have sleeping arrangements, not turn-around trips) are required by Governing Board policy to submit an overnight chaperone plan.

Overnight Chaperone Plan Attached: No

Principal Signature:

Carol Patterson

4/17/2014

Additional Information

Please indicate the process your school used to provide this opportunity to students who are unable to provide their own funds, if students are funding the trip:

All students will be asked to pay the same amount for the trip. For students who will not be able to fund the trip 100% we will provide opportunities for the student to fund raise, ask local businesses to help scholarship some students, and ask for tax credit dollars from as many sources as possible.

The school is taking additional chaperones who will be paying their own way, therefore the cost was deducted from the trip.

Acknowledgment that no eligible student will be denied the field trip due to financial hardship: Yes

Accommodations for students with special circumstances are needed: No

If yes, what accommodations are needed:

Acknowledgment that no eligible student will be denied the field trip due to special education/health needs: Yes

Is this the entire grade level: No

If no, how many students are in the grade level? 0

Is this a club or after-school class? No

What are the student eligibility requirements to participate in this trip?

We are following the sports handbook on grade requirements and discipline. Students will also be required to pass predetermined quizzes on the performance materials, with adequate time to make up and get extra help on the passages.

What are the arrangements for students not participating in this trip?

This is a weekend trip and no students are affected that are not participating.

Chaperones:

Will substitutes be used for certified staff chaperoning the trip? No

If no, what are the arrangements for class coverage?

Parents and additional staff to be determined.

Name	Certified/Non-Certified/Parent	Class Coverage Needed	Chaperone(Additional adults paying own way are not considered chaperones.)
Samantha Hart	Certified	No	Yes
Michele Case	Certified	No	Yes
12 TBD	Parent	No	Yes
2 TBD	Certified	No	Yes
9 TBD	Parent	No	No

Academic Services Signature:

Natalie McWhorter

4/17/2014

Administrative Services Signature:

Lyn Bailey

4/22/2014

Out-of-County/State Field Trip Cost Sheet

IMPORTANT - MUST CHECK ONE																	
All out-of-state field trips MUST use District approved (contracted) travel agent. Quote should include all lodging, transportation, entry fees, travel agent fee, and food. Exception would be food individually purchased outside of quote or sack meals.	All out-of-county field trips must use District approved (contracted) charter buses if not using District owned buses.																
This is an out-of-state field trip and travel agent quote is attached: Yes	This is an out-of-county field trip and charter bus quote is attached: No This is an out-of-county field trip using District buses: No																
\$ 21,441.40 Travel Agent Quote \$ 0.00 Travel Insurance (optional) \$ 0.00 Substitute Funding Source: \$ 0.00 Food: \$ 0.00 Other: \$ 21,441.40 Total Cost of Trip	<table style="width: 100%; border: none;"> <tr><td style="width: 5%; text-align: right;">\$</td><td>Lodging</td></tr> <tr><td style="text-align: right;">\$</td><td>Food</td></tr> <tr><td style="text-align: right;">\$</td><td>Transportation:</td></tr> <tr><td style="text-align: right;">\$</td><td>Registration/Entry Fees</td></tr> <tr><td style="text-align: right;">\$</td><td>Travel Insurance (optional)</td></tr> <tr><td style="text-align: right;">\$</td><td>Other</td></tr> <tr><td style="text-align: right;">\$</td><td>Substitute</td></tr> <tr><td style="text-align: right;">\$</td><td>Total Cost of Trip</td></tr> </table>	\$	Lodging	\$	Food	\$	Transportation:	\$	Registration/Entry Fees	\$	Travel Insurance (optional)	\$	Other	\$	Substitute	\$	Total Cost of Trip
\$	Lodging																
\$	Food																
\$	Transportation:																
\$	Registration/Entry Fees																
\$	Travel Insurance (optional)																
\$	Other																
\$	Substitute																
\$	Total Cost of Trip																
Totals are estimates only, based on number of anticipated students/adults and are subject to change.																	

125 # Students Participating

of Chaperones: 16

(approved ratio of 1:8 or lower ratio due to special circumstances is included in per student cost)

Additional Adults (paying own way): 9 Payment should be made and deposited to the school's field trip auxiliary account.

TOTAL PER STUDENT COST: \$171.53

FIELD TRIP POSSIBLE FUNDING SOURCES (check all that apply):

X - Auxiliary Operations (Fund 525 - fee based)

X - Gifts & Donations (Fund 530 - donation based)

X - PTA/PTO

X - Student Activities (Fund 850 - fundraising based)

X - Tax Credit (Fund 526 - donation based)

Finance Signature		
This expenditure was reviewed for compliance with designated and/or qualifying funding sources.	Elizabeth Martinez	4/23/2014

Purchasing Signature		
This expenditure was reviewed for compliance with applicable procurement laws and regulations.	Howard Kropp	4/22/2014

PARK

RESERVATION CODE WTVRVT

OTHER: THURSDAY 24 APR

OTHER

Status:
Confirmed

PHX
PHOENIX, AZ

Information:
26APRIL 2015-MUSIC IN THE PARK KNOTTS BERRY
FARM

OTHER: THURSDAY 24 APR

OTHER

Status:
Confirmed

PHX
PHOENIX, AZ

Information:
26APRIL 2015-QUOTE FOR 125 STUDENTS AND 25
ADULTS

OTHER: THURSDAY 24 APR

OTHER

Status:
Confirmed

LAX
LOS ANGELES, CA

Information:
24APRIL TO 26APRIL 2015

OTHER: THURSDAY 24 APR

OTHER

Status:
Confirmed

LAX
LOS ANGELES, CA

Information:
AMERICAN TRANSPORTER QUOTE FOR 3
56PASSENGER BUSES INCLUDING BUSES FUEL
DRIVERS ROOMS AND PREPAID GRATUITIES-11385.00

OTHER: THURSDAY 24 APR

OTHER

Status:
Confirmed

LAX
LOS ANGELES, CA

Information:
AMERICAN TRANSPORTER THERE COULD BE A RATE
CHANGE FOR 2015 DUE TO FUEL CHARGES

OTHER: THURSDAY 24 APR

OTHER

Status:
Confirmed

LAX
LOS ANGELES, CA

Information:
DEPART PALO VERDE MIDDLE SCHOOL ON FRIDAY
24APRIL 2015 AT 1150PM-ARRIVING MORNING OF
25APRIL 2015 TO PREFORM IN THE PARK
REQUESTING AM PERFORMANCE

OTHER

Status:
Confirmed

LAX
LOS ANGELES, CA

Information:
DEPART KNOTTS BERRY FARM AT 10PM ON 25TH OF
APRIL 2015 TO ARRIVE AT PALO VERDE SCHOOL
APPROX 500AM ON MORNING OF 26TH APRIL 2015

OTHER: THURSDAY 24 APR

OTHER

Status:
Confirmed

LAX
LOS ANGELES, CA

Information:
MUSIC IN THE PARK KNOTTS BERRY FARM CURRENT
PRICING FOR 2014 IS 59.00 PER STUDENT AND 30.00
PER ADULT-125 AT 59.00 AND 25 AT 30.00 TOTAL
8125.00

OTHER: THURSDAY 24 APR

OTHER

Status:
Confirmed

LAX
LOS ANGELES, CA

Information:
MUSIC IN THE PARK KNOTTS BERRY FARM MEAL
VOUCHERS WOULD BE 12.00 PER PERSON ADDED TO
THE PARK ENTRANCE FEE-BASED ON 150
PARTICIPANTS RATE 1800.00

OTHER: THURSDAY 24 APR

OTHER

Status:
Confirmed

LAX
LOS ANGELES, CA

Information:
MUSIC IN THE PARK WEBSITE FOR SIGN UPS WILL BE
AVAILABLE BEGINNING APRIL 15TH 2014 TO SIGN UP
AND PUT IN REQUESTED TIMES-THEY SUGGEST
DOING IT AS SOON AS POSSIBLE TO GET YOUR
PREFERRED TIMES

OTHER: THURSDAY 24 APR

OTHER

Status:
Confirmed

LAX
LOS ANGELES, CA

Information:
MUSIC IN THE PARK STATES THAT THE ABOVE
PRICING IS FOR 2014 AND 2015 PRICING WILL BE
POSTED IN JULY 2014

OTHER: THURSDAY 24 APR

OTHER

Status:
Confirmed

LAX
LOS ANGELES, CA

Information:
SUNDANCE SERVICE BASED ON 150 PARTICIPANTS
AT 10.00 PER PERSON 1500.00

OTHER

Status:
Confirmed

LAX
LOS ANGELES, CA

Information:
MUSIC IN THE PARK KNOTTS BERRY FARM TOTAL
TRIP QUOTE AS OF 11APRIL 2014 22810.00

OTHER: THURSDAY 24 APR

OTHER

Status:
Confirmed

LAX
LOS ANGELES, CA

Information:
THANK YOU VERY MUCH IF YOU HAVE ANY
QUESTIONS PLEASE CONTACT BONNIE ROOT AT
SUNDANCE TRAVEL 602-275-2400

OTHER: SUNDAY 15 FEB

OTHER

Status:
Confirmed

LAX
LOS ANGELES, CA

Information:
THANK YOU FOR USING SUNDANCE AMERICAN
EXPRESS TRAVEL

Notes

***** DOCUMENTS REQUIRED FOR TRAVEL *****
DOMESTIC - A VALID US GOVERNMENT ISSUED PHOTO ID
INTERNATIONAL - VALID US PASSPORT WITH 6 MONTHS
VALIDITY FROM RETURN DATE AND NECESSARY VISAS.

Request for Out-of-County/State Field Trip

Date of Governing Board Agenda Item: 5/8/2014

School: Sahuaro	Departure Date: 9/22/2014	Return Date: 9/24/2014
Destination of Field Trip: Astrocamp, Claremont, CA		
# of Student Participants: 40	Grade Level(s): 4-6	# of Chaperones (1:8): 5
Cell Phone Number of Person Attending Trip: 602-568-7470	# of Additional Chaperones Needed (Over 1:8): 0	
Person Requesting Trip/Contact at Board Meeting:	Kathryn Schene	# of Additional Adults - paying their own way: 0

Summary of Event/Purpose:

Earth and Space Science provides the foundation for students to develop an understanding of the earth, its history, composition, and formative processes, and an understanding of the solar system and the universe. Students study the regularities of the interrelated systems of the natural world. Students develop understandings of the basic laws, theories, and models that explain the world. By studying the earth from both a historical and current time frame, students can make informed decisions about issues affecting the planet on which they live.

Educational Use:

Strand 6: Earth and Space Science

Concept 2: Earth's Processes and Systems

Objective: The student will understand the processes acting on the Earth and their interaction with the earth systems by:

- *identifying each process that causes erosion. SC04-S6C2-01
- *describing how currents and wind cause erosion and land changes. SC04-AS6C2-02
- *describing the role that water plays in the process of erosion, deposition, and weathering that alter the earth's surface. SC04-S6C2-03

*comparing rapid and slow processes that change the earth surface.

*rapid-earthquakes, volcanos, floods

*slow-wind, weathering

SC04-S6C2-04

*identifying the earth events that cause changes in atmospheric conditions SC04-S6C2-05

*analyzing evidence that indicates life and environmental conditions have changed SC04-S6C2-06

*describing how the moon's appearance changes during a four-week lunar cycle SC05-S6C2-02

*distinguishing between revolution and rotation SC05-S6C2-03

*describing the role of gravity as an attractive force between celestial objects SC05-S6C2-04

Concept 3: Changes in the Earth and Sky

*identifying the sources of water within an environment SC04-S6C3-01

*describing the distribution of water on the earth's surface SC04-S6C2-02

*differentiating between weather and climate as they relate to the southwestern United States SC04-S6C3-03

*measuring changes in weather SC04-S6C3-04

*interpreting the symbols on a weather map or chart that identify temperatures, fronts, and precipitation SC04-S6C3-05

*comparing weather conditions in various locations SC04-S6C3-06

Concept 3: Earth in the Solar System

Objective: the student will understand the relationships of the earth and other objects in the solar system by:

- *identifying the known planets of the solar system SC05-S6C3-01
- *describing the distinguishing characteristics of the known planets in the solar system SC05-S6C3-03
- *describing various objects in the sky SC5-S6C3-04
- *explaining the apparent motion of the sun and stars SC05-S6C3-05
- *describing efforts to explore space SC05-S6C3-06

Concept 1: Structure of the Earth

Objective: the student will describe the composition and interactions between the structure of the earth and its atmosphere by:

- *describing the properties and the composition of the layers of the atmosphere SC06-S6C1-01
- *explaining the composition, properties, and structure of the earth's lakes and rivers SC06-S6C1-03
- *analyzing the interactions between the earth's atmosphere and the earth's bodies of water SC06-S6C1-04
- *describing ways scientists explore the earth's atmosphere and bodies of water SC06-S6C1-05

Itinerary:

Date	Departure Site	Departure Time	Arrival Site	Arrival Time	Mode of Transportation	Phone Number for Hotel / Event Location
9/22/2014	Sahuaro School, Phoenix, AZ	5:00 AM	Astrocamp, Claremont, CA	11:00 AM	Coach Tour Bus	909-645-1423
9/24/2014	Astrocamp, Claremont, CA	12:00 PM	Dinner Stop	5:00 PM	Coach Tour Bus	602-568-7470
9/24/2014	Dinner Stop	6:00 PM	Sahuaro School, Phoenix, AZ	9:00 PM	Coach Tour Bus	602-896-6200

All overnight trips (only those trips that have sleeping arrangements, not turn-around trips) are required by Governing Board policy to submit an overnight chaperone plan.

Overnight Chaperone Plan Attached: Yes

Principal Signature:

Dave Anderson

4/16/2014

Additional Information

Please indicate the process your school used to provide this opportunity to students who are unable to provide their own funds, if students are funding the trip:

Tax Credit

Acknowledgment that no eligible student will be denied the field trip due to financial hardship: Yes

Accommodations for students with special circumstances are needed: No

If yes, what accommodations are needed:

Acknowledgment that no eligible student will be denied the field trip due to special education/health needs: Yes

Is this the entire grade level: No

If no, how many students are in the grade level? 33

Is this a club or after-school class? No

What are the student eligibility requirements to participate in this trip?

No eligible student will be denied the field trip due to financial hardship. A scholarship will be provided for those students.

What are the arrangements for students not participating in this trip?

For student(s) choosing not to participate on this trip, arrangements will be made with the remaining teacher staying behind.

Chaperones:

Will substitutes be used for certified staff chaperoning the trip? No

If no, what are the arrangements for class coverage?

For student(s) choosing not to participate on this trip, arrangements will be made with the remaining teacher staying behind.

Name	Certified/Non-Certified/Parent	Class Coverage Needed	Chaperone(Additional adults paying own way are not considered chaperones.)
Kathy Schene	Certified	No	Yes
Sophie Churruca	Certified	No	Yes
TBD	Certified	No	Yes
TBD	Parent	No	Yes
TBD	Parent	No	Yes

Academic Services Signature:

Natalie McWhorter

4/17/2014

Administrative Services Signature:

Lyn Bailey

4/22/2014

Out-of-County/State Field Trip Cost Sheet

IMPORTANT - MUST CHECK ONE																	
All out-of-state field trips MUST use District approved (contracted) travel agent. Quote should include all lodging, transportation, entry fees, travel agent fee, and food. Exception would be food individually purchased outside of quote or sack meals.	All out-of-county field trips must use District approved (contracted) charter buses if not using District owned buses.																
This is an out-of-state field trip and travel agent quote is attached: Yes	This is an out-of-county field trip and charter bus quote is attached: No This is an out-of-county field trip using District buses: No																
\$ 14,834.00 Travel Agent Quote \$ 0.00 Travel Insurance (optional) \$ 0.00 Substitute Funding Source: \$ 400.00 Food: \$ 0.00 Other: \$ 15,234.00 Total Cost of Trip	<table style="width: 100%; border: none;"> <tr><td style="width: 10px;">\$</td><td>Lodging</td></tr> <tr><td>\$</td><td>Food</td></tr> <tr><td>\$</td><td>Transportation:</td></tr> <tr><td>\$</td><td>Registration/Entry Fees</td></tr> <tr><td>\$</td><td>Travel Insurance (optional)</td></tr> <tr><td>\$</td><td>Other</td></tr> <tr><td>\$</td><td>Substitute</td></tr> <tr><td>\$</td><td>Total Cost of Trip</td></tr> </table>	\$	Lodging	\$	Food	\$	Transportation:	\$	Registration/Entry Fees	\$	Travel Insurance (optional)	\$	Other	\$	Substitute	\$	Total Cost of Trip
\$	Lodging																
\$	Food																
\$	Transportation:																
\$	Registration/Entry Fees																
\$	Travel Insurance (optional)																
\$	Other																
\$	Substitute																
\$	Total Cost of Trip																
Totals are estimates only, based on number of anticipated students/adults and are subject to change.																	

40 # Students Participating

of Chaperones: 5

(approved ratio of 1:8 or lower ratio due to special circumstances is included in per student cost)

Additional Adults (paying own way): 0 Payment should be made and deposited to the school's field trip auxiliary account.

TOTAL PER STUDENT COST: \$380.85

FIELD TRIP POSSIBLE FUNDING SOURCES (check all that apply):

X - Auxiliary Operations (Fund 525 - fee based)

X - Gifts & Donations (Fund 530 - donation based)

X - PTA/PTO

X - Student Activities (Fund 850 - fundraising based)

X - Tax Credit (Fund 526 - donation based)

Finance Signature		
This expenditure was reviewed for compliance with designated and/or qualifying funding sources.	Elizabeth Martinez	4/17/2014

Purchasing Signature		
This expenditure was reviewed for compliance with applicable procurement laws and regulations.	Howard Kropp	4/17/2014

PREPARED FOR
**SAGUARO ELEMENTARY/KATHRYN
SCHEME**

RESERVATION CODE AIVWHJ

Travel Arranger Priority Comments

GRATUITIES AND DAY ROOM INCLUDED.

40 STUDENTS X 250.00 PER STUDENT ...10000.00

4 CHAPERONES X 125.00 EACH500.00

1 CHAPERONES X 250.00 EACH250.00

GRAND TOTAL USD 14834.00



DEPARTURE: MONDAY 22 SEP

TOUR

ASTRO CAMP IDYLLWILD CA

Status:

Confirmed

PHX

PHOENIX, AZ

Tour Code:

SI-TOUR WEST
TRANSPORTATION.

OTHER: MONDAY 22 SEP

OTHER

Status:

Confirmed

PHX

PHOENIX, AZ

Information:

ITINERARY FOR SAGUARO ELEMENTARY
KATHRYN SCHEME. GROUP OF 40 STUDENTS AND 5
ADULTS.

OTHER: MONDAY 22 SEP

OTHER

Status:

Confirmed

PHX

PHOENIX, AZ

Information:

1 CHARTER BUS HOLDS 56 PASSENGERS. SPOT TIME
445AM. DEPARTS SCHOOL AT 500AM. PICK UP
LOCATION- SAGUARO ELEMENTARY FOR ASTRO
CAMP, IDYLLWILD, CA.

OTHER: MONDAY 22 SEP

OTHER

Status:

Confirmed

PHX

PHOENIX, AZ

Information:

ASTRO CAMP, IDYLLWILD, CA. 22SEP-24SEP

OTHER: WEDNESDAY 24 SEP

OTHER

Status:

Confirmed

PHX

PHOENIX, AZ

Information:

RETURN TIME TO SAGUARO SCHOOL AROUND 800PM
24SEP.

OTHER

Status:
Confirmed

FMA
PHOENIX, AZ

Information:
THANK YOU FOR USING SUNDANCE TRAVEL

Notes

S0*****INVOICE FOR ASTRO CAMP*****
S0**1 CHARTER BUS 3634.00
S0**ASTRO CAMP FEES10750.00
S0***AGENCY FEES .45X10 EACH.....450.00

OVERNIGHT CHAPERONE PLAN

School: Sahuaro

Dates of Trip: September 22 - 24, 2014

Destination: Astrocamp, Claremont, CA

The chaperone plan for sleeping arrangements on this trip is:

Example – The students will be sleeping in separate dormitories where a minimum of two male chaperones stay with male students and a minimum of two female chaperones stay with female students. A chaperone will stay near the exit doors to monitor students at all times.

PER GOVERNING BOARD DIRECTION - Two adult chaperones (male with males; females with females) must be assigned to each room where students will be sleeping.

The students will be sleeping in separate dormitories where a minimum of two male chaperones stay with male students and a minimum of two female chaperones stay with female students. The lead teachers will be staying near the exit doors to monitor students at all times.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action

FROM: Dr. Susan J. Cook, Superintendent Discussion

DATE: May 8, 2014 Information

AGENDA ITEM: *Out-of-State Travel 1st Reading

INITIATED BY: Maggie Westhoff, Director of Professional Development SUBMITTED BY: Maggie Westhoff, Director of Professional Development

PRESENTER AT GOVERNING BOARD MEETING: Maggie Westhoff, Director of Professional Development

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: Title II
Budgeted: N/A

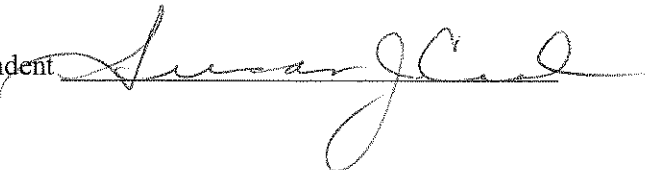
The following out-of-state travel request has been reviewed and is recommended for approval:

1. Lisa Stoutenburg, Computer Teacher and IT Facilitator at SS. Simon & Jude School, to attend the International Society for Technology in Education Conference, June 26 – July 1, 2014, in Atlanta, GA, at a cost of \$3,418.00.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the Out-of-State Travel request as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *I.I.E.

WASHINGTON ELEMENTARY SCHOOL DISTRICT #6
DATE OF BOARD AGENDA ITEM - May 8, 2014

OUT-OF-STATE TRAVEL REQUEST FORM

Name of Traveler(s) <i>(as it appears on your driver's license)</i>	Position	School/Department
Lisa Rose Stoutenburg	Computer Teacher/IT Facilitator	SS. Simon & Jude School

CONFERENCE INFORMATION:

CONFERENCE TITLE:	International Society of Technology in Education 2014							
TRAVEL DATES:	June 26 - July 1, 2014							
CONFERENCE LOCATION:	Atlanta, Georgia							
SOURCE OF FUNDING: Description:	Title IIA Registration Funds (Funding Source)							Total
Registration Account Code:	140	100	2200	6331	104	0000	\$	418.00
SOURCE OF FUNDING: Description:	Title IIA Travel Funds (Funding Source)							Total
Travel Account Code:	140	100	2200	6580	104	0000	\$	3,000.00
SOURCE OF FUNDING: Description:	Substitute Funds (Funding Source)							Total
Substitute Account Code:				6129			\$	

PURPOSE OF TRAVEL: Lisa Stoutenburg will attend the ISTE Conference to learn about new ways to integrate technology into classroom instruction across the grade levels. Upon her return, Lisa will share with her peers during staff development trainings.

MAXIMUM COSTS:

REGISTRATION FEE:	\$ 418.00
MEALS	\$ 200.00
LODGING:	\$ 1966.20
SUBSTITUTES	\$
TRANSPORTATION:	\$
AIR	\$ 833.80
CAR RENTAL/PARKING	\$
BUS/TAXI/SHUTTLE	\$
TOTAL COST:	\$ 3418.00

SIGNATURES

Sister Raphael Quinn, Principal
Supervisor

Maggie Westhoff
Supervisor

Maggie Westhoff
Budget Manager

COMMENTS: Per No Child Left Behind, private schools in our area are entitled to Title II funds

Please Note: Actual costs may occasionally vary from estimated amounts. Therefore, reimbursement for actual costs which exceed estimates, yet do not exceed the maximum reimbursement allowed by statute, will be subject to approval by the Superintendent or designee.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: May 8, 2014 Information
AGENDA ITEM: *Annual Intergovernmental Cooperative Purchase Agreements with the Mohave Educational Services Cooperative (MESC) 1st Reading

INITIATED BY: Howard Kropp, Director of Purchasing SUBMITTED BY: Cathy Thompson, Director of Business Services

PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Director of Purchasing

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: A.R.S. 11-952; A.A.C. R7-2-1191-R7-2-1195

SUPPORTING DATA

Funding Source: Various
Budgeted: Yes

The Purchasing Department is recommending authorization to utilize the contracts presented for anticipated purchases in excess of the bidding threshold. No school or department can spend more than is budgeted without prior approval from the Finance Department. Schools and departments budget for goods or services without a particular vendor in mind.

Presented is a list of Intergovernmental Cooperative Purchase Agreements related to the Purchasing Department previously awarded by the Governing Board.

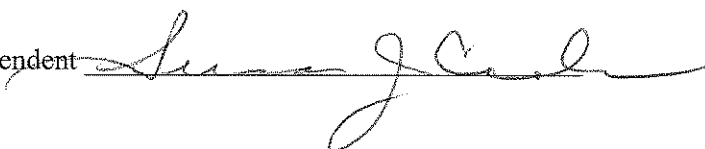
A.R.S. 11-952 and A.A.C. R7-2-1191 through R7-2-1195 authorizes and governs intergovernmental procurements. A school district may either, participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any materials, services, or construction with one or more public procurement units in accordance with an agreement entered into between the participants. By participating in a cooperative purchase, public entities that bid common items/services can obtain economy of scale pricing and best value and reduce administrative duplication of cost and effort for all participating public entities.

Copies of the contracts are available for review in the Purchasing Department. The Purchasing Department follows a process to perform due diligence on every cooperative contract prior to making a recommendation for award.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the Intergovernmental Cooperative Purchase Agreements and contract purchases with the Mohave Educational Services Cooperative (MESC) as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.F.

MOHAVE CONTRACT

Vendor(s):	Progressive Roofing
Description of Purchase:	Installation, repair, and restoration of roofing systems.
Estimated 2013-2014 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Capital Projects/M&O, Bond
Expended-To-Date:	\$358,710.97 (Spent under TCPN contract)

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 FROM: Dr. Susan J. Cook, Superintendent Discussion
 Information
 1st Reading
 DATE: May 8, 2014
 AGENDA ITEM: *Acceptance of the Leader In Me Grant in the Amount of \$43,670.62
 INITIATED BY: Kathleen McKeever, Director of Academic Support Programs
 SUBMITTED BY: Kathleen McKeever, Director of Academic Support Programs
 PRESENTER AT GOVERNING BOARD MEETING: Kathleen McKeever, Director of Academic Support Programs
 GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: DDA

SUPPORTING DATA

Funding Source: Grants
 Budgeted: Yes

In accordance with Board policy, the Governing Board is advised that the following grants have been received in support of Washington Elementary School District students, parents, and staff.

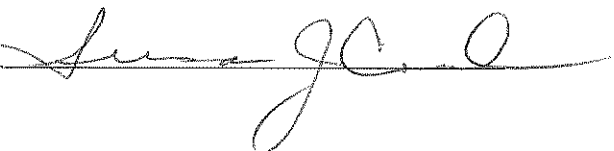
Funder	Location	Amount	Purpose
Leader In Me Grant	Sweetwater (N)	\$43,670.62	Leadership Program

(N) New (N)* New application for an existing grant (R) Renewal

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the acceptance of the Leader In Me Grant in the amount of \$43,670.62 and authorize the Superintendent to execute all necessary documents.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.G.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board _____ Action
FROM: Dr. Susan J. Cook, Superintendent _____ Discussion
DATE: May 8, 2014 _____ Information
_____ 1st Reading
_____ X Public Hearing

AGENDA ITEM: Public Hearing - Annual Expenditure Budget Revision #1 for Fiscal Year 2013-2014

INITIATED BY: David Velazquez, Director of Finance SUBMITTED BY: Cathy Thompson, Director of Business Services

PRESENTER AT GOVERNING BOARD MEETING: David Velazquez, Director of Finance

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: ARS 15-905; 15-948

SUPPORTING DATA

Funding Source: All Funds
Budgeted: Yes

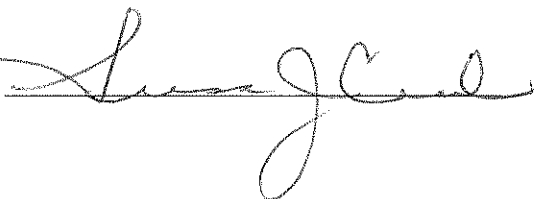
According to ARS 15-905, districts must have final revisions to the state expenditure budget approved at a Governing Board meeting prior to May 15. Revisions to the state expenditure budget include adjustments to budget balance carry forward - reflective of the final 2012-2013 annual financial report, adjustments to final student counts for last school year, adjustments based on growth in the current year, and adjustments to budget lines based on actual expenditure activity in the current year.

Certain expenditures may create a situation whereby a subsection of the M&O budget may be exceeded per ARS 15-905 G., which allows districts to exceed a subsection as long as the overall M&O budget is not exceeded. Authorization for this flexibility is also being requested.

SUMMARY AND RECOMMENDATION

No action required.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item IV.A.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 X Discussion
FROM: Dr. Susan J. Cook, Superintendent Information
 1st Reading
DATE: May 8, 2014
AGENDA ITEM: Annual Expenditure Budget Revision #1 for Fiscal Year 2013-2014
INITIATED BY: David Velazquez, Director of Finance SUBMITTED BY: Cathy Thompson, Director of Business Services
PRESENTER AT GOVERNING BOARD MEETING: David Velazquez, Director of Finance
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: ARS 15-905; 15-948

SUPPORTING DATA

Funding Source: All Funds
Budgeted: Yes


According to ARS 15-905, districts must have final revisions to the state expenditure budget approved at a Governing Board meeting prior to May 15. Revisions to the state expenditure budget include adjustments to budget balance carry forward - reflective of the final 2012-2013 annual financial report, adjustments to final student counts for last school year, adjustments based on growth in the current year, and adjustments to budget lines based on actual expenditure activity in the current year.

Certain expenditures may create a situation whereby a subsection of the M&O budget may be exceeded per ARS 15-905 G., which allows districts to exceed a subsection as long as the overall M&O budget is not exceeded. Authorization for this flexibility is also being requested.

See attached documentation.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the 2013-2014 Annual Expenditure Budget Revision #1, and authorize subsections to be exceeded provided that the overall Maintenance and Operation budget is not exceeded as per ARS 15-905 G.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item VI.A.

2013-2014
BUDGET REVISION OVERVIEW
July 2013 vs May 2014

Description of Changes to M&O Budget	Adopted Budget	Revision #1 May 2014	Increase / (Decrease)
Change in Revenue Control Limit: Additional budget capacity for M&O based upon adjustments to the weighted student counts for FY2013 and more new enrollments at district-sponsored charter schools that receive revenue in current year.	\$102,956,049	\$103,898,341	\$942,292
Plus Adjustment for CEC students: Calculation based on final revenue received for fiscal year 2013 - after budget was adopted.	\$70,000	\$90,000	\$20,000
CORL Transfer: Reduced the amount of District Additional Assistance in M&O - returned to Unrestricted Capital to address critical needs.	\$2,406,230	\$2,106,230	(\$300,000)
Budget Balance Carryforward: Less expense in FY2012 than originally anticipated.	\$4,001,909	\$4,003,988	\$2,079
		Total Adjustments	\$664,371

Description of Changes to Capital Budgets	Adopted Budget	Revision #1 May 2014	Increase / (Decrease)
Unrestricted Capital: Additional budget capacity for FY2013 due to growth that increased budget balance carryforward. More new students enrolled in district-sponsored charter schools than estimated - resulting in more additional assistance available for capital.	\$7,376,241	\$8,578,454	\$1,202,213

SUMMARY OF SCHOOL DISTRICT PROPOSED EXPENDITURE BUDGET

CTD NUMBER 070406000

VERSION Revised #1

I certify that the Budget of Washington Elementary School District, Maricopa County for fiscal year 2014 was officially proposed by the Governing Board on June 27, 2013, and that the complete Proposed Expenditure Budget may be reviewed by contacting David Velazquez at the District Office, telephone 602-347-3506 during normal business hours.

Vice President of the Governing Board

1. Student Count			2. Tax Rates:			* Secondary rate applies only for voter-approved overrides and bonded indebtedness per A.R.S. §15-101(22) and Joint Technical Education Districts per A.R.S. §15-393(F).
	FY 2013 Current Yr. 2012 ADM	FY 2014 Budget Yr. 2013 ADM		Current FY	Estimated Budget FY	
Resident	20,824,000	21,148,913	Primary Rate	2.0401	3.0493	
Attending	20,827,630	21,176,883	Secondary Rate*	2.6746	2.9704	

3. The Maintenance and Operation, Classroom Site, and Unrestricted Capital Outlay budgets cannot exceed their respective budget limits.

Maintenance & Operation	131,891,966	GBL	131,891,966
Classroom Site	8,633,393	CSFBL	8,633,393
Unrestricted Capital Outlay	8,578,454	UCBL	8,578,454

MAINTENANCE AND OPERATION EXPENDITURES

	Salaries and Benefits		Other		TOTAL		% Inc./(Decr.) from Current FY
	Current FY	Budget FY	Current FY	Budget FY	Current FY	Budget FY	
100 Regular Education							
1000 Classroom Instruction	41,941,270	41,696,027	1,034,014	951,815	42,975,284	42,647,842	-0.8%
2000 Support Services							
2100 Students	2,834,635	2,680,556	47,314	184,256	2,881,949	2,864,812	-0.6%
2200 Instructional Staff	2,663,762	2,842,158	290,551	403,191	2,954,313	3,245,349	9.9%
2300, 2400, 2500 Administration	12,127,039	12,299,865	1,180,037	1,916,575	13,307,076	14,216,440	6.8%
2600 Oper./Maint. of Plant	7,706,584	8,048,976	9,914,636	10,516,965	17,621,220	18,565,941	5.4%
2900 Other	0	0	0	0	0	0	0.0%
3000 Oper. of Noninstructional Services	282,069	287,706	25,000	25,000	307,069	312,706	1.8%
610 School-Sponsored Cocurric. Activities	0	0	0	0	0	0	0.0%
620 School-Sponsored Athletics	191,308	195,394	4,643	1,363	195,951	196,757	0.4%
630, 700, 800, 900 Other Programs	0	0	0	0	0	0	0.0%
Regular Education Subsection Subtotal	67,746,667	68,050,682	12,496,195	13,999,165	80,242,862	82,049,847	2.3%
200 Special Education							
1000 Classroom Instruction	13,031,770	13,810,723	4,461,608	5,406,764	17,493,378	19,217,487	9.9%
2000 Support Services							
2100 Students	8,076,708	8,632,947	1,174,863	1,072,974	9,251,571	9,705,921	4.9%
2200 Instructional Staff	297,722	216,009	81,717	148,891	379,439	364,900	-3.8%
2300, 2400, 2500 Administration	0	0	0	0	0	0	0.0%
2600 Oper./Maint. of Plant	1,544	0	650	650	2,194	650	-70.4%
2900 Other	0	0	0	0	0	0	0.0%
3000 Oper. of Noninstructional Services	0	0	0	0	0	0	0.0%
Special Education Subsection Subtotal	21,407,744	22,659,679	5,718,838	6,629,279	27,126,582	29,288,958	8.0%
400 Pupil Transportation	5,487,660	5,696,331	1,943,622	2,107,659	7,431,282	7,803,990	5.0%
510 Desegregation	6,302,021	6,261,610	47,979	88,390	6,350,000	6,350,000	0.0%
520 Special K-3 Program Override	5,192,133	5,147,802	42,275	0	5,234,408	5,147,802	-1.7%
530 Dropout Prevention Programs	0	0	0	0	0	0	0.0%
540 Joint Career and Technical Education and Vocational Education Center	0	0	0	0	0	0	0.0%
550 K-3 Reading Program	1,165,376	1,251,369	0	0	1,165,376	1,251,369	7.4%
TOTAL EXPENDITURES	107,301,601	109,067,473	20,248,909	22,824,493	127,550,510	131,891,966	3.4%

TOTAL EXPENDITURES BY FUND				
Fund	Budgeted Expenditures		\$ Increase/ (Decrease) from Current FY	% Increase/ (Decrease) from Current FY
	Current FY	Budget FY		
Maintenance & Operation	127,550,510	131,891,966	4,341,456	3.4%
Instructional Improvement	1,560,052	934,266	(625,786)	-40.1%
Structured English Immersion	0	0	0	0.0%
Compensatory Instruction	0	0	0	0.0%
Classroom Site	6,751,289	8,633,393	1,882,104	27.9%
Federal Projects	26,754,120	21,573,113	(5,181,007)	-19.4%
State Projects	721,462	906,319	184,857	25.6%
Unrestricted Capital Outlay	8,047,025	8,578,454	531,429	6.6%
Soft Capital Allocation	2,086,173	0	(2,086,173)	-100.0%
Building Renewal	345,063	58,155	(286,908)	-83.1%
New School Facilities	0	0	0	0.0%
Adjacent Ways	480,000	68,000	(412,000)	-85.8%
Debt Service	15,802,618	17,000,000	1,197,382	7.6%
School Plant Funds	826,874	701,000	(125,874)	-15.2%
Auxiliary Operations	877,781	1,087,000	209,219	23.8%
Bond Building	57,671,241	38,164,674	(19,506,567)	-33.8%
Food Service	20,717,026	22,671,000	1,953,974	9.4%
Other	52,518,749	56,136,300	3,617,551	6.9%

M&O FUND SPECIAL EDUCATION PROGRAMS BY TYPE		
Program (A.R.S. §§15-761 and 15-903)	Current FY	Budget FY
Autism	3,578,429	3,756,366
Emotional Disability	2,469,874	2,763,942
Hearing Impairment	461,570	709,446
Other Health Impairments	1,012,817	1,092,492
Specific Learning Disability	3,265,473	3,518,909
Mild, Moderate or Severe Intellectual Disability	2,195,543	2,385,576
Multiple Disabilities	504,153	577,488
Multiple Disabilities with S.S.I.	502,416	546,309
Orthopedic Impairment	1,126,565	1,111,313
Developmental Delay	4,168,568	4,375,066
Preschool Severe Delay	504,902	552,165
Speech/Language Impairment	5,280,877	5,844,490
Traumatic Brain Injury	27,558	27,121
Visual Impairment	484,031	544,229
Subtotal	25,582,776	27,804,912
Gifted Education	1,361,788	1,293,719
Remedial Education	182,018	190,327
ELL Incremental Costs	0	0
ELL Compensatory Instruction	0	0
Vocational and Technological Education	0	0
Career Education	0	0
TOTAL	27,126,582	29,288,958

PROPOSED STAFFING SUMMARY		
Staff Type	FTE	Staff-Pupil Ratio
Certified --		
Superintendent, Principals, Other Administrators	58	1 to 365.1
Teachers	1,420	1 to 14.9
Other	27	1 to 784.3
Subtotal	1,505	1 to 14.1
Classified --		
Managers, Supervisors, Directors	127	1 to 166.7
Teachers Aides	533	1 to 39.7
Other	922	1 to 23.0
Subtotal	1,582	1 to 13.4
TOTAL	3,087	1 to 6.9
Special Education --		
Teacher	287	1 to 10.7
Staff	404	1 to 7.6

FUND 001 (M&O) MAINTENANCE AND OPERATION (M&O) FUND

Expenditures	FTE		Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Other 6800	Totals		% Increase/ Decrease
	Current FY	Budget FY						Current FY 2013	Budget FY 2014	
100 Regular Education										
1000 Classroom Instruction	833.38	856.66	31,092,598	10,603,429	234,915	716,900	0	42,975,284	42,647,842	-0.8%
2000 Support Services										
2100 Students	59.50	58.50	2,000,365	680,191	162,542	21,714	0	2,881,949	2,864,812	-0.6%
2200 Instructional Staff	57.31	60.61	2,124,693	717,465	370,888	32,295	8	2,954,313	3,245,349	9.9%
2300 General Administration	13.49	13.49	818,485	274,263	510,227	15,356	14,550	1,441,636	1,632,881	13.3%
2400 School Administration	132.50	135.13	5,830,738	1,816,915	313,339	22,277	4,006	7,634,688	7,987,275	4.6%
2500 Central Services	57.01	59.18	2,742,083	817,381	469,360	518,790	48,670	4,230,752	4,596,284	8.6%
2600 Operation & Maintenance of Plant	227.82	232.06	5,897,934	2,151,042	4,730,633	5,756,072	30,260	17,621,220	18,565,941	5.4%
2900 Other	0.00	0.00	0	0	0	0	0	0	0	0.0%
3000 Operation of Noninstructional Services	8.70	8.70	204,361	83,345	0	25,000	0	307,069	312,706	1.8%
610 School-Sponsored Curricular Activities	0.00	0.00	0	0	0	0	0	0	0	0.0%
620 School-Sponsored Athletics	0.00	0.00	162,583	32,811	0	1,363	0	195,951	196,757	0.4%
630, 700, 800, 900 Other Programs	0.00	0.00	0	0	0	0	0	0	0	0.0%
Regular Education Subsection Subtotal (lines 1-12)	1,389.71	1,424.33	50,873,840	17,176,842	6,791,904	7,109,767	97,494	80,242,862	82,049,847	2.3%
200 Special Education										
1000 Classroom Instruction	381.30	429.58	10,035,479	3,775,244	5,332,552	74,212	0	17,493,378	19,217,487	9.9%
2000 Support Services										
2100 Students	116.84	124.98	6,707,202	1,925,745	1,009,556	63,418	0	9,251,571	9,705,921	4.9%
2200 Instructional Staff	2.50	2.50	172,497	43,512	136,029	10,819	2,043	379,439	364,900	-3.8%
2300 General Administration	0.00	0.00	0	0	0	0	0	0	0	0.0%
2400 School Administration	0.00	0.00	0	0	0	0	0	0	0	0.0%
2500 Central Services	0.00	0.00	0	0	0	0	0	0	0	0.0%
2600 Operation & Maintenance of Plant	0.00	0.00	0	0	650	0	0	2,194	650	-70.4%
2900 Other	0.00	0.00	0	0	0	0	0	0	0	0.0%
3000 Operation of Noninstructional Services	0.00	0.00	0	0	0	0	0	0	0	0.0%
Subtotal (lines 14-22)	500.64	557.06	16,915,178	5,744,501	6,478,787	148,449	2,043	27,126,582	29,288,958	8.0%
400 Pupil Transportation	176.64	180.68	4,111,024	1,585,307	611,559	1,490,300	5,800	7,431,282	7,803,990	5.0%
510 Desegregation (from Districtwide Desegregation Budget, page 2, line 44)	123.86	122.23	4,685,752	1,575,858	66,390	22,000	0	6,350,000	6,350,000	0.0%
520 Special K-3 Program Override (from Supplement, page 1, line 10)	100.90	99.56	3,872,157	1,275,645	0	0	0	5,234,408	5,147,802	-1.7%
530 Dropout Prevention Programs	0.00	0.00	0	0	0	0	0	0	0	0.0%
540 Joint Career and Technical Education and Vocational Education Center (from Supplement, page 1, line 20)	0.00	0.00	0	0	0	0	0	0	0	0.0%
550 K-3 Reading Program	24.23	26.39	1,040,294	211,075	0	0	0	1,165,376	1,251,369	7.4%
Total Expenditures (lines 13, and 23-29) (Cannot exceed page 7, line 10)	2,315.98	2,410.25	81,498,245	27,569,228	13,948,640	8,770,516	105,337	127,550,510	131,891,966	3.4%

SPECIAL EDUCATION PROGRAMS BY TYPE (M&O Fund Program 200)

(A.R.S. §§15-761 and 15-903)

	Current FY	Budget FY
1. Autism	3,578,429	3,756,366
2. Emotional Disability	2,469,874	2,763,942
3. Hearing Impairment	461,570	709,446
4. Other Health Impairments	1,012,817	1,092,492
5. Specific Learning Disability	3,265,473	3,518,909
6. Mild, Moderate or Severe Intellectual Disability	2,195,543	2,385,576
7. Multiple Disabilities	504,153	577,488
8. Multiple Disabilities with Severe Sensory Impairment	502,416	546,309
9. Orthopedic Impairment	1,126,565	1,111,313
10. Developmental Delay	4,168,568	4,375,066
11. Preschool Severe Delay	504,902	552,165
12. Speech/Language Impairment	5,280,877	5,844,490
13. Traumatic Brain Injury	27,558	27,121
14. Visual Impairment	484,031	544,229
15. Subtotal (lines 1 through 14)	25,582,776	27,804,912
16. Gifted Education	1,361,788	1,293,719
17. Remedial Education	182,018	190,327
18. ELL Incremental Costs	0	0
19. ELL Compensatory Instruction	0	0
20. Vocational and Technological Education	0	0
21. Career Education	0	0
22. Total (lines 15 through 21. Must equal total of line 23, page 1)	27,126,582	29,288,958

Special Education Budgeted in SCA Fund

Amount budgeted in SCA Fund for Special Education

(Only include programs listed in A.R.S. §§15-761 (shown on lines 1-14 in the table to the left.)

NOTE: Do not include SCA Fund amounts in the Current FY or Budget FY columns in the table to the left.

Current FY	Budget FY
12,207	0

Expenditures Budgeted for Audit Services	
M&O Fund - Nonfederal	\$ 49,000
All Funds - Federal	0

FY 2014 Performance Pay (A.R.S. §§15-920)

Amount Budgeted in M&O Fund for a Performance Pay Component

Do not report budgeted amounts for the Performance Pay Component of the Classroom Site Fund on this line.

\$

Average Daily Membership

A. FY 2013 Average Daily Membership:	Resident	21,148.913	Attending	21,176.883
B. FY 2012 Average Daily Membership:	Resident	20,824.000	Attending	20,827.630

Expenditures Budgeted in the M&O Fund for Food Service

Amount budgeted in M&O for Food Service (Fund 001, Function 3100)

(This amount will be used to determine district compliance with state matching requirements pursuant to Code of Federal Regulations (CFR) Title 7, §210.17(a))

\$

Estimated Transportation Revenues for FY 2014

Estimated transportation revenues (object code 1400) to be received

\$

Proposed Ratios for Special Education

(A.R.S. §§15-903.E.1 and 15-764.A.5)

Teacher-Pupil 1 to 11
Staff-Pupil 1 to 8

Estimated FTE (Certified Employees

(A.R.S. §§15-903.E.2)

Current FY	Budget FY
1,443.05	1,509.87

Expenditures	Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500 (1)	Supplies 6600	Indirect (on Short-Term Debt) 6850	Totals	% Increase/ Decrease
Classroom Site Fund 011 - Base Salary							
100 Regular Education	1,175,753	278,560				1,033,545	36.8%
1000 Classroom Instruction							
2100 Support Services - Students	25,911	5,257				28,558	31.6%
2200 Support Services - Instructional Staff	29,652	6,016				24,251	35,688
Program 100 Subtotal (lines 1-3)	1,231,316	289,833				1,086,354	47.1%
200 Special Education							36.3%
1000 Classroom Instruction							
2100 Support Services - Students	233,324	47,342				221,826	26.2%
2200 Support Services - Instructional Staff	12,852	2,608				10,603	43.8%
Program 200 Subtotal (lines 5-7)	884	179				798	33.2%
Other Programs (Specify)	247,060	50,129				233,227	27.4%
1000 Classroom Instruction							
2100 Support Services - Students	0	0				0	0.0%
2200 Support Services - Instructional Staff	0	0				0	0.0%
Other Programs Subtotal (lines 9-11)	0	0				0	0.0%
Total Expenditures (lines 4, 8, and 12)	1,478,376	299,962				1,319,381	34.8%
Classroom Site Fund 012 - Performance Pay							
100 Regular Education							
1000 Classroom Instruction	1,797,352	364,683				1,811,801	2,162,035
2100 Support Services - Students	31,164	6,311				41,057	37,415
2200 Support Services - Instructional Staff	50,720	18,407				77,903	109,127
Program 100 Subtotal (lines 14-16)	1,919,176	389,401				1,930,761	2,308,577
200 Special Education							
1000 Classroom Instruction							
2100 Support Services - Students	407,962	82,775				427,818	490,737
2200 Support Services - Instructional Staff	13,478	2,735				12,633	16,213
Program 200 Subtotal (lines 18-20)	1,037	210				1,053	1,247
Other Programs (Specify)	422,477	85,726				441,504	506,197
1000 Classroom Instruction							
2100 Support Services - Students	406,426	82,164				426,680	488,890
2200 Support Services - Instructional Staff	0	0				0	0.0%
Other Programs Subtotal (lines 22-24)	1,555	316				2,632	2,632
Total Expenditures (lines 17, 21, and 25)	2,749,634	537,901				2,801,577	3,307,535
Classroom Site Fund 013 - Other							
100 Regular Education							
1000 Classroom Instruction							
2100 Support Services - Students	2,345,455	475,893				2,964,016	2,821,346
2200 Support Services - Instructional Staff	31,688	10,488				36,021	63,176
Program 100 Subtotal (lines 27-29)	59,149	12,001				48,356	71,150
200 Special Education							
1000 Classroom Instruction	2,456,290	498,382				2,165,273	2,954,672
2100 Support Services - Students							
2200 Support Services - Instructional Staff	465,448	94,439				442,136	559,887
Program 200 Subtotal (lines 31-33)	25,637	5,202				21,133	30,839
530 Dropout Prevention Programs	1,764	358				1,389	2,122
Other Programs (Specify)	492,849	99,999				464,858	592,848
1000 Classroom Instruction							
2100 Support Services - Students	0	0				0	0.0%
2200 Support Services - Instructional Staff	0	0				0	0.0%
Other Programs Subtotal (lines 35-37)	0	0				0	0.0%
Total Expenditures (lines 30, 34, 35, and 38)	2,949,139	598,381				2,630,131	3,547,520
Total Classroom Site Funds (lines 13, 26, and 39)	7,177,149	1,456,244				6,751,289	8,633,393
							27.9%

(1) For FY 2014, the district has budgeted \$ _____ in Fund 010, object code 6590 for Classroom Site Fund pass-through payments to charter-sponsored charter schools. This amount is not included in the amounts reported for Fund 013.

FUNDS 610 AND 625 UNRESTRICTED CAPITAL OUTLAY (UCO) AND SOFT CAPITAL ALLOCATION (SCA) FUNDS

Expenditures	Rentals 6440	Library Books, Textbooks, & Instructional Aids (2) 6641-6643	Property (2) 6700	Redemption of Principal (3) 6831, 6832	Interest (4) 6841, 6842, 6850	All Other Object Codes (M&O-type excluding 6900)	All Other Object Codes (UCO-type excluding 6900)	Totals		% Increase/ Decrease
								Current FY 2013	Budget FY 2014	
Unrestricted Capital Outlay Override (1)	0	0	0	0	0	0	0	0	0	0.0%
Unrestricted Capital Outlay Fund 610 (6)	0	0	0	0	0	0	0	0	0	0.0%
1000 Instruction	0	0	0	0	0	0	0	0	0	0.0%
2000 Support Services	0	1,658,341	1,651,542	0	0	0	0	2,485,438	3,309,883	33.2%
2100, 2200 Students and Instructional Staff	0	0	0	0	0	0	0	80,494	544,519	576.5%
2300, 2400, 2500, 2900 Administration	0	26,849	517,670	0	0	0	0	506,758	979,410	93.3%
2600 Operation & Maintenance of Plant	0	0	0	0	0	0	0	490,120	313,151	-36.1%
2700 Student Transportation	0	0	313,151	0	0	0	0	285,547	789,607	176.5%
3000 Operation of Noninstructional Services (5)	0	0	789,607	0	0	0	0	288,211	54,532	-81.1%
4000 Facilities Acquisition and Construction	0	0	54,532	0	0	0	0	3,644,809	2,007,913	-44.9%
5000 Debt Service	1,050	0	0	0	0	0	0	265,648	579,439	118.1%
Total Unrestricted Capital Outlay Fund (lines 2-9)	1,050	1,685,190	4,305,912	532,996	46,443	2,006,863	2,006,863	8,047,025	8,578,454	6.6%
Soft Capital Allocation Fund 625	0	0	0	0	0	0	0	0	0	-100.0%
1000 Instruction	0	0	0	0	0	0	0	1,583,218	0	-100.0%
2000 Support Services	0	0	0	0	0	0	0	53,770	0	-100.0%
2100, 2200 Students and Instructional Staff	0	0	0	0	0	0	0	0	0	0.0%
2300, 2400, 2500, 2900 Administration	0	0	0	0	0	0	0	0	0	0.0%
2600 Operation & Maintenance of Plant	0	0	0	0	0	0	0	0	0	0.0%
2700 Student Transportation	0	0	0	0	0	0	0	2,200	0	-100.0%
3000 Operation of Noninstructional Services (5)	0	0	0	0	0	0	0	0	0	0.0%
4000 Facilities Acquisition and Construction	0	0	0	0	0	0	0	0	0	0.0%
5000 Debt Service	0	0	0	0	0	0	0	446,985	0	-100.0%
Total Soft Capital Allocation Fund (lines 11-18)	0	0	0	0	0	0	0	2,086,173	0	-100.0%

(1) Amounts in the Unrestricted Capital Outlay Override line 1 above must be included in the appropriate individual line items for Fund 610 and in the Budget Year Total Column.

(2) Detail by object code:

Unrestricted Capital Outlay	Soft Capital Allocation
6641 Library Books	0
6642 Textbooks	0
6643 Instructional Aids	1,008,497
6731 Furniture and Equipment	124,242
6734 Vehicles	350,818
6737 Tech Hardware & Software	408,852
	1,533,871

(3) Includes principal on Capital Equity Fund loans of \$ - , principal on capital leases of \$ - , and principal on bonds of \$ - .

(4) Includes interest on Capital Equity Fund loans of \$ - , interest on capital leases of \$ - , and interest on bonds of \$ - .

(5) Expenditures Budgeted in Unrestricted Capital Outlay (UCO) and Soft Capital Allocation (SCA) Funds for Food Service

(6) Expenditures, if any, budgeted in the Unrestricted Capital Outlay Fund on lines 2-9 for the K-3 Reading Program as described in A.R.S. §15-211.

OTHER FUNDS—REQUIRED CAPITAL EXPENDITURE DETAIL [(A.R.S. §15-904.(B))]

Expenditures	UNRESTRICTED CAPITAL OUTLAY Fund 610		BOND BUILDING Fund 630		BUILDING RENEWAL Fund 690		NEW SCHOOL FACILITIES Fund 695	
	Current FY	Budget FY	Current FY	Budget FY	Current FY	Budget FY	Current FY	Budget FY
Total Fund Expenditures	1.	8,047,025	57,671,241	38,164,674	345,063	58,155	0	0
Select Object Codes Detail (1)								
6150 Classified Salaries	2.	0		0		0		0
6200 Employee Benefits	3.	0		0		0		0
6450 Construction Services	4.	592,172		36,455,012		50,780		0
6710 Land and Improvements	5.	0		0		0		0
6720 Buildings and Improvements	6.	0		0		0		0
6731 Furniture and Equipment	7.	350,818		286,000		0		0
6734 Vehicles	8.	408,852		229		0		0
6737 Technology Hardware & Software	9.	1,533,871		879,000		0		0
6830 Redemption of Principal	10.	532,996		0		0		0
6842, 6850 Interest	11.	46,444		0		0		0
Total amounts reported on lines 2-11 above for:								
Renovation	12.	148,366		34,216,750		50,780		
New Construction	13.	505,337		2,331,655		0		0
Other	14.	2,811,450		1,071,836		0		0
Total (lines 12-14)	15.	3,465,153		37,620,241		50,780		0

(1) Lines 2-11 may not include all budgeted expenditures of the fund. Total budgeted expenditures for each fund should be included on Line 1.

OTHER FUNDS (DO NOT Add to Aggregate)

1. 100-130 ESEA Title I - Helping Disadvantaged Children
2. 140-150 ESEA Title II - Prof. Dev. and Technology

4.	500	School Plant (Lease over 1 year) (2)	6000	286,460	322,000	4.
5.	505	School Plant (Lease 1 year or less)	6000	0	0	5.
6.	506	School Plant (Sale)	6000	540,414	379,000	6.
7.	510	Food Service	6000	20,717,026	22,671,000	7.
8.	515	Civic Center	6000	564,127	424,000	8.
9.	520	Community School	6000	3,473,321	4,297,000	9.
10.	525	Auxiliary Operations	6000	877,781	1,087,000	10.
11.	526	Extracurricular Activities Fees Tax Credit	6000	1,006,549	1,068,000	11.
12.	530	Gifts and Donations	6000	524,407	765,000	12.
13.	535	Career & Tech. Ed. & Voc. Ed. Projects	6000	0	0	13.
14.	540	Fingerprint	6000	69,892	66,000	14.
15.	545	School Opening	6000	0	0	15.
16.	550	Insurance Proceeds	6000	1,862	2,000	16.
17.	555	Textbooks	6000	51,823	59,000	17.
18.	565	Litigation Recovery	6000	147,365	124,000	18.
19.	570	Indirect Costs	6000	1,508,271	3,352,000	19.
20.	575	Unemployment Insurance	6000	0	0	20.
21.	580	Teachrage	6000	0	0	21.
22.	585	Insurance Refund	6000	0	0	22.
23.	590	Grants and Gifts to Teachers	6000	12,019	16,500	23.
24.	595	Advertisement	6000	7,029	7,100	24.
25.	596	Joint Technical Education	6000	0	0	25.
26.	620	Adjacent Ways	6000	480,000	68,000	26.
27.	639	Impact Aid Revenue Bond Building	6000	0	0	27.
28.	640	School Plant - Special Construction	6000	0	0	28.
29.	650	Gifts and Donations-Capital	6000	7,688	7,700	29.
30.	660	Condemnation	6000	0	0	30.
31.	665	Energy and Water Savings	6000	0	260,000	31.
32.	686	Emergency Deficiencies Correction	6000	0	0	32.
33.	691	Building Renewal Grant	6000	0	0	33.
34.	700	Debt Service	6000	15,802,618	17,000,000	34.

36. 750 Permanent
Other 850-St Activities, 902-Air Fuel, 745-TANS
720 Impact Aid Machine Bond Debt Service

37.	Other_850-St Activities, 902-AH Fuel, 745-TANS	60000	12,630,832	12,803,000	37.
INTERNAL SERVICE FUNDS 950-989					
1.	9_ Self-Insurance (931,952,953)	60000	27,372,042	28,055,000	1.
2.	955 Intergovernmental Agreements	60000	4,220,379	4,180,000	2.
3.	9_ OPEB	60000	0	0	3.
4.	954 Printing Svcs	60000	503,143	618,000	4.

- (1) From Supplement, page 3, line 10 and line 20, respectively.
- (2) Indicate amount budgeted in Fund 500 for M&O purposes

CALCULATION OF FY 2014 GENERAL BUDGET LIMIT
(A.R.S. §15-947.C)

		A. Maintenance and Operation	B. Unrestricted Capital Outlay
1. (a) FY 2014 Revenue Control Limit (RCL) (from Work Sheet E, line VIII, or Work Sheet F, line III)	\$ <u>103,898,341</u>		
* (b) Plus Adjustment for Growth (1)	<u>0</u>		
* (c) Increase or (Decrease) in 03 District High School Tuition Payments (A.R.S. §15-905.J) (1)	<u>0</u>		
(d) Adjusted RCL	\$ <u>103,898,341</u>	\$ <u>103,898,341</u>	\$ <u>0</u>
2. (a) FY 2014 District Additional Assistance (DAA) (from Work Sheet H, lines VII.E.1 and VII.F.1)	\$ <u>10,408,828</u>		
* (b) DAA Reduction for State Budget Adjustments (from Work Sheet H, lines VII.E.2 and VII.F.2)	<u>5,729,384</u>		
(c) Adjusted DAA	\$ <u>4,679,444</u>	<u>2,106,230</u>	<u>2,573,214</u>
3. FY 2014 Override Authorization (A.R.S. §§15-481 and 15-482)			
* (a) Maintenance and Operation	<u>10,295,605</u>		
* (b) Unrestricted Capital Outlay			<u>0</u>
* (c) Special Program	<u>5,147,802</u>		<u>0</u>
*4. Small School Adjustment for Districts with a Student Count of 125 or less in K-8 or 100 or less in 9-12 (A.R.S. §15-949) (If phase-down applies, see Work Sheets K and K2)	<u>0</u>		
*5. Tuition Revenue (A.R.S. §§15-823 and 15-824)	<u>0</u>		
Local			
(a) Individuals and Other Private Sources	<u>0</u>		
(b) Other Arizona Districts	<u>0</u>		
(c) Out-of-State Districts and Other Governments	<u>0</u>		
State			
(d) Certificates of Educational Convenience (A.R.S. §§15-825, 15-825.01, and 15-825.02)	<u>90,000</u>		
*6. State Assistance (A.R.S. §15-976) and Special Ed. Voucher Payments Received (A.R.S. §15-1204)	<u>0</u>		
*7. Increase Authorized by County School Superintendent for Accommodation Schools (not to exceed Work Sheet S, line II.B.5) (A.R.S. §15-974.B)	<u>0</u>		
8. Budget Increase for:			
(a) Desegregation Expenditures (A.R.S. §15-910.G-K)	<u>6,350,000</u>		
* (b) Tuition Out Debt Service (from Work Sheet O, line 7) (A.R.S. §15-910.L)	<u>0</u>		
* (c) Budget Balance Carryforward (from Work Sheet M, line 12) (A.R.S. §15-943.01)	<u>4,003,988</u>		
(d) Dropout Prevention Programs (Laws 1992, Ch. 305, §32 and Laws 2000, Ch. 398, §2)	<u>0</u>		
* (e) Assistance for Education (A.R.S. §15-973.01) (1)	<u>0</u>		
(f) Registered Warrant or Tax Anticipation Note Interest Expense Incurred in FY 2012 (A.R.S. §15-910.M)	<u>0</u>		
* (g) Joint Career and Technical Education and Vocational Education Center (A.R.S. §15-910.01)	<u>0</u>		
* (h) FY 2013 Career Ladder Unexpended Budget Carryforward (from Work Sheet M, line 6.f) (A.R.S. §15-918.04.C)	<u>0</u>		
* (i) FY 2013 Optional Performance Incentive Program Unexpended Budget Carryforward (from Work Sheet M, line 6.g) (A.R.S. §15-919.04)	<u>0</u>		
* (j) FY 2013 Performance Pay Unexpended Budget Carryforward (from Work Sheet M, line 6.h) (A.R.S. §15-920)	<u>0</u>		
(k) Excessive Property Tax Valuation Judgments (A.R.S. §§42-16213 and 42-16214)	<u>0</u>		
* (l) Transportation Revenues for Attendance of Nonresident Pupils (A.R.S. §§15-923 and 15-947)	<u>0</u>		
*9. Adjustment to the General Budget Limit (A.R.S. §§15-272, 15-905.M, 15-910.02, and 15- 915) (Do not use this line as a subtotal) (2)	<u>0</u>		
10. FY 2014 General Budget Limit (column A, lines 1 through 9) (A.R.S. §15-905.F) (page 1, line 30 cannot exceed this amount)	\$ <u>131,891,966</u>		
11. Total Amount to be Used for Capital Expenditures (column B, lines 1 through 8) (A.R.S. §15-905.F) (to page 8, line A.11)			\$ <u>2,573,214</u>

* Subject to adjustment prior to May 15 as allowed by A.R.S. Revisions are described in the instructions for these lines, as needed.

(1) For budget adoption, this line should be left blank.

(2) This line can be used to adjust the FY 2014 GBL for any of the following: (1) reductions for (a) exceeding the prior year(s) GBL, (b) exceeding the prior year(s) M&O section of the Budget, or (2) reductions or increases due to (a) transfers to/from the EWS Fund, (b) SCA Transfer or (c) other adjustments as notified by ADE.

UNRESTRICTED CAPITAL BUDGET LIMIT, SOFT CAPITAL ALLOCATION LIMIT, AND CLASSROOM SITE FUND BUDGET LIMIT (A.R.S. §15-947.D and .E and A.R.S. §15-978)

CALCULATION OF UNRESTRICTED CAPITAL BUDGET LIMIT

A. 1. FY 2013 Unrestricted Capital Budget Limit (UCBL) (from FY 2013 latest revised Budget, page 8, line A.12)	\$ 8,047,025
2. Total UCBL Adjustment for prior years as notified by ADE on BUDG75 report (For budget adoption, use zero.)	\$ 0
3. Adjusted Amount Available for FY 2013 Capital Expenditures (line A.1 + A.2)	\$ 8,047,025
4. Amount Budgeted in Fund 610 in FY 2013 (from FY 2013 latest revised Budget, page 4, line 10)	\$ 8,047,025
5. Lesser of line A.3 or the sum of line A.4 and any positive adjustment on line A.2	\$ 8,047,025
6. FY 2013 Fund 610 Actual Expenditures (For budget adoption use actual expenditures to date plus estimated expenditures through fiscal year-end.)	\$ 3,346,851
7. Unexpended Budget Balance in Fund 610 (line A.5 minus A.6) If negative, use zero in calculation, but show negative amount here in parentheses.	\$ 4,700,174
8. Interest Earned in Fund 610 in FY 2013	\$ 22,283
9. Monies deposited in Fund 610 from School Facilities Board for donated land (A.R.S. §15-2041.F)	\$ 0
10. Adjustment to UCBL for FY 2014 (A.R.S. §15-905.M) (1)	\$ 1,282,783
11. Amount to be Used for Capital Expenditures (from page 7, line 11)	\$ 2,573,214
12. FY 2014 Unrestricted Capital Budget Limit (lines A.7 through A.11) (2)	\$ 8,578,454

CALCULATION OF SOFT CAPITAL ALLOCATION LIMIT

B. 1. FY 2013 Soft Capital Allocation Limit (SCAL) (from FY 2013 latest revised Budget, page 8, line B.12)	\$ 2,086,173
2. Total SCAL Adjustment for prior years as notified by ADE on BUDG75 report (For budget adoption, use zero.)	\$ 0
3. Adjusted FY 2013 SCAL (line B.1 + B.2)	\$ 2,086,173
4. Amount Budgeted in Fund 625 in FY 2013 (from FY 2013 latest revised Budget, page 4, line 19)	\$ 2,086,173
5. Lesser of line B.3 or the sum of line B.4 and any positive adjustment on line B.2	\$ 2,086,173
6. FY 2013 Fund 625 Actual Expenditures (For budget adoption use actual expenditures to date plus estimated expenditures through fiscal year-end.)	\$ 855,918
7. Unexpended Budget Balance in Fund 625 (line B.5 minus B.6) If negative, use zero in calculation, but show negative amount here in parentheses.	\$ 1,230,255
8. Interest Earned in Fund 625 in FY 2013	\$ 7,855
9. Line not used	\$ 0
10. Line not used	\$ 0
11. Adjustment to SCAL for FY 2014 (A.R.S. §15-905.M) (3)	\$ (1,238,110)
12. FY 2014 Soft Capital Allocation Limit (Add lines B.7 through B.11) (4)	\$ 0

CALCULATION OF CLASSROOM SITE FUND BUDGET LIMIT

C. 1. FY 2013 Classroom Site Fund Budget Limit (from FY 2013 latest revised Budget, page 8, line C.7)	\$ 6,751,290
2. FY 2013 Classroom Site Fund Actual Expenditures (For budget adoption use actual expenditures to date plus estimated expenditures through fiscal year-end.)	\$ 5,955,626
3. Unexpended Budget Balance in Classroom Site Fund (line C.1 minus C.2)	\$ 795,664
4. Interest Earned in the Classroom Site Fund in FY 2013	\$ 10,227
5. FY 2014 Classroom Site Fund Allocation (provided by ADE, based on \$310) (5)	\$ 7,827,502
6. Adjustments to FY 2014 Classroom Site Fund Budget Limit	\$ 0
7. FY 2014 Classroom Site Fund Budget Limit (Sum of lines C.3 through C.6) (6)	\$ 8,633,393

- (1) This line can be used to adjust the FY 2014 UCBL for any of the following: (1) reductions for (a) exceeding the prior year(s) UCBL or (b) exceeding the prior year(s) UCO section of the Budget, or (2) increases due to greater than anticipated growth from FY 2013, or SCA Transfer, or (3) reductions or increases due to other adjustments as notified by ADE.
- (2) The amount budgeted on page 4, line 10 cannot exceed this amount.
- (3) This line can be used to record the SCA Transfer of capacity to the M&O and/or UCO Funds and reductions or increases due to other adjustments as notified by ADE.
- (4) The amount budgeted on page 4, line 19 cannot exceed this amount.
- (5) In accordance with A.R.S. §15-977(G)(1), the per pupil amount is calculated based on estimated available resources in the Classroom Site Fund for the budget year and adjusted for prior year revenue carryforwards or shortfalls. However, actual payments to districts may differ from the estimated per pupil Classroom Site Fund allocation.
- (6) The sum of the amounts budgeted on page 3, line 40 and footnote (1) on that page, cannot exceed this amount.

Use the table below to calculate the amounts for Page 8, section C. These calculations need not be printed as an official part of the budget forms.

	Fund 011	Fund 012	Fund 013	Payments to Charter Schools	Total Fund 010
1. FY 2013 Classroom Site Fund Budget Limit (from FY 2013 latest revised Budget, page 8, line 7 of the table)	1,319,581	2,801,577	2,630,132	0	6,751,290
2. FY 2013 Actual Expenditures (For budget adoption use actual expenditures to date plus estimated expenditures through fiscal year-end.)	1,109,119	2,628,265	2,218,242		5,955,626
3. Unexpended Budget Balance (line 1 minus 2)	210,462	173,312	411,890	0	795,664
4. Interest Earned in FY 2013	2,374	3,222	4,631		10,227
5. FY 2014 Classroom Site Fund Allocation (provided by ADE, based on \$310) Enter the total allocation in the Total Fund 010 column. Funds 011, 012, and 013 will automatically calculate.	1,565,501	3,131,001	3,131,001		7,827,502
6. Adjustments to FY 2014 Classroom Site Fund Budget Limit *					0
7. FY 2014 Classroom Site Fund Budget Limit (Sum of lines 3 through 6) **	1,778,337	3,307,535	3,547,522	0	8,633,393

* This line may be used to recapture lost CSF budget capacity that resulted from underbudgeting in prior fiscal years.

** The amounts budgeted on page 3, lines 13, 26, 39, and footnote (1) should not exceed the amounts on this line.

FY 2014
STATE OF ARIZONA



SUPPLEMENT
TO
SCHOOL DISTRICT ANNUAL EXPENDITURE BUDGET
FOR DISTRICTS THAT BUDGET FOR:

SPECIAL K-3 PROGRAM OVERRIDE (A.R.S. §15-903.D and Laws 2010, Ch. 179, §4)

JOINT CAREER AND TECHNICAL EDUCATION AND VOCATIONAL EDUCATION CENTER (A.R.S. §15-910.01)

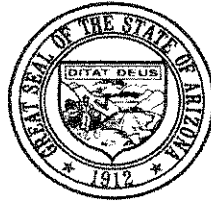
ENGLISH LANGUAGE LEARNERS (A.R.S. §§15-756.04 and 15-756.11)

M&O Fund Supplement Expenditures	FTE		Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Other 6800	Totals		% Increase/ Decrease
	Current FY	Budget FY						Current FY 2013	Budget FY 2014	
510 Special K-3 Program Override										
1000 Classroom Instruction	100.90	99.56	3,872,157	1,275,645				5,234,408	5,147,802	-1.7%
2000 Support Services										
2100 Students	0.00	0.00	0					0	0	0.0%
2200 Instructional Staff	0.00	0.00						0	0	0.0%
2300 General Administration	0.00	0.00						0	0	0.0%
2400 School Administration	0.00	0.00						0	0	0.0%
2500 Central Services	0.00	0.00						0	0	0.0%
2600 Operation & Maintenance of Plant	0.00	0.00						0	0	0.0%
2900 Other	0.00	0.00						0	0	0.0%
3000 Operation of Noninstructional Services	0.00	0.00						0	0	0.0%
Subtotal (lines 1-9) (to Budget, page 1, line 26)	100.90	99.56	3,872,157	1,275,645	0	0	0	5,234,408	5,147,802	-1.7%
510 Joint Career and Technical Education & Vocational Education Center										
1000 Classroom Instruction	0.00							0	0	0.0%
2000 Support Services										
2100 Students	0.00							0	0	0.0%
2200 Instructional Staff	0.00							0	0	0.0%
2300 General Administration	0.00							0	0	0.0%
2400 School Administration	0.00							0	0	0.0%
2500 Central Services	0.00							0	0	0.0%
2600 Operation & Maintenance of Plant	0.00							0	0	0.0%
2900 Other	0.00							0	0	0.0%
3000 Operation of Noninstructional Services	0.00							0	0	0.0%
Subtotal (lines 11-19) (to Budget, page 1, line 28)	0.00	0.00	0	0	0	0	0	0	0	0.0%

Unrestricted Capital Outlay Fund Supplement Expenditures	Rentals 6440	Library Books, Textbooks, & Instructional Aids 6641-6643	Property 6700	Redemption of Principal 6831, 6832	Interest 6841, 6842, 6850	All Other Object Codes (excluding 6900)	Totals		% Increase/ Decrease
							Current FY 2013	Budget FY 2014	
520 Special K-3 Program Override									
1000 Classroom Instruction							0	0	0.0%
2000 Support Services							0	0	0.0%
3000 Operation of Noninstructional Services							0	0	0.0%
4000 Facilities Acquisition & Construction							0	0	0.0%
5000 Debt Service							0	0	0.0%
Subtotal (lines 21-25)	0	0	0	0	0	0	0	0	0.0%
540 Joint Career and Technical Education & Vocational Education Center									
1000 Classroom Instruction							0	0	0.0%
2000 Support Services							0	0	0.0%
3000 Operation of Noninstructional Services							0	0	0.0%
4000 Facilities Acquisition & Construction							0	0	0.0%
5000 Debt Service							0	0	0.0%
Subtotal (lines 27-31)	0	0	0	0	0	0	0	0	0.0%
Total (lines 26 & 32) (Include in Fund 610 Budget, page 4, lines 2-9)	0	0	0	0	0	0	0	0	0.0%

Rev. 6/13-FY 2014

Page 2 of 3



**BUDGET WORK SHEETS
FOR FISCAL YEAR 2014**

	WORK SHEET TITLE	PAGE
A.	Adjustment for Tuition Loss and Student Revenue Loss Phase-Down (Optional).	1
B.	Support Level Weights and PSD-12 Weighted Student Counts.	2
C.	Base Support Level and Base Revenue Control Limit	3
C2.	Weighted Student Count: AOI Students	4
D.	Transportation Support Level and Transportation Revenue Control Limit	5
E.	District Support Level and Revenue Control Limit	6
F.	Consolidation/Unification Assistance.	6
G.	District Additional Assistance High School Student Count (Type 03)	6
H.	District Additional Assistance	7
J.	Equalization Base and Assistance	8
K.	Small School Adjustment Phase Down Limit	9
K2.	Maximum Small School Adjustment Override	10
L.	Impact Aid Fund (ESEA, Title VIII)	11
M.	Maintenance and Operation Fund Budget Balance Carryforward	12
O.	Tuition Out for High School Students	13
S.	Equalization Assistance for an Accommodation School	14

B. WORK SHEET FOR FY 2014 SUPPORT LEVEL WEIGHTS AND PSD-12 WEIGHTED STUDENT COUNTS
(A.R.S. §15-943)

A. Unweighted Student Count		K-8	9-12
1. FY 2014 Non-AOI Student Count		21,040.097	
2. FY 2014 AOI Full-Time Student Count	+	0.000	+
3. FY 2014 AOI Part-Time Student Count	+	0.000	+
4. Subtotal (lines A.1 through A.3)	=	21,040.097	= 0.000
5. District Sponsored Charter School Estimated ADM	+	490.476	+
6. Total Student Count	=	21,530.573	= 0.000

B. Use student count from line A.4 to determine weight.	SUPPORT LEVEL WEIGHTS FOR DISTRICTS			
	DESIGNATED AS ISOLATED		NOT DESIGNATED AS ISOLATED	
	K-8	9-12	K-8	9-12
Student Count 0.001-99.999				
Support Level Weight	1.559	1.669	1.399	1.559
Student Count 100.000-499.999				
Student Count Constant	500.000	500.000	500.000	500.000
FY 2014 Student Count	-			
Difference	=			
Weight Adjustment Factor	x 0.0005	0.0005	0.0003	0.0004
Support Level Weight Increase	=			
Support Level Weight	+ 1.358	1.468	1.278	1.398
FY 2014 Adjusted Support Level Weight	=			
Student Count 500.000-599.999				
Student Count Constant	600.000	600.000	600.000	600.000
FY 2014 Student Count	-			
Difference	=			
Weight Adjustment Factor	x 0.0020	0.0020	0.0012	0.0013
Support Level Weight Increase	=			
Support Level Weight	+ 1.158	1.268	1.158	1.268
FY 2014 Adjusted Support Level Weight	=			
Student Count 600.00 or More				
Support Level Weight			1.158	1.268
Joint Technical Education District				
Support Level Weight (A.R.S. §15-943.02)				1.339

C. PSD-12 WEIGHTED STUDENT COUNT

	Non-AOI Student Count	AOI Full-Time Student Count	AOI Part-Time Student Count	Support Level Weight	=	Non-AOI Weighted Student Count	AOI Full-Time Weighted Student Count	AOI Part-Time Weighted Student Count
1. PSD	219.036			x 1.450	=	317.602		
2. District (from line A.1, A.2, or A.3)								
a. K-8	21,040.097	0.000	0.000	x 1.158	=	24,364.432	0.000	0.000
b. 9-12	0.000	0.000	0.000	x	=	0.000	0.000	0.000
3. Charter School (from line A.5)								
a. K-8	490.476			x 1.158	=	567.971		
b. 9-12	0.000			x 1.268	=	0.000		
4. Total								
a. K-8 (C.2.a + C.3.a)	21,530.573	0.000	0.000			24,932.403	0.000	0.000
b. 9-12 (C.2.b + C.3.b)	0.000	0.000	0.000			0.000	0.000	0.000
5. Total Student Count (C.1 + C.4.a + C.4.b)	21,749.609	0.000	0.000			25,250.005	0.000	0.000

C. WORK SHEET FOR FY 2014 BASE SUPPORT LEVEL (BSL) AND BASE REVENUE CONTROL LIMIT (BRCL)
(A.R.S. §15-808, as amended by Laws 2013, 1st S.S., Ch. 3, §13, §15-943 and 15-944.E)

WEIGHTED STUDENT COUNT

I. A. FY 2014 Non-AOI Student Count (from Work Sheet B, line C.5)

B. Student Count Add-ons

1. Hearing Impairment
2. K-3
3. K-3 Reading (1)
4. English Learners (ELL)
5. MD-R, A-R, and SID-R
6. MD-SC, A-SC, and SID-SC
7. Multiple Disabilities Severe Sensory Impairment
8. Orthopedic Impairment (Resource)
9. Orthopedic Impairment (Self Contained)
10. Preschool-Severe Delay
11. DD, ED, MIID, SLD, SLI, & OHI
12. Emotional Disability (Private)
13. Moderate Intellectual Disability
14. Visual Impairment
15. Total Add-on Count (I.B.1 through I.B.14)

II. FY 2014 Non-AOI Weighted Student Count

Non-AOI Student Count	x	Support Level Weight	=	Non-AOI Weighted Student Count
21,749.609				25,250.005

48.490	x	4.771	=	231.346
9,285.559	x	0.060	=	557.134
9,285.559	x	0.040	=	371.422
2,830.474	x	0.115	=	325.505
59.430	x	6.024	=	358.006
153.189	x	5.833	=	893.551
28.675	x	7.947	=	227.880
5.950	x	3.158	=	18.790
35.700	x	6.773	=	241.796
65.076	x	3.595	=	233.948
2,595.120	x	0.003	=	7.785
38.180	x	4.822	=	184.104
87.330	x	4.421	=	386.086
15.257	x	4.806	=	73.325
24,533.989				4,110.678
				29,360.683
(I.A + I.B.15, this column)				

III. FY 2014 AOI FT Weighted Student Count (from Work Sheet C2, line II)

IV. FY 2014 AOI PT Weighted Student Count (from Work Sheet C2, line IV)

AOI Weighted Student Count	x	Funding Ratio	=	Adjusted AOI Weighted Student Count
0.000	x	95%	=	0.000
0.000	x	85%	=	0.000

CALCULATION OF FY 2014 BSL AND BRCL

V. Total Weighted Student Count (line II + III + IV)

VI. A. Base Level Amount \$3,326.54 - To include Teacher Compensation, use Base Level of \$3,368.12
 For Career Ladder and Optional Performance Incentive Program districts, add increase of _____% approved by the district governing board (A.R.S. §§15-918, 15-918.04, 15-919 and 15-919.04) (2)

B. Increase for 200 Days of Instruction (line VI.A x 5%) (A.R.S. §15-902.04)

C. Adjusted FY 2014 Base Level Amount (line VI.A + VI.B) (to Work Sheet K, line I.G and II.G)

VII. Result (line V x VI.C)

VIII. Teacher Experience Index (TEI) (If actual TEI is less than 1.0000 use 1.0000)

IX. Result (line VII x VIII)

X. Increase for Tuition Loss Adjustment (from all copies of Work Sheet A, line I.I)

XI. Increase for Student Revenue Loss Phase-Down (from Work Sheet A, line II)

XII. Increase for Career Ladder [A.R.S. §15-918.04(A)(5)] (2)

XIII. FY 2012 Nonfederal Audit Service Actual Expenditures (3) \$

46,770.00 x 1.00 =

XIV. Decreases for Charter School Federal and State Monies Received

XV. Decrease for Charter School Nonparticipation Adjustment

XVI. Other Reductions: (For FY 2014 this amount is zero, unless otherwise notified by ADE)

XVII. FY 2014 BSL and BRCL (sum lines IX through XIII minus lines XIV through XVI) (to Work Sheet E, line I)

29,360.683
\$ 3,368.12
\$ 0.00
\$ 3,368.12
\$ 98,890,303.63
1.0003
\$ 98,919,970.72
\$ 0.00
\$ 0.00
\$ 0.00
\$ 46,770.00
\$ 0.00
\$ 0.00
\$ 98,966,740.72
\$ 1,877,057.12
\$ 1,251,369.16

Portion of line IX amount from total K-3 and total K-3 Reading weighted student counts: (1)

K-3

K-3 Reading

(1) Districts assigned a letter grade of C, D, or F, in accordance with A.R.S. §15-241, or that have more than 10% of their pupils in grade three reading far below the third grade level according to the reading portion of the AIMS test, will receive monies for this weight only after the district's K-3 Reading Program Plan is approved by the State Board of Education. A.R.S. §15-211

(2) In accordance with Laws 2011, Ch. 29, §32, the maximum base level increase for a career ladder and optional performance incentive programs is 2% for FY 2014 and 1% for FY 2015.

(3) A.R.S. §15-914.F allows districts to increase the BSL if financial and compliance audit costs will be incurred for the budget year. Districts may also include additional federal audit expenditures incurred as a result of ARRA-SFSF monies received. Enter the FY 2012 **nonfederal** and **ARRA-related** audit expenditures on line XIII.

Enter the FY 2012 **federal** (non-ARRA-SFSF) audit expenditures from all funds to the right (should agree to FY 2012 AFR).

\$ 0.00

Enter the **total** FY 2012 audit expenditures from all funds to the right.

\$ 46,770.00

Do not include costs of consulting or other nonaudit services paid to audit firms (e.g., application fees paid for submission of district's CAFR to ASBO and GFOA for certification or for the preparation of the Meritorious Budget Award application to ASBO) in the amounts reported on Line XIII or in this footnote.

D. WORK SHEET FOR FY 2014 TRANSPORTATION SUPPORT LEVEL (TSL) (A.R.S. §§15-945, as amended by Laws 2013, 1st S.S., Ch. 3, §23, and 15-816.01) AND TRANSPORTATION REVENUE CONTROL LIMIT (TRCL) (A.R.S. §15-946)

TABLE I

Approved Daily Route Miles per Eligible Student Transported	FY 2014 State Support Level per Route Mile
I. 0.5 or Less	2.46
II. More than 0.5, through 1.0	2.01
III. More than 1.0	2.46

TABLE II FACTORS

Approved Daily Route Miles per Eligible Students Transported	Unified or an Accommodation School that offers instruction in grades 9-12 or a Common School District Not in a High School District (Type 01, 02, or 03)	Common School District within a High School District or an Accommodation School that does not offer instruction in grades 9-12 (Type 01 or 04)	High School District (Type 05)
I. 1.0 or Less	0.15	0.10	0.25
II. More than 1.0	0.18	0.12	0.30

TSL CALCULATION

I. Approved Daily Route Miles per Eligible Student Transported	
A. FY 2013 Approved Daily Route Miles	8,611.000
B. Number of Eligible Students Transported in FY 2013	8,088.000
C. Approved Daily Route Miles per Eligible Student Transported (I.A + I.B)	1.065
II. To and From School Support Level	
A. Annual Route Miles (Line I.A x 180 or 200, as applicable)	<input type="checkbox"/> Check here if approved for 200 Days of Instruction 1,549,980.000
B. State Support Level per Route Mile (use Table I based on I.C)	\$ 2.46
C. 1. FY 2013 Annual Expenditure for Bus Tokens	\$ 0.00
2. FY 2013 Annual Expenditure for Bus Passes	\$ 3,095.00
D. To and From School Support Level [(II.A x II.B) + II.C.1 + II.C.2]	\$ 3,816,045.80
III. Academic Education, Career and Technical Education, Vocational Education, and Athletic Trips Support Level	
A. Factor from Table II (based on I.C and district type)	0.120
B. Academic Education, Career and Technical Education, Vocational Ed., and Athletic Trips Support Level (II.A x II.B x III.A)	\$ 457,554.10
IV. Extended School Year Support Level for Pupils with Disabilities	
A. Actual Route Miles traveled in July and August 2012 to Transport Pupils w/Disabilities for Extended School Year	6,280.000
B. Estimated Route Miles Traveled in June 2013 to Transport Pupils w/Disabilities for Extended School Year	9,060.000
C. Total Extended School Year Route Miles (IV.A + IV.B)	15,340.000
D. State Support Level per Route Mile (use Table I based on I.C)	\$ 2.46
E. Extended School Year Support Level for Pupils with Disabilities (IV.C x IV.D)	\$ 37,736.40
V. FY 2014 TSL (lines II.D + III.B + IV.E) (to Work Sheet E, line III)	\$ 4,311,336.30
VI. Support Level Change	
A. FY 2013 Transportation Support Level	\$ 4,263,703.94
B. Transportation Support Level Change (If result is negative, enter 0) (V- VI.A)	\$ 47,632.36

TRCL CALCULATION

VII. FY 2013 Transportation Revenue Control Limit	\$ 4,883,968.30
VIII. FY 2014 Transportation Revenue Control Limit	
A. Preliminary FY 2014 Transportation Revenue Control Limit (VI.B + VII)	\$ 4,931,600.66
B. 120% of FY 2014 Transportation Support Level (V x 1.20)	\$ 5,173,603.56
C. Adjusted FY 2014 Transportation Revenue Control Limit (if line VIII.A is greater than line VIII.B use line VII, otherwise use line VIII.A.)	\$ 4,931,600.66
D. FY 2014 Transportation Revenue Control Limit (the greater of line V or VIII.C) (to Work Sheet E, line VII)	\$ 4,931,600.66

**E. WORK SHEET FOR FY 2014 DISTRICT SUPPORT LEVEL (DSL) AND
REVENUE CONTROL LIMIT (RCL) (A.R.S. §§15-947 and 15-951)**

CALCULATION OF THE DSL

I. FY 2014 Base Support Level/Base Revenue Control Limit (from Work Sheet C, line XVII)	\$ 98,966,740.72
II. Tuition Out for High School Students (from Work Sheet O, line 13) [Applies only to tuition for high school students if the District of Residence is a common school NOT within a high school district (Type 03).]	\$ 0.00
III. FY 2014 Transportation Support Level (from Work Sheet D, line V)	\$ 4,311,336.30
IV. FY 2014 District Support Level (sum of lines I through III)	\$ 103,278,077.02

CALCULATION OF THE RCL

V. FY 2014 Base Support Level/Base Revenue Control Limit (from line I above)	\$ 98,966,740.72
VI. Tuition Out for High School Students (from Work Sheet O, line 13) [Applies only to tuition for high school students if the District of Residence is a common school NOT within a high school district (Type 03).]	\$ 0.00
VII. FY 2014 Transportation Revenue Control Limit (from Work Sheet D, line VIII.D)	\$ 4,931,600.66
VIII. FY 2014 Revenue Control Limit (sum of lines V through VII) [to Budget, page 7, line 1(a)]	\$ 103,898,341.38

**F. WORK SHEET FOR FY 2014 CONSOLIDATION/UNIFICATION ASSISTANCE
(A.R.S. §§15-912 and 15-912.01)**

I. Consolidation/Unification Increase for Transitional Costs incurred in first year	
II. FY 2014 District Support Level (line I + Work Sheet E, line IV)	\$ 0.00
III. FY 2014 Revenue Control Limit (line I + Work Sheet E, line VIII) [to Budget, page 7, line 1(a)]	\$ 0.00

**G. WORK SHEET FOR FY 2014 DISTRICT ADDITIONAL ASSISTANCE HIGH SCHOOL STUDENT COUNT FOR
COMMON SCHOOL DISTRICTS NOT WITHIN A HIGH SCHOOL DISTRICT (TYPE 03)
(A.R.S. §15-951.C as amended by Laws 2013, 1st S.S., Ch. 3, §26)**

I. High School Student Count Tuitioned Out (from Work Sheet O, line 6)	0.000
II. High School Student Count Transported by District of Residence to District of Attendance	
III. 50% of High School Student Count Transported by District of Residence to District of Attendance (Line II x .5) (to Work Sheet H, line V.A column 9-12)	0.000

H. WORK SHEET FOR FY 2014 DISTRICT ADDITIONAL ASSISTANCE (DAA)

(A.R.S. §§15-185, 15-951.C, 15-961, 15-962.01, and 15-963.B, as amended by Laws 2013, 1st, S.S., Ch. 3, §§3, 26, 27, 29, 30, and 52-54)

TABLE TO CALCULATE DAA PER STUDENT COUNT

	K-8	9-12
I. FY 2014 Actual Student Count: .001 - 99,999		
DAA per Student Count	\$ 544.58	\$ 601.24
II. FY 2014 Actual Student Count: 100,000 - 499,999		
A. Student Count Constant	500,000	500,000
B. Actual Student Count (from Work Sheet B, line A.4)	- 0.000	- 0.000
C. Difference	= 0.000	= 0.000
D. Weight Adjustment Factor	x 0.0003	x 0.0004
E. Support Level Weight Increase	= 0.000	= 0.000
F. Support Level Weight	+ 1.278	+ 1.398
G. Adjusted Support Level Weight	= 0.000	= 0.000
H. Support Level Amount	x \$ 389.25	x \$ 405.59
I. DAA per Student Count	= \$ 0.00	= \$ 0.00
III. FY 2014 Actual Student Count: 500,000 - 599,999		
A. Student Count Constant	600,000	600,000
B. Actual Student Count (from Work Sheet B, line A.4)	- 0.000	- 0.000
C. Difference	= 0.000	= 0.000
D. Weight Adjustment Factor	x 0.0012	x 0.0013
E. Support Level Weight Increase	= 0.000	= 0.000
F. Support Level Weight	+ 1.158	+ 1.268
G. Adjusted Support Level Weight	= 0.000	= 0.000
H. Support Level Amount	x \$ 389.25	x \$ 405.59
I. DAA per Student Count	= \$ 0.00	= \$ 0.00
IV. FY 2014 Actual Student Count: 600,000 or More & JTED		
DAA per Student Count	\$ 450.76	\$ 492.94

CALCULATIONS FOR DAA

	PSD	K-8	9-12
V. District Additional Assistance Base			
A. FY 2014 Student Count (from Work Sheet B, line C.1 and A.4 and Work Sheet G, line III for type 03 districts)	219,036	21,040,097	0.000
B. DAA per Student Count (from Table above)	x \$ 450.76	x \$ 450.76	x \$ 0.00
C. DAA Base (line V.A x line V.B)	= \$ 98,732.67	= \$ 9,484,034.12	= \$ 0.00
VI. District Additional Assistance Growth Factor			
A. FY 2014 Student Count (from Work Sheet B, line C.1 and A.4 and Work Sheet G, line II for type 03 districts)		21,259.133	
B. FY 2013 Student Count		20,927.934	
C. FY 2014 DAA Growth Factor (VI.A ÷ VI.B)		= 1.0158	
VII. Adjusted District Additional Assistance			
A. DAA Base (from line V.C)	\$ 98,732.67	\$ 9,484,034.12	\$ 0.00
B. Adjusted Growth Factor (if line VI.C is < or = 1.05, use 1.0, if > 1.05, use 1 plus 50% of the increase)	x 1.0000	x 1.0000	x 1.0000
C. FY 2014 DAA (VII.A x VII.B)	= \$ 98,732.67	= \$ 9,484,034.12	= \$ 0.00
D. DAA for High School Textbooks			
1. FY 2014 Actual 9-12 Student Count (from Work Sheet B, line A.4)			0.000
2. Support Level Amount for Textbooks			x \$ 69.68
3. DAA for Textbooks (VII.D.1 x VII.D.2)			= \$ 0.00
E. 9-12 DAA (including charter additional assistance and capital transportation adjustment from lines G and H below)			
1. FY 2014 9-12 DAA [9-12(VII.C)+VII.D.3+9-12(VII.G.5)+9-12(VII.H)] (to Budget, page 7, line 2.a)			= \$ 0.00
2. 9-12 DAA Reduction for State Budget Adjustments (to Budget, page 7, line 2.b)			- \$
3. Adjusted FY 2014 9-12 DAA (VII.E.1-VII.E.2) (to Work Sheet J, line III.A.1 or III.B.5)			= \$ 0.00
F. PSD and K-8 DAA (including charter additional assistance)			
1. FY 2014 PSD and K-8 DAA [PSD(VII.C)+K-8(VII.C)+K-8(VII.G.5)+K-8(VII.H)] (to Budget, page 7, line 2.a)			= \$ 10,408,828.30
2. PSD and K-8 DAA Reduction for State Budget Adjustments (to Budget, page 7, line 2.b)			- \$ 5,729,384.00
3. Adjusted FY 2014 PSD and K-8 DAA (VII.F.1-VII.F.2) (to Work Sheet J, line III.A.1 or III.B.5)			= \$ 4,679,444.30
G. Charter Additional Assistance (CAA)		K-8	9-12
1. FY 2014 Charter School Student Count (from Work Sheet B, line A.5)		490.48	0.00
2. CAA per Student		x \$ 1,684.19	\$ 1,962.90
3. FY 2014 CAA (line VII.G.1 x line VII.G.2)		= \$ 826,061.51	\$ 0.00
4. Adjustment to CAA, if applicable		- \$ 0.00	\$
5. Adjusted FY 2014 CAA (line VII.G.3 - VII.G.4)		= \$ 826,061.51	\$ 0.00
H. Capital Transportation Adjustment A.R.S. §15-963.B		\$	\$

J. WORK SHEET FOR EQUALIZATION BASE AND ASSISTANCE (A.R.S. §15-971.A and .B, as amended by Laws 2013, 1st S.S., Ch. 3, §32)

NOTE: Common School Districts NOT within a High School District (Type 03) should only complete Sections I and II.B.

	PSD-8	9-12
I. A. Total FY 2014 PSD and K-8 Weighted State Aid Student Count		
1. PSD (from Work Sheet B, line C.1)	317,602	
2. K-8 (from Work Sheet B, line C.4.a, Total Non-AOI and AOI Counts)	24,932.403	
B. Total FY 2014 PSD-8 and 9-12 Weighted State Aid Student Count (Total Non-AOI and AOI Counts)	25,250.005	0.000
	(I.A.) + I.A.2)	(from Work Sheet B, line C.4.b)
C. Total FY 2014 Weighted State Aid Student Count (line I.B PSD-8 column + 9-12 column)		25,250.005
D. PSD-8 and 9-12 Factors (line I.B + line I.C)	1.0000	0.0000
II. A. Lesser of District Support level (DSL) or Revenue Control Limit (RCL) (from Work Sheet E, line IV or VIII, or Work Sheet F, line II or III) (to Work Sheet S, line I.A)		\$ 103,278,077.02
B. DSL/RCL PSD-8 and 9-12 Allocation (line I.D x line II.A)	\$ 103,278,077.02	\$ 0.00
III. A. For ALL Districts Except Common School Districts NOT Within a High School District (Type 03)		
1. Adjusted FY 2014 District Additional Assistance (from Work Sheet H)	\$ 4,679,444.30 (from Work Sheet H, line VII.F.3)	\$ 0.00 (from Work Sheet H, line VII.E.3)
2. Line not used	\$ 0.00	\$ 0.00
3. Total FY 2014 Equalization Base (II.B + III.A.1 + III.A.2)	\$ 107,957,521.32	\$ 0.00
4. 2013 Primary Assessed Valuation + 100	\$ 10,560,478.62	\$
5. 2013 Salt River Project (SRP) Valuation + 100	\$ 92,465.67	\$
6. 2013 Government Property Lease Excise Tax Assessed Valuation + 100	\$ 0.00	\$
7. TOTAL Valuation (III.A.4 + III.A.5 + III.A.6)	\$ 10,652,944.29	\$ 0.00
8. Qualifying Tax Rate	x \$ 2.1265	x \$
9. Qualifying Levy (III.A.7 x III.A.8)	\$ 22,653,486.03	\$ 0.00
10. FY 2014 Equalization Assistance Before Adjustments (III.A.3 - III.A.9)	\$ 85,304,035.29	\$ 0.00
11. FY 2014 State Aid Decrease for Districts participating in Career Ladder Program (.000375 x BSL from Work Sheet C, line XVII) (Laws 1992, Ch. 158, §2) Unified districts use PSD-8 column only. (For FY 2014 this amount is zero, unless otherwise notified by ADE.)	- \$ 0	- \$ 0
12. Total FY 2014 Equalization Assistance (III.A.10 - III.A.11)	\$ 85,304,035.29	\$ 0.00
B. For Common School Districts NOT Within a High School District (Type 03)		
1. Lesser of District Support Level (DSL) or Revenue Control Limit (RCL) (from Work Sheet E, line IV or VIII, or Work Sheet F, line II or III)	\$ 0.00	
2. Tuition Out for High School Students (from Work Sheet E, line II or VI)	- \$ 0.00	
3. Adjusted DSL/RCL (III.B.1 - III.B.2)	\$ 0.00	
4. DSL/RCL PSD-8 and 9-12 Allocation	\$ 0.00 (line III.B.3 x I.D)	\$ 0.00 [(line III.B.3 x I.D) + (III.B.2)]
5. Adjusted FY 2014 District Additional Assistance (from Work Sheet H)	\$ 0.00 (from Work Sheet H, line VII.F.3)	\$ 0.00 (from Work Sheet H, line VII.E.3)
6. Line not used	\$ 0.00	\$ 0.00
7. FY 2014 Equalization Base (III.B.4 + III.B.5 + III.B.6)	\$ 0.00	\$ 0.00
8. 2013 Primary Assessed Valuation + 100	\$	\$
9. 2013 Salt River Project (SRP) Valuation + 100	\$	\$
10. 2013 Government Property Lease Excise Tax Assessed Valuation + 100	\$	\$
11. TOTAL Valuation (III.B.8 + III.B.9 + III.B.10)	\$ 0.00	\$ 0.00
12. Qualifying Tax Rate	x \$	x \$
13. Qualifying Levy (III.B.11 x III.B.12)	\$ 0.00	\$ 0.00
14. FY 2014 Equalization Assistance Before Adjustments (III.B.7 - III.B.13)	\$ 0.00	\$ 0.00
15. FY 2014 State Aid Decrease for Districts participating in Career Ladder Program (.000375 x BSL from Work Sheet C, line XVII) (Laws 1992, Ch. 158, §2) (For FY 2014 this amount is zero, unless otherwise notified by ADE.)	- \$ 0	-
16. Total FY 2014 Equalization Assistance (III.B.14 - III.B.15)	\$ 0.00	\$ 0.00

Laws 2013, 1st S.S., Ch. 3, §46, requires a joint technical education district (JTED) with a student count of more than 2,000 students to be funded ☐ at 91% of the state aid that would otherwise be provided by law and to reduce its budget limits accordingly. Therefore, the JTED's actual total equalization assistance may be less than the amount calculated on this Work Sheet. Estimated reduction to state aid \$ 0.00
This estimated reduction amount must be used to reduce the GBL on page 7, line 9 and/or the UCBL on page 8, line A.10.

**M. WORK SHEET FOR CALCULATION OF THE FY 2014 MAINTENANCE AND OPERATION (M&O) FUND
BUDGET BALANCE CARRYFORWARD (A.R.S. §15-943.01)**

1.	a.	General Budget Limit (GBL) (from FY 2013 latest revised Budget, page 7, line 10)	\$	127,550,510.00
	b.	Adjustments to the GBL from FY 2013 BUDG75	\$	0.00
	c.	Adjusted GBL	\$	127,550,510.00
2.	a.	Budgeted M&O expenditures (from FY 2013 latest revised Budget, page 1, line 30, Total Budget Year Column)	\$	127,550,510.00
	b.	Adjustments to the GBL (from line 1.b)	\$	0.00
	c.	Adjusted Budgeted Expenditures	\$	127,550,510.00
3.		Lesser of the Adjusted GBL (line 1.c) or the Adjusted Budgeted Expenditures (line 2.c)	\$	127,550,510.00
4.		M&O actual expenditures	\$	123,046,532.00
5.		Budget Balance (line 3 minus line 4) (If negative, enter zero. The district does not have any budget balance to carry forward. Do not complete the remainder of this work sheet.)	\$	4,503,978.00

Note: For lines 6.a through 6.h deduct the FY 2013 actual expenditures from the budget amount. If the result is negative, enter zero.

		FY 2013 Budget		Actual		Unexpended Budget
6.	a.	Special Program Override	\$	5,234,408.00	- \$	5,233,875.99 = \$ 532.01
	b.	Desegregation	\$	6,350,000.00	- \$	6,344,466.32 = \$ 5,533.68
	c.	Tuition Out Debt Service	\$	0.00	- \$	0.00 = \$ 0.00
	d.	Dropout Prevention Programs	\$	0.00	- \$	0.00 = \$ 0.00
	e.	Joint Career and Technical Ed. and Voc. Ed. Center	\$	0.00	- \$	0.00 = \$ 0.00
	f.	Career Ladder	\$		- \$	0.00 = \$ 0.00
	g.	Optional Performance Incentive Program	\$		- \$	0.00 = \$ 0.00
	h.	Performance Pay	\$	0.00	- \$	0.00 = \$ 0.00
	i.	Total Budget Balance Deductions [Add lines 6.a through 6.h.]				= \$ 6,065.69
7.		Budget Balance after Deductions (If negative, enter zero. The district does not have any budget balance to carry forward.) (line 5 minus line 6.i)				\$ 4,497,912.31
8.	a.	FY 2013 Adjusted District Limit (RCL) from page 4 of the most recent ADE report "Basic Calculations for Equalization Assistance" APOR 55-1, available on ADE's Web site				\$ 100,099,694.07
	b.	Growth Adjustment (FY 2013 BUDG75)				0.00
	c.	Factor of 4%			x	0.04
9.		Maximum Allowable Budget Balance Carryforward [(line 8.a + line 8.b) x line 8.c]				\$ 4,003,987.76
10.		Actual Allowable Budget Balance Carryforward (Enter the lesser of line 7 or 9)				\$ 4,003,987.76
11.		Enter the amount of Allowable Budget Balance Carryforward transferred to the School Opening Fund (not to exceed the lesser of line 10 or the FY 2013 M&O Fund ending cash balance)				\$ 0.00
12.		Remaining Actual Allowable Budget Balance Carryforward to be used in M&O Fund (line 10 - line 11) [to Budget, page 7, line 8(c)]				\$ 4,003,987.76

Districtwide Desegregation Budget, Fiscal Year 2014 [A.R.S. §15-910(J) and (K)]

Maintenance and Operation (M&O) Fund												Number of individual school budgets		24
Expenditures		FTE		Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Other 6800	Totals		% Increase/ Decrease			
		Current FY	Budget FY						Current FY	Budget FY				
511 Desegregation - Regular Education														
1000 Classroom Instruction	1.	36.86	34.98	1,204,604	448,512	0	11,500	0	1,608,419	1,664,616	3.5%	1.		
2000 Support Services														
2100 Students	2.	0.00	0.00	50,000	10,000	9,400	0	0	92,323	69,400	-24.8%	2.		
2200 Instructional Staff	3.	5.00	5.25	220,745	71,431	8,945	10,500	0	309,951	311,621	0.5%	3.		
2300 General Administration	4.	0.00	0.00	0	0	0	0	0	0	0	0.0%	4.		
2400 School Administration	5.	0.00	0.00	0	0	0	0	0	0	0	0.0%	5.		
2500 Central Services	6.	0.00	0.00	0	0	0	0	0	3,000	0	-100.0%	6.		
2600 Operation & Maintenance of Plant	7.	0.00	0.00	0	0	0	0	0	0	0	0.0%	7.		
2900 Other	8.	0.00	0.00	0	0	0	0	0	0	0	0.0%	8.		
3000 Operation of Noninstructional Services	9.	0.00	0.00	0	0	0	0	0	0	0	0.0%	9.		
Subtotal (lines 1-9)	10.	41.86	40.23	1,475,349	529,943	18,345	22,000	0	2,013,693	2,045,637	1.6%	10.		
512 Desegregation - Special Education														
1000 Classroom Instruction	11.	0.00	0.00	0	0	0	0	0	0	0	0.0%	11.		
2000 Support Services														
2100 Students	12.	0.00	0.00	0	0	0	0	0	0	0	0.0%	12.		
2200 Instructional Staff	13.	0.00	0.00	0	0	0	0	0	0	0	0.0%	13.		
2300 General Administration	14.	0.00	0.00	0	0	0	0	0	0	0	0.0%	14.		
2400 School Administration	15.	0.00	0.00	0	0	0	0	0	0	0	0.0%	15.		
2500 Central Services	16.	0.00	0.00	0	0	0	0	0	0	0	0.0%	16.		
2600 Operation & Maintenance of Plant	17.	0.00	0.00	0	0	0	0	0	0	0	0.0%	17.		
2900 Other	18.	0.00	0.00	0	0	0	0	0	0	0	0.0%	18.		
3000 Operation of Noninstructional Services	19.	0.00	0.00	0	0	0	0	0	0	0	0.0%	19.		
Subtotal (lines 11-19)	20.	0.00	0.00	0	0	0	0	0	0	0	0.0%	20.		
513 Desegregation - Pupil Transportation														
514 Desegregation - ELL Incremental Costs														
1000 Classroom Instruction	22.	82.00	82.00	3,210,403	1,045,915	48,045	0	0	4,336,307	4,304,363	-0.7%	22.		
2000 Support Services														
2100 Students	23.	0.00	0.00	0	0	0	0	0	0	0	0.0%	23.		
2200 Instructional Staff	24.	0.00	0.00	0	0	0	0	0	0	0	0.0%	24.		
2300 General Administration	25.	0.00	0.00	0	0	0	0	0	0	0	0.0%	25.		
2400 School Administration	26.	0.00	0.00	0	0	0	0	0	0	0	0.0%	26.		
2500 Central Services	27.	0.00	0.00	0	0	0	0	0	0	0	0.0%	27.		
2600 Operation & Maintenance of Plant	28.	0.00	0.00	0	0	0	0	0	0	0	0.0%	28.		
2700 Student Transportation	29.	0.00	0.00	0	0	0	0	0	0	0	0.0%	29.		
2900 Other	30.	0.00	0.00	0	0	0	0	0	0	0	0.0%	30.		
3000 Operation of Noninstructional Services	31.	0.00	0.00	0	0	0	0	0	0	0	0.0%	31.		
Subtotal (lines 22-31)	32.	82.00	82.00	3,210,403	1,045,915	48,045	0	0	4,336,307	4,304,363	-0.7%	32.		

Districtwide Desegregation Budget, Fiscal Year 2014 [A.R.S. §15-910(J) and (K)]

M&O Fund (Concluded)	FTE		Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Other 6800	Totals		% Increase/ Decrease
	Current FY	Budget FY						Current FY	Budget FY	
Expenditures										
515 Desegregation - ELL Compensatory Instruction	33.	0.00	0.00	0	0	0	0	0	0	0.0% 33.
1000 Classroom Instruction										
2000 Support Services										
2100 Students	34.	0.00	0.00	0	0	0	0	0	0	0.0% 34.
2200 Instructional Staff	35.	0.00	0.00	0	0	0	0	0	0	0.0% 35.
2300 General Administration	36.	0.00	0.00	0	0	0	0	0	0	0.0% 36.
2400 School Administration	37.	0.00	0.00	0	0	0	0	0	0	0.0% 37.
2500 Central Services	38.	0.00	0.00	0	0	0	0	0	0	0.0% 38.
2600 Operation & Maintenance of Plant	39.	0.00	0.00	0	0	0	0	0	0	0.0% 39.
2700 Student Transportation	40.	0.00	0.00	0	0	0	0	0	0	0.0% 40.
2900 Other	41.	0.00	0.00	0	0	0	0	0	0	0.0% 41.
3000 Operation of Noninstructional Services	42.	0.00	0.00	0	0	0	0	0	0	0.0% 42.
Subtotal (lines 33-42)	43.	0.00	0.00	0	0	0	0	0	0	0.0% 43.
Total M&O Fund Desegregation (lines 10, 20, 21, 32, & 43) (to Budget, page 1, line 25) (1)	44.	123.86	122.23	4,685,752	1,575,858	66,390	22,000	0	6,350,000	0.0% 44.

(1) In accordance with A.R.S. §15-910(K), the total amount budgeted for desegregation expenditures in the M&O, UCO, and IA Funds cannot exceed the amount budgeted in FY 2009.

Desegregation Revenues A.R.S. §15-910(J)(3)(a), (h) & (j):

Tax Levy:	\$ 6,350,000
Other (description):	\$
Other (description):	\$
Other (description):	\$

Employees needed to conduct Desegregation activities

Teachers	Administrators	Others	Total
101	-	21	122

2. The initial date that the school district began to levy property taxes to provide funding for desegregation expenses, A.R.S. §15-910(J) (3)(d) 1997-1998

1. The date that the school district was determined to be out of compliance with Title VI of the Civil Rights Act of 1964 (42 United States Code Section 2000d) and the basis for that determination, A.R.S. §15-910(J)(3)(c)

10/31/1986

SEE BELOW

The district has been in compliance since the implementation of the administrative agreements.

Districtwide Desegregation Budget, Fiscal Year 2014 [A.R.S. §15-910(J) and (K)]

Unrestricted Capital Outlay (U.C.O) Fund Expenditures	Rentals 6440	Library Books, Textbooks, & Instructional Aids 6641-6643	Property 6700	Redemption of Principal 6832	Interest 6842, 6850	All Other Object Codes (excluding 6900)	Totals		% Increase/ Decrease
							Current FY	Budget FY	
511 Desegregation - Regular Education									
1000 Classroom Instruction							0	0	0.0%
2000 Support Services							0	0	0.0%
3000 Operation of Noninstructional Services							0	0	0.0%
4000 Facilities Acquisition & Construction							0	0	0.0%
5000 Debt Service							0	0	0.0%
Subtotal (lines 45-49)	0	0	0	0	0	0	0	0	0.0%
512 Desegregation - Special Education									
1000 Classroom Instruction							0	0	0.0%
2000 Support Services							0	0	0.0%
3000 Operation of Noninstructional Services							0	0	0.0%
4000 Facilities Acquisition & Construction							0	0	0.0%
5000 Debt Service							0	0	0.0%
Subtotal (lines 51-55)	0	0	0	0	0	0	0	0	0.0%
513 Desegregation - Pupil Transportation									
514 Desegregation - ELL Incremental Costs									
1000 Classroom Instruction									
2000 Support Services									
3000 Operation of Noninstructional Services									
4000 Facilities Acquisition & Construction									
5000 Debt Service									
Subtotal (lines 58-62)									
515 Desegregation - ELL Compensatory Instruction									
1000 Classroom Instruction							0	0	0.0%
2000 Support Services							0	0	0.0%
3000 Operation of Noninstructional Services							0	0	0.0%
4000 Facilities Acquisition & Construction							0	0	0.0%
5000 Debt Service							0	0	0.0%
Subtotal (lines 64-68)	0	0	0	0	0	0	0	0	0.0%
Total UCO Fund Desegregation (lines 50, 56, 57, 63, & 69) (Include in Fund Budget page 4, lines 2-9) (2)	0	0	0	0	0	0	0	0	0.0%

(2) In accordance with A.R.S. §15-910(K), the total amount budgeted for desegregation expenditures in the M&O, UCO, and IA Funds cannot exceed the amount budgeted in FY 2009.